

# BROWN CITY COUNCIL PROCEEDINGS

## JANUARY 22, 2018

**MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 PM.**

**PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.**

**PRESENT:** Mayor Julie Miller, Councilmembers: Pat Jacobson, Gerald Kosal, Christine Lee, Ross McIvor, Alecia Parks, and William Walters; City Clerk Juanita Smith, City Manager Clint Holmes and City Attorney Gregory Stremers.

**ABSENT:** None.

**GUESTS:** Steven Kovac representing the Brown City Banner, Phil Bartle, DPW Foreman, Mike Vislosky, DPW, Sophia Jakubowski, Madison Kreiner, Jenna Weike, Sarah Woodall, Ron Robbins, Mike Frey, Kris Frey, Mike Frey, Alexis Wiltse, and Erika Troia.

**PRESENTATION OF MAYOR AND CITY COUNCIL PROCLAMATION FOR:  
Coach Welke and the Brown City Volleyball Team.**

Mayor Julie Miller opened the Council Meeting with a presentation of a Proclamation to the well deserving Volleyball Team of Brown City High School. A signed and framed Proclamation was presented to each member of the Volleyball Team and their coach, Jenna Welke. Mayor Miller read aloud the Proclamation while presenting it to the group. The team members consist of: Erika Troia, Lauren Woods, Kendal Muxlow, Sophia Jakubowski, Grace Schlaud, Lexi Crenshaw, Ann Schlaud, Sarah Ford, Makayla Gammon, Miki Frey, Sarah Woodall, Madison Kreiner, and Alexis Wiltse. Pictures were taken of the team and their coach accepting the Proclamation from Mayor Miller.

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:**

Two additional items will be under the Manager's Report stated City Manager Clint Holmes.

**CORRECTION & APPROVAL OF MINUTES:**

Motion by CM McIvor, second by CM Walters, to accept the Regular Meeting Minutes of January 8, 2018 as presented. Motion carried.

**PAY BILLS:**

Motion by CM Jacobson, second by CM Lee, to pay the bills in the following funds: **General** - \$4,264.48 (8401-8413), **Payroll** - \$17,294.91 (8271-8292 plus EFT), **Sanitary Sewer** - \$2,475.00 (3703), **Water** - \$371.74 (2868-2871), **Arsenic Abatement** - \$95.75 (1386-1387), and **Equipment** - \$285.41 (1592-1593). Motion carried.

**PERSONAL APPEARANCES:** None Scheduled.

**PUBLIC QUESTIONS & COMMENTS:** None.

**DPW REPORT:** Report reviewed. No questions or concerns.

CM Lee thanked Mike Vislosky, DPW worker for plowing the sidewalks down Lincoln Street.

Mayor Miller asked Mike Vislosky if there is any other place to pile the snow when they plow except down the middle of Main Street. Some people are getting stuck when turning corners. Mike answered that there isn't really anyplace else except to put it by the side of the road but that they do remove it from the middle of the road as quickly as possible

**UNFINISHED BUSINESS:** None Scheduled.

**RESOLUTIONS:**

1. **Resolution 18-01:** A Resolution Allowing the Board of Review to Act Upon Written Requests From Taxpayers.

**Motion by CM Walters, second by CM Lee, to adopt Resolution 18-01: A Resolution Allowing the Board of Review to Act Upon Written Requests from Taxpayers. ROLL CALL VOTE: CM McIvor – yes, CM Lee – yes, CM Walters – yes, CM Jacobson – yes, CM Parks – yes, CM Kosal – yes. 6 Yes Votes, 0 No Votes, 0 Abstaining, 0 Absent. Motion carried.**

**PUBLIC HEARING:** None Scheduled.

**ORDINANCES:** None Scheduled.

**PETITIONS & COMMUNICATIONS:** None Scheduled.

**MANAGER'S REPORT:**

1. **Hazard Mitigation Plan:** The Sanilac County Advisory Committee met on January 18<sup>th</sup> to review the next steps in the County-wide Plan Update. This almost two-hour meeting included a line-by-line review of the Mitigation Strategies and Mitigation Alternatives. The next meeting will be in February. Progress is being made.
2. **Michigan Municipal Executives (MME):** The annual winter conference for the MME will be held in Ann Arbor January 30<sup>th</sup> through February 2<sup>nd</sup>. City managers and administrators from all over the state will be meeting to discuss issues pertaining to municipal government. I plan to attend the conference.
3. **Michigan Municipal League (MML):** The 2018 MML Convention is scheduled for September 20-22 at the Amway Grand Plaza Hotel in Grand Rapids. Registration and special hotel block rate is expected to start in June. Please let me know before then if you are interested in attending.
4. **FOIA:** On January 16<sup>th</sup>, the City received a Freedom of Information Act Request (FOIA) from the University of Pennsylvania asking to “obtain Affidavits of Voter Not in Possession of Picture Identification and the paired Applications to Vote that were filed in the November 2016 election in your jurisdiction.” As of November 2016, the City’s population was 1,334; number of registered voters was 833; number that voted in the

election was 517; and the number using Affidavits of Voter Not in Possession of Picture Identification was 3. Copies of the Affidavits were mailed on January 17<sup>th</sup>.

- 5. Solar Panel Policy:** The City Council requested an ordinance to address solar panel and outdoor furnaces. In the past, the question of windmills has come up. A draft copy of Section 153 – Alternative Energy is enclosed for your review. Does the City Council want a Committee or the Planning Commission to review this ordinance prior to scheduling a Public Hearing?

**The Council requests the Planning Commission first review the ordinance.**

- 6. Sanitary Sewer Lift Stations:** The sewage lift stations at Maple Valley Road and at the north end of Thelman Avenue and at the corner of Thelman Avenue and Main Street were tested on December 28<sup>th</sup>. The results were received and revealed that both stations and all four pumps were operating within normal limits. No overhaul is anticipated for 2018; however, the pumps should be retested late this year or in early 2019. The pump inspection checklists for each station are available for review at City Hall.
- 7. HEARTSTART Defibrillator:** The Brown City Police Department was presented with a HEARTSTART Defibrillator by the Wild Pigs Motorcycle Club Oakland, Michigan Chapter and the Mt. Clemens Warhogs Motorcycle Club at City Hall on January 22<sup>nd</sup>. Club members are law enforcement officers and raise funds to purchase equipment needed by other law enforcement departments such as Brown City. With the addition of the second defibrillator, now both Brown City patrol vehicles have one of these lifesaving units.
- 8. Reference/Transaction: New Secondary Location Permit at 4438 W. Main St. Brown City:** Ben's Supercenter, Inc. has received a letter stating that an application has been sent to the Enforcement Division for investigation for a New Secondary Location Permit at 4438 W. Main St. in Brown City for Sunday Sales Permit (AM) and Gas Pumps to be issued under MCL 436.1541 (6) 5'. A copy of this notice is sent to the Local Governmental Unit should they wish to submit an opinion on the application or advise of any local non-compliance issues. How does the council wish to respond?

**The Council does not wish to submit an opinion.**

#### **ATTORNEY'S REPORT:**

1. Tri-County Bank Alley Abandonment Status:

City Attorney Gregory Stremers reported that he has talked to the bank about the Bank Alley Abandonment status. There is a gas line and also a sanitary sewer line on this property. The bank is working on a plan to remove these.

Motion made by CM Lee, second by CM Jacobson, to hold a Public Hearing on the abandonment of this alley by the City of Brown City at 7:05 p.m. on February 26<sup>th</sup>.

Letters will be sent to a list of people who should be made aware of this public hearing.

City Attorney Gregory Stremers also said that in dealing with a Land Use Change a public hearing is necessary.

Attorney Stremers will come to the Union Bargaining Session with the DPW Union and the Personnel Committee Meeting if it is so desired by the City Council.

**TREASURER’S REPORT:**

William Walters reported that Carol Walters, our City Treasurer, has been able to come into the office twice to work. She is feeling somewhat better.

**CLERK’S REPORT:**

A QVF class is scheduled for March 26<sup>th</sup> and an Election Preparation Cycle class is scheduled for April 12<sup>th</sup> for Stephanie Stimson and me. Election Inspector Training is set for July 17<sup>th</sup> and 18<sup>th</sup>. All Inspectors must be recertified this year to be eligible to work at the elections. A letter has been sent out to each inspector to notify them of the class and to ask if they are still interested in working at the elections.

**MAYOR’S REPORT:** None.

**COMMITTEE REPORTS:**

1. Tax and Finance (Jacobson) – None.
2. Streets and Sidewalks (Kosal) – CM Kosal said there is a large hole on Main Street which keeps getting larger
3. Police / Fire Authority (Lee) – None.
4. Building and Grounds (Mclvor) – None.
5. Personnel (Parks) – Committee meeting January 22, 2018. Agenda enclosed.
6. Water and Sewer (Walters) – None.

**GENERAL CONCERNS OF THE COUNCIL:**

**PUBLIC QUESTIONS & COMMENTS:** None.

**EXECUTIVE SESSION:** None scheduled.

**ADJOURNMENT:**

Motion by CM Lee, second by CM Mclvor, to adjourn at 7:32 p.m. Motion carried.

Respectfully submitted,

Juanita Smith  
City Clerk