

COUNCIL PROCEEDINGS FOR FEBRUARY 8, 1999

Meeting called to order at 7:00 PM by Mayor Ken Brown.

Pledge of Allegiance led by Councilmember Judy Murray.

PRESENT: Councilmembers: Laura Carpenter, Jerry Johnson, Marvin Ford, Mike Lents, Judy Murray, Kelly Pavel, Mayor Ken Brown, City Clerk Julie Miller, City Manager Clint Holmes, City Attorney Marilyn Zimmerman.

CORRECTIONS: to January 25, 1999 minutes:

1. Page 5: Manager said ***situation tentatively resolved***.

Moved by CM Carpenter, supported by CM Murray to accept the minutes as corrected. Motion Carried.

PUBLIC HEARING: NONE.

PUBLIC QUESTIONS AND COMMENTS: NONE.

PERSONAL APPERANCES: NONE.

PETITIONS AND COMMUNICATIONS:

1. Moved by CM Carpenter, supported by CM Johnson to approve the pre-application building permit for Larry Webb, 4128 Main Street, to beautify and add siding to his office building. Motion Carried.

ORDINANCES:

City Attorney said that the workshop letter would be ready for the Council by next week.

RESOLUTIONS:

1. Moved by CM Pavel, supported by CM Ford to approve Resolution 99-1, all tax payers in the City of Brown City are not able to attend the Board of Review Meetings and are therefore unable to present their opinions regarding their current tax assessment WHEREAS, the law provides that by authorization of the City Council, the Board of Review may act upon written request from the tax payers, concerning their current tax assessment; NOW THEREFORE, BE IT RESOLVED by the City Council of Brown City, that in order to provide every tax payer the opportunity to be heard, the Board of Review is hereby authorized to act upon written request from the tax payers who are unable to personally attend the meeting, concerning their current tax assessment. Roll Call Vote: Pavel—yes, Murray—yes, Lent—yes, Ford—yes, Johnson—yes, Carpenter—yes. 6-yes, 0-no. Motion Carried.

PAY BILLS:

Moved by CM Murray, supported by CM Pavel to pay the bills as presented in the following funds: General Fund: \$14,457.16, Sanitary Sewer: \$5,657.20,

Payroll Fund: \$12,637.18, Major Street Fund: \$886.90, Local Street Fund: \$886.90, Water Recreation Fund: \$39.09, Investment Fund: \$150,427.86.
Motion Carried.

ATTORNEY'S REPORT: NONE.

COMMITTEE REPORTS:

Buildings and Grounds: None.

Personnel: Discussion on new "EMPLOYEE MANUAL". Meeting set for Thursday, February 11, 1999 at 6:00pm, Ford, Johnson, Lents and Manager.

Police: Discussion on new "POLICE MANUAL". Meeting set for Monday, February 15, 1999 at 3:00pm, Murray, Ford, Carpenter and Manager.

Water and Sewer: None.

Tax and Finance: None.

Streets and Sidewalks: Meeting set to get street bids together: Friday, February 12, 1999 at 7:30pm, Pavel, Ford, Carpenter and Manager.

OLD BUSINESS: None.

MANAGER'S REPORT:

1. COPS Grant final paperwork received from the Federal Government, total amount of grant is \$74,146.00. State share to be \$20,275.00. Term of grant is three years with annual payments of 1/3rd. Need to hire a full time officer to fill this position, which will be discussed at the Police Committee meeting.
2. Railroad Crossing lights at Main Street and Wells Street are currently not functioning correctly, the Saginaw Valley Railroad said the lights would be fixed as soon as the required parts arrive, which should be by the end of February.
3. Mapleview Estates Phase III Zoning request has been tabled by the Planning Commission pending two engineering studies. The Commission needs to know if current lagoon capacity is adequate to absorb this increased growth. Additionally at the request of residents, the Commission requested a traffic study of Lincoln Street be completed to determine whether this street can handle the increased traffic expected with the expansion. Discussion on issue.
4. Jones & Henry Engineers, Ltd: Two representatives provided a status report on the Comprehensive Water Engineering Study. Preliminary priority list is attached. A preliminary estimate indicated we cannot qualify for a Drinking Water Revolving Fund loan from DEQ. The firm is researching alternative

funding sources to include Rural Development. Cost estimates associated with the priority list should be ready within two weeks.

5. County Drain Assessment: Received a bill from the Sanilac County Drain Commissioner for our share of the special assessment for drains. Bill is for \$2,574.62. Budget is for \$2,800.00. Final payment on Setter and Elk Creek Drains. McDonald drain runs to 2003.

6. City Pins: Manager passed an advertisement of Lapel Pins embossed with City Logo, with recommendation of purchasing some for the elected and appointed members of City Government to include boards, commissions and committees. Council gave approval.

7. Child ID Kits: School said its been several years since children have had individual ID kits done. Manager to get back with Joe Furst and School Board to see if the school is willing to purchase kits for the kids, split cost 50/50 with the City and the School.

8. Manager reported that the Michigan City Manager Association Conference was very helpful.

9. Virgil Baumgarten received his CDL License, at which time he received his 50 cent per hour raise. Physical and Shots for DPW and Police are almost complete.

CM Ford reported that Adam Morschan was not currently available to help with our Activity Guide. Manager's son to try to draw up something.

MAYOR'S REPORT:

Mayor recommended appointing to the Board of Review: Jean Carson, ImaJean Sealey, and Dick VanDrew. Moved by CM Carpenter, supported by CM Johnson to appoint to the Board of Review: Jean Carson, ImaJean Sealey, and Dick VanDrew. Motion Carried.

Moved by CM Ford, supported by CM Pavel to adjourn at 7:58pm. Motion Carried.

Respectfully submitted,

Julie P. Miller
City Clerk