

# **BROWN CITY COUNCIL PROCEEDINGS**

## **January 13, 2020**

**MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 PM.**

**PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.**

**PRESENT:** Mayor Julie Miller; Councilmembers: Stacy Biel, Patricia Jacobson, Christine Lee, Ross McIvor, Eugene Navock and Walter Robison; City Manager Clint Holmes, City Clerk Juanita Smith and City Attorney Gregory Stremers.

**ABSENT:** None.

**GUESTS:** Police Chief Ron Smith and Sanilac County Commissioner Joel Wyatt.

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:** None.

**CORRECTION & APPROVAL OF MINUTES:**

Motion by CM Navock, second by CM Biel, to accept the Regular Meeting Minutes of December 23, 2019 as presented. Motion carried.

**PAY BILLS:**

Motion by CM Jacobson, second by CM Lee, to pay the bills in the following funds:

**General** - \$20,523.31 (9595 - 9625, **Payroll** - \$15,229.74 (9248 – 9264 plus EFT), **Sanitary Sewer** - \$522.99 (3862), **Water** - \$1,613.55 (3156 – 3161) and **Equipment** - \$441.31 (1704 – 1705). Motion carried.

**PERSONAL APPEARANCES:** None Scheduled.

**PUBLIC QUESTIONS & COMMENTS:**

Joel Wyatt, County Commissioner, gave an update on recent activities by the County. Two of the big issues they are working on are the Budget and employee Health Care issues.

**POLICE REPORT:** Report reviewed. No concerns or questions. Police Chief Ron Smith reported that we were up 24 more complaints than last year. The holidays were very quiet this year.

**UNFINISHED BUSINESS:** None Scheduled.

**PUBLIC HEARING:** None Scheduled.

**ORDINANCES:** None Scheduled.

**RESOLUTIONS:** None Scheduled.

## **PETITIONS & COMMUNICATIONS:**

- 1. 4205 Vine Street:** Construct approximately 100' of wood fence along the west property line.

**Motion by CM Lee, second by CM Navock, to approve the request to construct approximately 100' of wood fence along the west property line at 4205 Vine Street. The wood fence is to be 6' tall. The owner must call Miss Dig prior to construction. Motion carried.**

## **MANAGER'S REPORT:**

- 1. Asset Management Seminar:** The Michigan Water Environment Association and American Water Works Association are hosting all-day training in Frankenmuth on January 22<sup>nd</sup> that I will be attending. Classes include how to finance the state's new Lead and Copper Rule, availability and types of grants, and special training concerning the preservation of iron pipes (of which the City has about 8,486') among others. This training will be good preparation for the Brown City Water and Sewer Committee meeting scheduled for January 27<sup>th</sup> at 6 PM.
- 2. School Wastewater Analysis:** Spicer Group completed an initial analysis for the school to determine ways to avoid sewer backups and service interruption during heavy rain/snowmelt situations. The report was presented by Spicer to Superintendent Neil Kohler, DPW Foreman Phil Bartle and me on January 9<sup>th</sup> at City Hall. Several potential courses of action were discussed. The engineer stated that in order to identify the most effective course of action, more data is required. Specifically, that a system of temporary flow meters be installed at strategic points throughout the wastewater system to determine more definitively where flow constraints may be located and to identify the optimum storage capacity necessary during high rain/snow melt events. The flow meters should be emplaced as soon as possible and monitored through May. Spicer is determining the cost for this operation and the estimate should be available just prior to the City Council meeting. How does the City Council wish to proceed?

**Motion by CM Lee, second by CM Navock, to proceed with the flow meter study and to authorize Spicer Group to install, monitor and write a report based on the flow meters results. This wastewater system study is not to exceed \$30,000 (Thirty Thousand Dollars). ROLL CALL VOTE: CM Robison – Yes, CM Biel – Yes, CM McIvor – Yes, CM Lee – Yes, CM Navock – Yes, CM Jacobson – Yes. 6 Yes Votes, 0 No Votes, 0 Absent, 0 Abstaining. Motion carried**

- 3. Police Car:** The Ford Explorer police car had two components of the fuel system fail and was taken to Tubbs Brothers in Sandusky for repair last month. Last week, the police car again failed to start and was again taken to Tubbs Brothers for repair. Initially, they could not find a problem and said a "special" \$600 test needed to be done in order for them to determine how to fix it. Following the test, they may have identified the problem as the PCM Module. However, this component is on backorder and Tubbs Brothers has no idea when the part may actually arrive. The police car is off-line until the module arrives and is installed.

4. **Martin Luther King Day:** City Hall, police and DPW will be open during normal business hours on Monday, January 20<sup>th</sup>.

**ATTORNEY’S REPORT:**

City Attorney Gregory Stremers reported that he had had a call from our Treasurer asking him to draw up a petition to file with the County to drop all outdated late charges owed the City.

**TREASURER’S REPORT:** None.

**CLERK’S REPORT:**

Stephanie Stimson attended a training class near Flint this week for election work. We are beginning to work on the March 10<sup>th</sup> election. AV applications will be going out possibly later this week if they come into the County Clerk’s office so we can pick them up. All AV applications must be new this year as the reason for voting absentee has been dropped.

**MAYOR’S REPORT:**

1. The Mayor reminded the Councilmembers that the February 10<sup>th</sup> meeting has been moved to February 17<sup>th</sup>.
2. The Festival Committee has a meeting scheduled next Monday, the 20<sup>th</sup> of January stated Mayor Miller.
3. Mayor Miller informed the Council of the death of Mike VanCura, Dave VanCura’s brother. Dave is the City’s Administrative Assistant. Our condolences to the family.

**COMMITTEE REPORTS:**

1. Building and Grounds (McIvor) – None.
2. Personnel (Biel) – None.
3. Police / Fire Authority (Lee) – CM Lee reported that there was a Fire Authority meeting last Tuesday.
4. Streets and Sidewalks (Navock) – None.
5. Tax and Finance (Jacobson) – None.
6. Water and Sewer (Robison) – A reminder was given of the Water and Sewer Committee meeting that is set for 6:00 p.m. on January 27<sup>th</sup>. The Committee consists of CM Robison, CM McIvor and CM Jacobson.

**GENERAL CONCERNS OF THE COUNCIL:** None.

**PUBLIC QUESTIONS & COMMENTS:** County Commission Joel Wyatt asked a few questions of CM Lee about the Senior Daycare Center being planned in the Fort Gratiot area that is in the very early planning stages and that it is a Region 7 project.

**CLOSED SESSION:** None Scheduled.

**ADJOURNMENT:**

Motion by CM Lee, second by CM Jacobson, to adjourn at 7:34 p.m. Motion carried.

Respectfully submitted,

Juanita M Smith  
City Clerk