

BROWN CITY COUNCIL PROCEEDINGS

November 11, 2019

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 PM.

PRESENT: Mayor Julie Miller; Councilmembers: Stacy Biel, Patricia Jacobson, Christine Lee, Ross McIvor, Eugene Navock and Walter Robison; City Manager Clint Holmes and City Clerk Juanita Smith.

ABSENT: City Attorney Gregory Stremers.

GUESTS: Debbie Rickman and Dr. Charles Mitchell from the Library Board, Robert Jacobson and Joe Biel.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: One correction to the Agenda—In the Ordinances it is listed as Ordinance 17-750. That should read Ordinance 17-550. There will also be one Resolution added.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Navock, second by CM Biel, to accept the Regular Meeting Minutes of October 28, 2019 as presented. Motion carried.

PAY BILLS:

Motion by CM Jacobson, second by CM Lee, to pay the bills in the following funds:

General - \$15,587.44 (9514 – 9533) , Payroll - \$15,996.84 (9163 – 9182 plus EFT), Sanitary Sewer - \$95.00 (3847), Water - \$1,537.43 (3137 – 3140), and Equipment - \$1,440.00 (1696). Motion carried.

Motion by CM Jacobson, second by CM Navock, to pay the bill from Astec Asphalt in the amount of \$3,950 for repairs to Main Street. Motion carried.

PERSONAL APPEARANCES: None Scheduled.

PUBLIC QUESTIONS & COMMENTS: None.

POLICE REPORT: Report reviewed. No questions or concerns.

UNFINISHED BUSINESS: None Scheduled.

PUBLIC HEARING: 7:05 PM.

- 1. City Ordinance Section 17.550:** Authorization for the Brown City Library Board to lease/purchase the Tri-County Bank Building located at 4222 Main Street for use as the new Brown City Library.

Mayor Julie Miller opened the Public Hearing at 7:05 p.m. for the purpose of gathering public comments on the proposed adoption of Ordinance Section 17.550 – Authorization for the Brown City Library Board to lease/purchase the Tri-County Bank Building located at 4222 Main Street for use as the new Brown City Library. There were no questions or comments. The Public Hearing was closed by Mayor Miller at 7:06 p.m.

ORDINANCES:

1. **Ordinance 17-550:** An Ordinance To Amend The City Of Brown City Code By Adding A New Section Which New Section Shall Be Known As Section 17.550 Of Chapter 17, Article 2 Of Said Code. Authorizes Library Lease-Purchase Agreement.

Ordinance 17-550: An Ordinance To Amend The City Of Brown City Code By Adding A New Section Which New Section Shall Be Known As Section 17.550 Of Chapter 17, Article 2 Of Said Code-- Authorizes Library Lease-Purchase Agreement. Motion by CM Lee, second by CM Jacobson, to amend the Brown City Code by Adding Section 17-550 of Chapter 17- Article 2 – Library Lease-Purchase Agreement. ROLL CALL VOTE: CM Lee – Yes, CM Navock – Yes, CM Jacobson – Yes, CM Robison – Yes, CM Biel – Abstain, CM Mclvor – Yes. 5 Yes Votes, 0 No Votes, 0 Absent, 1 Abstaining. Motion carried - Resolution adopted.

RESOLUTIONS:

1. **Resolution 19-12 –** Resolution to Adopt City of Brown City Library Millage Ballot Language.

Motion by CM Mclvor, second by CM Navock, to adopt Resolution 19-12: A Resolution to Adopt City of Brown City Library Millage Ballot Language. ROLL CALL VOTE: CM Navock – Yes, CM Jacobson – Yes, CM Robison – Yes, CM Biel – Yes, CM Mclvor – Yes, CM Lee – Yes. 6 Yes Votes, 0 No Votes, 0 Absent, 0 Abstaining. Motion carried. Resolution 19-12 adopted.

PETITIONS & COMMUNICATIONS:

1. **4220 Third Street:** Install three privacy chain-link and wood fences.

Motion by CM Mclvor, second by CM Lee, to approve the request for a building permit to install three privacy chain-link and wood fences at 4220 Third Street — 1) Install ~40' of 4' chain-link fence from the NE corner of the building north to the property line and then west 14'; 2) Install ~132' of 6' wood panel along the east property line but must have a clear view by the sidewalk; and 3) Install ~60' of 4' chain-link fence west of the building west to the property line. Owner must call Miss Dig before fence installation begins. Motion carried.

MANAGER'S REPORT:

1. **Brush and Leaf Pick-up:** The DPW will pick-up brush through Monday, November 25th; and will continue to vacuum leaves through Wednesday, November 27th.
2. **CVTRS Submission:** The state Revenue Sharing Program has changed into the City, Village, and Township Revenue Sharing (CVTRS) program. There is still a requirement to submit the same four reports as previously (Citizen's Guide, Performance Dashboard, Debt Service Report and Projected Budget Report), prior to December 1st. The City's Munetrix-hosted submission was successfully forwarded to Department of Treasury to meet the City's requirement. The report – CVTRS City Financial Report 2019 - is on the City's web page (www.ci.brown-city.mi.us) under Financial Info and is available for review at City Hall.

3. **Main Street Repairs:** The City received notification from MDOT that the three Main Street openings made by the City DPW (4190, 4139 and 4046) had to have the cold patch removed and be filled with asphalt. Astec Asphalt completed the repairs on Tuesday, November 5th. Contact was made with MDOT and the projects were closed.
4. **Cade Road Ditch Repairs:** The City received a complaint about the storm water ditch on South Cade Road between Parkside Drive and the Sanilac County Drain. Capacity of the ditch was inadequate. The City contracted to have the ditch deepened and reshaped and replaced a culvert. The work was completed last week.
5. **2020 Visitor Guide:** The advertisement for the City of Brown City has been updated and forwarded to the Sanilac Tourism Association's Visitor Guide for the Sanilac County Area for publication.
6. **Thanksgiving Day Holiday:** City Hall, police and DPW will be closed on Thursday, November 28th and Friday, November 29th for the Thanksgiving Holiday. A police officer will on duty each day, and a DPW employee will be on call from Thursday through Sunday.

ATTORNEY'S REPORT: City Attorney Gregory Stremers absent.

TREASURER'S REPORT: None.

CLERK'S REPORT: None.

MAYOR'S REPORT:

Mayor Miller expressed her appreciation to all Veterans for their service to our Country. She brought doughnuts for each serviceman in attendance and for the Councilmembers.

Mayor Miller reported that several of the Councilmembers attended a luncheon in Marlette at the Catholic Church Hall to help raise money for the Marlette Hospice.

The Mayor reminded the Councilmembers and guests that the Christmas Tree Lighting Ceremony is to be held on December 14th from 5:00 p.m. to 7:00 p.m.

The Mayor also shared the information that the City Hall won the Pumpkin Voting Contest sponsored by the Library Board. A little over \$1300 was earned by the contest.

COMMITTEE REPORTS:

1. Building and Grounds (McIvor) – None.
2. Personnel (Biel) – None.
3. Police / Fire Authority (Lee) – Fire Authority Officer Elections on November 5th. CM Lee said that the election and meeting went very smoothly.
4. Streets and Sidewalks (Navock) – None.
5. Tax and Finance (Jacobson) – None.
6. Water and Sewer (Robison) – None.

GENERAL CONCERNS OF THE COUNCIL:

CM Lee announced that she has been appointed to the Area on Aging Board of Directors and has attended her first meeting as a member of this board.

CM Lee also acknowledged and thanked the Brown City School Elementary students from grades 3, 5 and 6 who were studying Community Service and put their studies into action by doing Community Service for members of the community by raking leaves.

PUBLIC QUESTIONS & COMMENTS:

Debbie Rickman from the Library Board thanked the Councilmembers for their support of the Library requests.

CLOSED SESSION: None Scheduled.

ADJOURNMENT:

Motion by CM Lee, second by CM Biel, to adjourn at 7:29 p.m. Motion carried.

Respectfully submitted,

Juanita Smith
City Clerk