

BROWN CITY COUNCIL PROCEEDINGS

APRIL 9, 2018

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.

PRESENT: Mayor Julie Miller, Councilmembers: Patricia Jacobson, Christine Lee, Ross McIvor, Alecia Parks, and William Walters; City Manager Clint Holmes, City Clerk Juanita Smith, and City Attorney Gregory Stremers.

ABSENT: Councilmember Gerald Kosal.

GUESTS: Steven Kovac representing the Brown City Banner, Mike Vislosky, Becky Vislosky, Megan Vislosky, Madison Anglebrandt, Melissa Anglebrandt, Scott Anglebrandt, Debbie McIvor, Kevin and Colleen, Burke, Joanne Muxlow, Jordyn Burke, Iris Loewenkamp. Scott Lewis, Larry Steigerwald, Shawn Wheeler, John Wheeler, Danyale, McIvor, Kristal McIvor, and Faith Gleasure.

PRESENTATION OF PROCLAMATIONS FOR THE BROWN CITY BOWLING TEAM AND WRESTLERS MARTUS AND BLAKE

Proclamations: Mayor Julie Miller opened the Council Meeting with a presentation of Proclamations to the Brown City Girls Bowling Team.

A signed and framed Proclamation was presented to Junior Courtney Wheeler for her outstanding bowling performances. Courtney helped the team to be the 2018 runners up in the Division 4 regional bowling championship and runners up as state Champions. She qualified for the Conference Singles Tournament and placed 3rd in the Upper Thumb High School Bowling Conference while maintaining a 3.87 GPA. Courtney averaged 165 points per game for a season total of 3,301 points.

A signed and framed Proclamation was also presented to Faith Gleasure for her outstanding bowling performance. Faith also helped the team to be the 2018 runners up in the Division 4 regional bowling championship and runners up as State Champions. Faith qualified for the state singles championship and finished 6th in the state while maintaining a 4.0 GPA. She averaged 146 points per game for a season total of 2,938 and placed 4th in the conference. She also earned a season high score of 235.

Signed and framed Proclamations were also presented to: Jordan Burke, Madison Anglebrandt, Danyale McIvor, and Megan Vislosky for their outstanding bowling performances. These girls helped the team to be the 2018 runners up in the Division 4 regional bowling championship and runners up as state Champions.

Jordan Burke maintained a 3.4 GPA during this time, and scored an average 139 points.

Madison Anglebrandt carried a 3.20 GPA and averaged 121 points per game.

Danyale Mclvor has a 3.34 GPA and averaged 140 points per game with a game high of 179.

Megan Vislosky maintains a 4.23 GPA, averaged 109 points per game with a high game score of 144.

The team was well coached by Shawn Wheeler.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:

City Manager Clint Holmes reported that there would be four additional items under the Manager's Report.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Mclvor, second by CM Jacobson, to accept the Regular Meeting Minutes of March 26, 2018 as presented. Motion carried.

PAY BILLS:

Motion by CM Jacobson, second by CM Lee, to pay the bills in the following funds: General - \$51,469.65 (8501-8533), Payroll - \$21,256.68 (8371-8398 plus EFT), Major Street - \$1,599.25 (3947-3948), Local Street - \$2,927.00 (4286), Sanitary Sewer - \$31,609.28 (3711-3713), Water - \$3,655.20 (2693-2694, 2696-2900, void 2695), Arsenic Abatement - \$10,791.51 (1393-1396), and Equipment - \$41,836.40 (1603-1609). Motion carried.

PERSONAL APPEARANCES: None Scheduled.

PUBLIC QUESTIONS & COMMENTS:

Larry Steigerwald, 4083 2nd Street, came before the Council with a repeat complaint about garbage blowing into his yard from the Kirkpatrick Apartments along with lights shining into his home from the cars coming and going from the apartments. He has appeared before the Council numerous times with no satisfactory results he said. Kirkpatrick Apartments has put in a new closed top dumpster and a fence but neither to his satisfaction. Attorney Gregory Stremers said we had to have solid evidence of trash in his yard from Kirkpatrick's. The attorney told him to bring in pictures that definitely show the trash and that it came from Kirkpatrick's and then the police will get involved.

POLICE REPORT: Report reviewed. No questions or concerns.

UNFINISHED BUSINESS: None Scheduled.

PETITIONS & COMMUNICATIONS (pink):

1. **3950 Burnsline Road / Bluebird Enterprises:** Request permit to construct a 60' x 9'4" x 24' addition to the front of the existing building for use as an office. The permit request was positively reviewed by the Planning Commission.

Motion by CM Walters, second by CM Mclvor, to accept the Planning Commission's recommendation to approve the application to construct a 60' x 9'4" x 24' addition to the front of the existing building for use as an office at 3950 Burnsline Road / Bluebird Enterprises. ROLL CALL VOTE: CM Jacobson – Yes, CM Parks – Yes, CM Kosal – absent, CM Mclvor – Yes, CM Lee – Yes, CM Walters – Yes. 5 Yes Votes, 0 No Votes, 0 Abstaining, 1 Absent. Motion carried.

The permit to construct a 60' x 9'4" x 24' addition to the front of Bluebird Enterprises may be picked up at the City Hall on Tuesday, April 10, 2018 after 10:00 a.m. by the owner or representatives of Bluebird Enterprises. The owner or representative of Bluebird Enterprises then must go to Sandusky County Court House to purchase the required permits.

2. **6801 Cade Road** – Request for permit to construct a 10' X 24' Storage Shed on an existing concrete slab.

Motion by CM Mclvor, second by CM Lee, to approve the request for a permit to construct a 10' x 24' Storage Shed on an existing concrete slab at 6801 Cade Road. Motion carried. The permit may be picked up at the City Hall on Tuesday, April 10, 2018 by the owner of 6801 Cade Road. The owner then must go to the Sandusky Court House to purchase the required permit.

PUBLIC HEARING: None Scheduled.

RESOLUTIONS:

1. **Resolution 18-06:** A Resolution Of The City Of Brown City To Be In Compliance With The State Election Law Regarding Date For Filing Election Petitions.

Motion by CM Walters, second by CM Lee, to adopt Resolution 18-06: A Resolution Of The City Of Brown City To Be In Compliance With The State Election Law Regarding Date

For Filing Election Petitions ROLL CALL VOTE: CM Lee – Yes, CM Walters – Yes, CM Jacobson – Yes, CM Parks – Yes, CM Kosal – absent, CM Mclvor – Yes. 5 Yes Votes, 0 No Votes, 0 Abstaining, 1 Absent. Motion carried.

ORDINANCES:

1. **Ordinance Section 153:** Alternative Energy Sources: Solar Panels; Small Wind Energy Systems; Outdoor Solid Fuel Heating Devices (green). The Planning Commission conducted the Public Hearing and recommended the City Council adopt the Ordinance.

The Planning Commission conducted a Public Hearing and recommended the City Council adopt Ordinance Section 153. The Ordinance was introduced by CM Jacobson. Motion by CM Jacobson, second by CM Lee, to adopt Ordinance Section 153: Alternative Energy Sources: Solar Panel; Small Wind Energy Systems; and Outdoor Solid Fuel Heating Devices. ROLL CALL VOTE: CM Walters – Yes, CM Jacobson – Yes, CM Parks – Yes, CM Kosal – absent, CM Mclvor – Yes, CM Lee – Yes. 5 Yes Votes, 0 No Votes, 0 Abstaining, 1 Absent. Motion carried.

MANAGER'S REPORT:

1. **WMIC 2018 Fairs and Festivals Guide:** The draft ad has been updated. A copy is enclosed for your review. Please let me know if there should be any additions or modifications so that the ad can be forwarded to WMIC for publication.

Council agreed the draft ad looked good as updated—they did not wish to make any further changes.

2. **2020 LUCA:** The 2020 Local Update of Census Addresses operation (LUCA) has begun with the receipt of address listings for the City. The requirement is to review each address listed and add any new ones (such as 4453 Parkside Drive) and delete those that no longer exist (corner of James and Main Streets). Process is to be completed by the end of May. Information will be used for the 2020 Census that begins April 1st, 2020.
3. **2018 Street Project:** Geo Tran, the geotechnical subconsultant for Spicer Group, performed the soil borings in the pavement for the 2018 Street Project. Additionally, the required forms have been filed with MDOT and the railroad for the Maple Valley Road Project. Once the plans for Thelman are complete, the Request for Proposals/Bid Request can be released. Plans for the Maple Valley Road Project must be forwarded to the state for approval and bidding.
4. **Fire Hydrant Flushing:** The Brown City DPW plans to flush fire hydrants April 23rd through April 27th as part of this semi-annual program. Hydrant flushing will usually take place during the day. Residents may notice some discoloration in the water during this process. Residents are advised not to wash white or light colored cloths during this period.
5. **Hazard Mitigation Plan:** The Sanilac County Advisory Committee will meet again on April 19th in Sandusky to review the next steps in the County-wide Plan Update. This meeting will focus on “Final Mitigation Strategies”. Any recommendations the City Council has regarding the contents of the memo distributed at the last meeting can be passed on to the committee at that time.
6. **4472 Main Street:** The Family HealthCare of Brown City office would like to install some temporary signage announcing a new health care provider that will be joining their practice. The signage would include two 3’x 5’ banners placed in the lawn area angled toward the roadside/M90 facing southeast and southwest. For holding them in place, they are considering black fence posts and securing the banners with zip ties. They promise they will look professional; no streamers, balloons, etc. Duration that they would be out there is May, June & July. How does the City Council wish to proceed?

The Council had no objection to the new temporary signage announcing a new health care provider.

7. **Regional Task Force:** The Regional Task Force (Tuscola, Huron and Sanilac Counties) will meet in Bad Axe on April 12th at 1:00 PM to finalize funding for road projects planned for 2018-2022. I will be attending to represent Sanilac County cities and villages.
8. **Tornado Warning Siren Test:** Sanilac County will conduct the annual test of tornado warning sirens on Monday, April 9th. The sirens will be activated from 5:00 PM to 5:10 PM.
9. **Elk Creek Intercounty Drain:** There will be a special meeting of the Sanilac County Drainage Board on Friday, April 20th in Sandusky. Focus of the meeting is to determine if Lapeer County should become a member of the Board.

- 10. Detour Signs:** MDOT has notified the City as to the type and number of detour signs required to reroute traffic during Brown City Days. The requirement is for three eastbound and three westbound 18” signs to be mounted on posts. The cost for these signs is about \$324. How does the City Council wish to proceed?

Motion by CM Lee, second by CM McIvor, to purchase 3 Westbound and 3 Eastbound signs for the Brown City Festival Days for the festival detour for a total of \$324.00. (Three Hundred Twenty-four dollars). Motion carried.

- 11. Brush Pick-up and Blight:** The DPW will begin picking up leaves and brush in the middle and at the end of the month beginning April 16th. Residents are reminded that leaves must be in clear plastic bags and tree limbs must be cut to lengths of no more than six feet (6’). Also, the City will begin sending out blight notices this week.

- 12. Vacation Days:** During an informal discussion following the November 6th Personnel Committee Meeting, there was a discussion concerning vacation days for Officer Stracenrider. When he resigned in January 2017, he sold back to the City his remaining vacation time. When he was rehired as a full time officer in July 2017, it was with the understanding he would start with zero seniority. The Committee thought he should be awarded some of his lost seniority. Research revealed that he was to be assigned two weeks vacation beginning April 1, 2018 when vacation time is given. If he had not had the break in service, he would qualify for four weeks vacation. How does the City Council wish to proceed on this issue?

Motion by CM McIvor, second by CM Lee to reinstate Police Officer Adam Stracenrider vacation time of four weeks beginning April 1, 2018. Motion carried.

ATTORNEY’S REPORT:

1. Tri-County Bank property transfer update.
 - a) The bank stated they will be getting the plans to the Council this month on the new bank building.
 - b) The Council needs concrete evidence of trash from Kirkpatrick Apartment blowing in Steigerwald’s yard. The Court would not require them to build a fence after at least 20 years without solid evidence.
 - c) He will put a note in the charter so that when it is updated the Resolution 18-06 will be addressed.

TREASURER’S REPORT:

The City, ISD, Schools, and County have all been paid. There is a much higher than normal property tax delinquency amount this year.

CLERK’S REPORT:

Thank you for passing Resolution 18-06.

Ballot bag inspection is tomorrow morning in Sandusky.

Stephanie Stimson and I will be attending an Election Preparation Cycle Training class at Speaker Township Hall on Thursday, April 12th.

MAYOR'S REPORT:

1. Semi-Annual City Manager Evaluation.

The evaluations were totaled for the semi-annual evaluation of City Manager Clint Holmes. He received 895 out of a possible 1155 for a 78% score.

COMMITTEE REPORTS:

1. Tax and Finance (Jacobson) – None.
2. Streets and Sidewalks (Kosal) – Absent.
3. Police / Fire Authority (Lee) – None.
4. Building and Grounds (McIvor) – There will be a Building and Grounds Committee meeting on April 23rd at 6:00 p.m. in the Library.
5. Personnel (Parks) – None.
6. Water and Sewer (Walters) – None.

GENERAL CONCERNS OF THE COUNCIL:

Councilmember Bill Walters, Chris Lee, and Alecia Parks all stated that they will not be in attendance at the next Council Meeting on April 23rd as they will be out of town.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Lee, second by CM McIvor, to adjourn at 8:01 p.m. Motion carried.

Respectfully submitted,

Juanita Smith
City Clerk