

**A G E N D A**  
**FOR THE REGULAR MEETING**  
**OF THE**  
**CITY COUNCIL**  
**FOR THE CITY OF BROWN CITY**  
**TO BE HELD**  
  
**M O N D A Y**  
**DECEMBER 10, 2018**  
**AT 7:00 P.M.**

AT THE CITY HALL, 4205 MAIN STREET, BROWN CITY  
[810-346-2325], EMAIL: browncty@greatlakes.net

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**OATH OF OFFICE (6:55 PM):**

1. **Mayor Julie P. Miller; Councilmembers Stacy Biel, Patricia Jacobson, Christine Lee, Eugene Navock, Ross McIvor, and Alecia Parks. City Treasurer Tiffanie Bissett.** (individual and group photos for the City's website will be taken after the meeting).

**MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 PM.**

**PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.**

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:**

**CORRECTION & APPROVAL OF MINUTES:**

1. Regular Meeting of November 26, 2018 (white).

**PAY BILLS:**

**PERSONAL APPEARANCES:** None Scheduled.

**PUBLIC QUESTIONS & COMMENTS:** (Anyone wishing to address the City Council concerning items not on the agenda may do so. When recognized by the Council, please state name and address for the record. Please direct all remarks to the whole City Council. The Council reserves the right to delay any action, if required, until such time as when they are fully informed on the matter.) Please note that Public Comments are limited to three (3) minutes unless an extension is approved by a majority of the Council.

**POLICE REPORT:** (white)

**UNFINISHED BUSINESS:** None Scheduled.

**PUBLIC HEARING:** None Scheduled.

**ORDINANCES:** None Scheduled.

## RESOLUTIONS:

1. **Resolution 18-13:** Resolution Identifying The Procedures And Application Process For Real Property Exemptions Under Mcl211.7 (green)
2. **Resolution 18-14:** Waiver Of Penalty Associated With Not Filing Property Transfer Affidavits (Form 2766) Timely (yellow)

## PETITIONS & COMMUNICATIONS (pink):

1. **4217 Main Street - Get Serious Fitness:** Requesting building permits (building, electrical, plumbing and mechanical) to construct an approximately 2,000 sq ft apartment in the rear of the existing building.
2. **4212 Fourth Street – Ed Woodruff:** Requesting building permits (building, electrical, plumbing and mechanical) to construct an approximately 960 sq ft addition in the rear of the existing home.
3. **4005 Main Street – Deer View Golf Course:** Requesting sign installation permit for a 4'X8' sign on the SW corner of Maple Valley Road and Main Street.
4. **4090 Main Street – Brown City Fire Department:** Requesting building permit to install a 12' X 16' skid shed on the NE corner of the property.

**The Planning Commission recommends approval of these Building Permits.**

## MANAGER'S REPORT (gray):

1. Cell Tower Update.
2. Per- and Polyflouroalkyl Substances (PFAs) (orange).
3. Maple Valley Road and the Sanilac County RTF.
4. Sewer Inspection.
5. CVTRS Submission.
6. Street Repairs.
7. Street Sweeping.
8. Michigan Public Policy Survey (white).
9. Blight and Junk Cars.
10. DTE & Street Lights.
11. December Meetings.
12. Proposition 1 Memo (chartreuse).

## ATTORNEY'S REPORT:

## TREASURER'S REPORT:

## CLERK'S REPORT:

## MAYOR'S REPORT:

1. Christmas Tree Lighting Ceremony update.
2. City Council Committee assignments (lavender).
3. Board and Commission Appointments (blue).
  - a. **Planning Commission (terms expiring 12-31-2021): Jay Berry & Mike Frey.**
  - b. **Downtown Development Authority (terms expiring 12-31-2022): Jay Berry, Jack Nickens & Keith Redlin.**
  - c. **BROWN CITY EVERGREEN CEMETERY (term expiring 12-31-2023): Pending.**
  - d. **Election Commission (term expiring 12-31-2020): David R. Van Cura.**
  - e. **Board of Review (term expiring 12-31-2020): Jack Bell, Ron Campbell, and Imogene Sealey.**
4. Reminder – the final City Council meeting for 2018 has been rescheduled from December 24<sup>th</sup> to next Monday – December 17<sup>th</sup>.

**COMMITTEE REPORTS:**

1. Building and Grounds (McIvor) –
2. Personnel (Parks) –
3. Police / Fire Authority (Lee) –
4. Streets and Sidewalks (Navock) –
5. Tax and Finance (Jacobson) –
6. Water and Sewer (Biel) –

**GENERAL CONCERNS OF THE COUNCIL:**

**PUBLIC QUESTIONS & COMMENTS:**

**EXECUTIVE SESSION:** None scheduled.

**ADJOURNMENT:**

*- - -MINUTES WILL BE AVAILABLE AT THE ADDRESS ABOVE- - -*