

BROWN CITY COUNCIL PROCEEDINGS

JUNE 25, 2018

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.

PRESENT: Mayor Julie Miller; Councilmembers: Patricia Jacobson, Gerald Kosal, Christine Lee, Ross Mclvor, Alecia Parks, and William Walters; City Manager Clint Holmes, City Clerk Juanita Smith and City Attorney Gregory Stremers.

ABSENT: None.

GUESTS: Steven Kovac representing the Brown City Banner, Paul Muxlow, Joel Wyatt, Stacy Biel, Larry Steigerwald.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Walters, second by CM Mclvor, to accept the Regular Meeting Minutes of June 11, 2018 as presented. Motion carried.

PAY BILLS:

Motion by CM Jacobson, second by CM Lee, to pay the bills in the following funds:

General - \$12,798.65 (8642-8657), **Payroll** - \$18,111.14 (8491-8507 plus EFT), **Major Street** - \$4,295.00 (3958-3960), **Local Street** - \$542.50 (4295-4296), **Sanitary Sewer** - \$4,369.08 (3732-3737), **Water** - \$3,313.07 (2934-2938), **Arsenic Abatement** - \$232.40 (1403-1404), **Storm Sewer** - \$60.00 (1266), and **Equipment** - \$500.00 (1615). Motion carried.

PERSONAL APPEARANCES:

Paul Muxlow, Joel Wyatt, and Larry Steigerwald.

Paul Muxlow of Brown City is running for the County Commissioner seat in District 5, which stretches across the lower tier of Sanilac County.

Joel Wyatt is also running for the County commissioner seat in District 5 against Paul Muxlow

Both of these gentlemen updated the Councilmembers on happenings of the County.

Paul Muxlow spoke of the County Financial Statement and that it was in good shape. He also touched on the Council on Aging and their activities. The new Dental Clinic opening in Sandusky with its pros and cons was discussed. This is a new Medicaid and low income practice.

Joel Wyatt of Crosswell also spoke of the District 5 County activities. He too was updating the Council of the different proceedings taking place.

Larry Steigerwald of Brown City voiced his disapproval of the black fence between his house and the apartment complex next door. He said that it is a "construction fence" and he would like it to come down. Larry also commented on the Manager's Report #5 on Lead pipes. He said that a few years back when his water plugged up there was lead coming out of the pipes.

PUBLIC QUESTIONS & COMMENTS: None.

DPW REPORT: Report reviewed. No questions or concerns.

UNFINISHED BUSINESS: None Scheduled.

PUBLIC HEARING: None Scheduled.

RESOLUTIONS: None Scheduled.

ORDINANCES: None Scheduled.

PETITIONS & COMMUNICATIONS: None Scheduled.

MANAGER'S REPORT:

1. **2018 Street Project:** The bid packages for the Thelman Avenue, Belview and Autumn Gold Drives Project were completed by Spicer, posted on their bidding web page, and the City mailed hardcopies to area contractors. Bids are due to City Hall on July 9th by 2:00 PM. The City Council will be able to review and potentially approve a contractor at the regular July 9th meeting.
2. **Maple Valley Road Project:** The City is waiting on MDOT to provide the schedule for the South Maple Valley Road Project. The funds have been obligated and MDOT is on track for a September letting, but might be able to get it in the August letting.
As a component of this project, SEMCO will be moving the gas main that runs parallel to Maple Valley Road in the vicinity of the county drain a short distance to the east.
3. **Lift Station Engineering:** Spicer Group engineers met with City and school staff on June 13th, and then completed the inspection and testing of the Maple Valley lift station. Expect the report with recommendations to be received by the City once it is complete.
4. **Lincoln Street:** The first of two annual inspections contracted for with the completion of the Lincoln Street Project took place at 3:00 PM on Thursday, June 21st. The inspection group consisted of the project engineer from Huron Consulting, two representatives from the street contractor – Astec Asphalt, the Mayor, Mayor Pro-Tem and City Manager. Overall the project looks good. Some drainage issues need to be addressed in front of 7150 Lincoln Street as well as some small concrete crack repairs by catch basins. Huron Consulting will be issuing a report summarizing the inspection prior to the next City Council meeting.
No significant issues were noted with the Lincoln Street sidewalks. Therefore, bills for the property owner's 50% portion of the project will be sent out the week of June 25th. As required by City Ordinance 93.03, payment is due by August 1st, after which a 10% penalty is added.
5. **Lead and Copper in Drinking Water Rule:** The new MDEQ Lead and Copper Rules (LCR) for municipal drinking water were implemented on June 14, 2018. The City will be required to conduct a complete inventory of our water system and begin replacing

sections that may contain lead. Other provisions include expanded water sampling and lowering the lead action level from 15 parts per billion (ppb) to 12 ppb. MDEQ will produce “updated guidance materials and template forms, as well as holding training sessions for DWMAD and public water supply staff. These efforts will ensure a smooth transition to the new regulations.”

Since the City has no known lead water mains, lead seals or house connections, an intrusive inventory will be required. Procedures associated with this inventory, and the means to identify lead pipes, if any, are being evaluated by MDEQ and are suppose to be ready for implementation by January, 2019. Any lead pipes found require replacement. Costs to the City for engineers, contractors, and for City employees and equipment to meet these new requirements could be relatively epic.

6. **Brown City Fire Authority:** The next regular meeting of the BCAFA has been postponed from July 3rd to July 10th at 8:00 PM.
7. **Non-Compliant Swimming Pools:** The chief of police inspected all of the swimming pools in the City that are subject to City Ordinance 150.01-06. Nine swimming pool owners were sent letters for failing the inspection. Owners have until July 6th to correct the problems or they can expect to be cited, since this is a safety issue.
8. **Smoke Testing:** MRWA and the City DPW will be conducting a smoke test of the City’s sanitary sewer system on Wednesday, July 11th. The City will be sending a postcard to each sewer customer notifying them of the test.
9. **2018 Master Plan:** McKenna and Associates are hoping to have the final version of the City’s Master Plan to the City Council by Monday, June 25th. In order to give the City Council time to fully review this 137-page document, the adopting resolution will be presented to the City Council at the July 9th meeting.
10. **July 4th:** City Hall, public works and police departments will be closed on Wednesday, July 4th in honor of Independence Day. A DPW employee will be on call to address emergencies.

ATTORNEY’S REPORT:

Attorney Gregory Stremers spoke about the Lead and Copper rules (LCR) for municipal drinking water. We need to monitor the lines in the City.

The transfer of the property for the new bank is waiting to be finalized, and the check from the bank passed to the City.

TREASURER’S REPORT:

The Treasurer is working on the summer taxes.

CLERK’S REPORT:

The August 7th Primary Election ballots are now in our possession and the AV Applications have been sent out. No AV ---ballots have been sent at this time.

MAYOR’S REPORT:

1. BC Girls Track and Field Proclamations (to be presented July 9th or 23rd).

COMMITTEE REPORTS:

1. Tax and Finance (Jacobson) – None.
2. Streets and Sidewalks (Kosal) – None.
3. Police / Fire Authority (Lee) – None.
4. Building and Grounds (Mclvor) – None.
5. Personnel (Parks) – None.
6. Water and Sewer (Walters) – None.

GENERAL CONCERNS OF THE COUNCIL:

CM Jacobson said that there is a tree on the corner of Main and John that needs to be evaluated.

CM Jacobson also asked about the sealer that was setting at the DPW building. She wondered if we were going to be charged for it. City Manager Clint Holmes said that the company would be coming to pick it up. We bought the sealer and the machine was provided at no cost.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Lee, second by CM Mclvor, to adjourn at 7:21 p.m. Motion carried.

Respectfully submitted,

Juanita Smith
City Clerk