

BROWN CITY COUNCIL PROCEEDINGS

MAY 28, 2018

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.

PRESENT: Mayor Julie Miller, Councilmembers: Patricia Jacobson, Gerald Kosal, Christine Lee, Ross Mclvor, Alecia Parks, and William Walters, City Manager Clint Holmes, and City Clerk Juanita Smith.

ABSENT: City Attorney Gregory Stremers.

GUESTS: Andrew Geiger, Thomas Geiger, Christopher Geiger, Chad Geiger, Elchino Betancourt, Paige Almstrong, Angie Martus, Alisha Martus, Pierce Pefer, Glenda Martus, Calvin Cook, and Jamie Bird.

PRESENTATION OF PROCLAMATIONS TO ATHLETES COOK AND GEIGER.

Mayor Julie Miller opened the Council Meeting with a Proclamation presentation to Outstanding Athletes Andrew Geiger and Calvin Cook.

Andrew Geiger, a Brown City Junior, was honored for his Outstanding Athletic ability. He was on the All-Sanilac First Team, All Thumb Basketball Second Team, All GTC East First Team, and the AP Class C All State Honorable Mention.

Calvin Cook, a Brown City Senior, was also honored for his Outstanding Athletic ability. Calvin was on the 2018 All Thumb Basketball Team, All GTC East First Team, and the AP Class C All State Honorable Mention.

Both of these young men excelled academically also.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:

City Manager Clint Holmes reported that there would be one additional item under the Manager's Report.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Parks, second by CM Mclvor, to accept the Regular Meeting Minutes of May 14, 2018 as presented. Motion carried.

PAY BILLS:

Motion by CM Jacobson, second by CM Lee, to pay the bills in the following funds:

General - \$7,225.85 (8589-8604), **Payroll** - \$16,155.13 (8454-8471 plus EFT), **Major Street** - \$12,204.00 (3951-3953), **Sanitary Sewer** - \$2,314.96 (3720,3722-3725 void #3721), **Water** - \$1,571.06 (2915-2917, 2919-2920 void #2918), and **Storm Sewer** - \$60.00 (1264). Motion carried.

PERSONAL APPEARANCES: None Scheduled.

PUBLIC QUESTIONS & COMMENTS: None.

DPW REPORT: Report reviewed. No questions or concerns. However, CM Jacobson asked if the City DPW workers had finished with the sealer. City Manager Clint Holmes replied that he wasn't sure if they had finished or not.

UNFINISHED BUSINESS: None Scheduled.

PUBLIC HEARING: None Scheduled.

RESOLUTIONS: None Scheduled.

ORDINANCES: None Scheduled.

PETITIONS & COMMUNICATIONS (pink):

1. **4105 Main Street** – Install 14' X 36' X 10' fenced enclosure in back yard. No Sanilac County permit is required.

Motion by CM Kosal, second by CM McIvor, to approve the application to install a 14' x 36' x 10' fence enclosure in the back yard at 4105 Main Street. No Sanilac county permit is required for this project. Motion carried.

Miss Dig needs to be called before any digging takes place reminded City Manager Clint Holmes. The permit may be picked up at the City Hall after 10:00 a.m. on Tuesday, May 29, 2018.

MANAGER'S REPORT:

1. **2018 Street Project:** The plans, applications and forms are still being evaluated by MDOT for the Maple Valley Road project. The Thelman Avenue plans are essentially complete and bids should be let soon.
2. **Lift Station Engineering:** Spicer Group engineers will be in the City on June 13th at about 8 AM to more fully assess the Maple Valley lift station. To recap what they will be doing:
 - Pump station evaluation to determine the condition of the pumps and appurtenances including draw down testing. DPW assistance will be required to operate the pumps during draw down and fill testing.
 - Perform manhole inspections and gather topographical information of 5 key manholes throughout the system.
 - Identify and observe the two locations for the potholing of the force-main to determine pipe material and diameter. This will be done by the City staff.
3. **Annual Audit:** King & King CPAs will be in the City offices May 29th and 30th to conduct the City's annual financial audit. They will also be performing the audits for the Fire Authority and City Library.
4. **Water Quality Report:** The Consumer Confidence Report (CCR) is the annual report required by the state and federal governments summarizing information about drinking water quality provided during calendar year 2017. The document was posted on the City's website, printed in the local newspaper on May 28th, and copies mailed to MDEQ and the Sanilac / Lapeer County Health Departments. The City met or exceeded all water quality requirements in 2017. Copies are available at City Hall for anyone interested.

5. **M-90 Clear View:** Following complaints from drivers unable to see traffic on M-90 when departing Ben's Supercenter due to merchandise blocking the clear view, the City contacted MDOT. An MDOT representative visited City Hall on May 24th and said she had inspected the property and that "items are not on M-90 right-of-way." MDOT recommended setting City setbacks by ordinance.

6. **City Cell Tower:** SBA, the corporation that owns the cell tower west of Maple Valley Road, has sent an unsolicited proposal to the City asking to purchase the land under the cell tower. As they have done in the past, they are proposing to purchase, rather than continue to make monthly lease payments. How does the City Council wish to respond?

The City Councilmembers have no interest in selling the land under the cell tower to SBA, the corporation that owns the cell tower west of Maple Valley Road, at this time.

7. **City Master Plan:** The 63-day public review period has been conducted and the Planning Commission will consider comments received and any additional comment provided at the Public Hearing scheduled for June 7th at 7:05 PM in the City Library. The Planning Commission will hear comments on the proposed Master Plan and Future Land Use Map and will consider recommending the adoption of the Master Plan to the City Council.

8. **Brown City Clean-up Day:** This annual event is scheduled for Wednesday, June 20th. All appliances and scrap metal should be stacked separately from non-metal eligible items. Plan to run the notice in *The Banner* on June 4th and 18th.

9. **Well #3 Panel:** If the computer module in the main electrical panel at Well #3 fails during an electrical blackout, power from the emergency generator cannot reach the water pump. Recommend installing an emergency by-pass switch to prevent such an occurrence. Estimated cost is about \$225.

City Manager Clint Holmes was told to proceed with this purchase.

ATTORNEY'S REPORT:

No report—City Attorney Gregory Stremers was absent.

TREASURER'S REPORT:

The summer tax notices may be picked up by the Treasurer around the middle of June to get ready to go in the mail.

CLERK'S REPORT: None.

MAYOR'S REPORT:

1. Mayor Exchange with Adrian, Michigan.

Mayor Exchange Day with Adrian, Michigan took place on May 24, 2018. Adrian has a population of approximately 22,000 people. Those attending had a very interesting day and saw many of Adrian's building and businesses. Adrian's officials will come to Brown City on Thursday, May 31st.

2. Memorial Day parade.

The Memorial Day parade and ceremony was a great success. Mayor Julie Miller and others worked very hard to bring honor to our military men and women. It is planned to bring an even bigger and better celebration for Memorial Day next year.

3. Proclamations for Athletic Achievement.

The Junior High Track team broke the 2001 record for the 4X800 relay, and the appropriate proclamations were approved and signed. They will be presented at the June 11th City Council meeting.

4. Rotary Club Tent.

The Brown City Rotary Club would like to set up their Hospitality Tent on the corner of St. Marys Street and Main Street during Brown City Festival Days. Motion by CM Parks, second by CM Mclvor to allow the Brown City Rotary Club to set up a Hospitality Tent on the corner of St. Mary's Street and Main Street during the Brown City Festival Thursday, June 7, 2018 through Sunday, June 10, 2018. Motion carried.

5. Update from Jamie Bird on the Brown City Festival.

Jamie Bird, Chairperson of the Festival Committee, gave an update on the Festival. She said that the Sanilac County Road Commission would loan us barricade signs to use on M90 during the activities on Main Street. She also stressed that all but one activity would be free to the community. The only thing being charged for would be the Mini Tractor pull over by the water tower. The Festival Committee will pick up the bill for all other entertainment. Polk Salad Annie's will also provide entertainment Thursday through Saturday. Sunday will have relaxing activities at the Park starting at noon.

COMMITTEE REPORTS:

1. Tax and Finance (Jacobson) – None.
2. Streets and Sidewalks (Kosal) – None.
3. Police / Fire Authority (Lee) – None.
4. Building and Grounds (Mclvor) – None.
5. Personnel (Parks) – None.
6. Water and Sewer (Walters) – None.

GENERAL CONCERNS OF THE COUNCIL:

CM Kosal spoke of the danger of the city workers riding in the back of the city pickup.

CM Parks thought we needed to think about addressing the problem with Ben's Supercenter and the clear view going onto M90.

There was much discussion on the growing of marijuana in the city.

CM William Walters thanked Mayor Miller for her involvement in the Memorial Day parade and ceremonies. He was very thankful for all she had done to create a memorable day for all those who had served in the military.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Walters, second by CM Jacobson, to adjourn at 7:45 p.m. Motion carried.

Respectfully submitted,

Juanita Smith
City Clerk
City of Brown City