

As the City's Chief Administrative Officer, the City Manager is responsible for managing the day-to day operations of the City, including:

- Implementation of programs, ordinances and policies
 - Working with elected officials to achieve common goals and objectives for the community. Ensure that ordinances and polices approved by the elected officials are equitably enforced throughout the city.
- Management of Public Funds
 - Ensuring the cost-effectiveness of programs, balancing budgets, and securing the financial health of the community. Prepare the annual budget, submit it to elected officials for approval and implement it once approved.
- Coordination of service delivery
 - Anticipating future needs, organizing work operations, and establishing timetables to meet community needs. Solicit bids from contractors and select or recommend the appropriate organization to perform the work.
- Administration of Personnel
 - Providing direction and leadership to department heads, administrative personnel, other employees and those who provide direct services to the City.
- Building Community and Problem Solving
 - Seeking feedback from residents and members of the business community to address and solve problems. Investigate citizen complaints or issues within the administrative organization and recommend changes to elected officials.
- Public Trust and Confidence
 - Bringing to the community a commitment to maintaining the public trust and confidence in local government, achieving equity and social justice, and improving the quality of life for all residents.



Clint Holmes was selected as the City Manager in August 1998. Prior to his appointment as City Manager, he retired from the US Navy after serving as an intelligence officer. Activities include Executive Director of the Brown City Downtown Development Authority, advisor to the Planning Commission, Park Board, Cemetery Board, Festival Commission, and Brown City Area Fire Authority.

Clint has a bachelors degree in Political Science from University of Arizona, a Master of Public Administration from Auburn University, and is a graduate of the US Air Force Command and Staff College.

Clint belongs to the Michigan Local Government Management Association and International City Manager's Association.

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