

**PROCEEDINGS OF THE  
BROWN CITY PLANNING COMMISSION  
March 1, 2018**

**MEETING CALLED TO ORDER BY CHAIRMAN TODD VANDEWARKER AT 7:02 PM.**

**PRESENT:** Chairman Todd Vandewarker, Commissioners: John Bell, Bradley Bissett, Mike Frey, Robert Jacobson, Mayor Julie Miller; City Manager Clint Holmes and City Clerk Juanita Smith.

**ABSENT:** Commissioners Jay Berry, Ross McIvor and Keith Redlin.

**CORRECTION & APPROVAL OF MINUTES:**

Motion by Commissioner Jacobson, second by Commissioner Bissett, to accept the minutes of the Regular Meeting of January 4, 2018 as presented. Motion carried.

**PERSONAL APPEARANCES:**

1. Mike Deem - McKenna Associates: Review DRAFT Master Plan.

Mike Deem from McKenna Associates was present at the Planning Commission meeting to go over the updated Goals and Objectives and PICA of the final draft of the Master Plan for Brown City that was set at the meeting we had in January.

Clint Holmes, City Manager, went through the Master Plan rough draft and pointed out several typos and changes that needed to be put in or removed from the draft copy.

Chairman Todd Vandewarker asked for questions, comments, additions, or deletions from the Commissioners. A discussion ensued whereby different members of the Planning Commission offered suggestions possibly to be included in the Master Plan. Mike Deem of McKenna Associates listed what the next steps will be in proceeding with the Master Plan:

1. Recommend the City Council release the draft Master Plan to begin the 63 day review process by area governments and regional planning agencies.
2. Once the review process is complete, and required changes made, the draft Master Plan comes back to the Planning Commission for a final review.
3. A Public Hearing will then take place.
4. Once the Public Hearing is complete, and required changes made, the Planning Commission will forward the final plan to the City Council for action.

Moved by Commissioner Frey, second by Commissioner Jacobson, to forward the draft Master Plan to the City Council recommending release for public comment. Motion carried.

A Public Hearing will be set for June 7<sup>th</sup> at 7:05 p.m.

**PUBLIC QUESTIONS & COMMENTS:** None.

**UNFINISHED BUSINESS:** None scheduled.

**PETITIONS & COMMUNICATIONS:**

1. **Ordinance Section 153—Alternative Energy:** The City Council has requested an ordinance to regulate the use of alternative energy sources within the City and has requested the Planning Commission review the proposed ordinance.

The Planning Commission recommended no specific changes to draft Ordinance Section 153—Alternative Energy.

Motion by Commissioner Bissett, second by Commissioner Jacobson, to set a Public Hearing for April 5<sup>th</sup> at 7:05 p.m. to receive comments on Ordinance Section 153—Alternative Energy. Motion carried.

In other business Clint Holmes told the Planning Commission that the St. Clair Metropolitan Planning Commission is hosting a workshop on Thursday, March 29<sup>th</sup> from 5:30 p.m. to 8:30 p.m. The City will pay the fee to attend the class plus pay mileage if any of the Planning Commissioners would like to attend.

Chairman Todd Vandewarker asked what was going on with the new Sports Center that is suppose to be coming to Brown City. Chairman Vandewarker has been asked by many people and has had no answer. City Manager Clint Holmes replied that at this time it is just in the talking stage as they have not appeared before the Planning Commission and have not purchased any land for the project.

**ADJOURNMENT:**

**Motion by Commissioner Mike Frey, second by Commissioner John Bell, to adjourn at 7:56 p.m.  
Motion carried.**

**Respectfully submitted**

**Juanita Smith  
City Clerk**