

COUNCIL PROCEEDINGS FOR MAY 10, 1999

Meeting called to order at 7:00PM by Mayor Ken Brown.

Pledge of Allegiance led by CM Murray.

PRESENT: Councilmembers: Laura Carpenter, Frank Lukacs, Marvin Ford, Judy Murray, Kelly Pavel; Mayor Ken Brown, City Clerk Julie Miller, City Manager Clint Holmes, City Attorney Marilyn Zimmerman. ABSENT: Mike Lents.

Moved by CM Ford, supported by CM Pavel to approve the Minutes of April 26, 1999 as written. Motion Carried.

RESOLUTIONS:

CM Ford introduced Resolution 99-12, A RESOLUTION FORMALLY PROMOTING RUSSEL R. NOWISKI FROM PART-TIME TO FULL-TIME BROWN CITY POLICE OFFICER. CM Carpenter supported. Motion Carried.

PETITIONS AND COMMUNICATIONS:

1. CM Carpenter stated that Ed Nolet re-submitted his application and recommended that this be sent to the Planning Commission.

2. Moved by CM Carpenter, supported by CM Lukacs to approve new siding, doors, and windows for Donald Stieter, 7145 Welles Street. Motion Carried.

3. Moved by CM Carpenter, supported by CM Lukacs to approve the Plans for Softwinds Subdivision for Dan Tobey, 4440 Autumn Gold. Motion Carried.

NOTE: Plans were submitted and approved by the Planning Commission prior to Council approval. Roads and Utilities are to be installed first. Homes are to be a minimum of 1300 sq ft for Ranch Style and 1450 sq ft for 2 Story. North end of subdivision will be developed first.

PUBLIC HEARING FOR SEWER AND WATER TAP-IN FEES OPENED AT 7:16PM.

No questions or comments from the Public.

PUBLIC HEARING CLOSED AT 7:18 AND TURNED OVER TO THE COUNCIL.

Discussion among Council.

Moved by CM Murray, supported by CM Carpenter to adopt Ordinance 5304.2A: An Ordinance to Amend subsection 5304.2 which new subsection concerning Sewer and Water Tap-In Fees shall be known as 5304.2A. Roll Call Vote: Pavel=yes, Murray=yes, Ford=yes, Lukacs=yes, Carpenter=yes. 5=yes, 0=no, 1 absent. Motion Carried.

Moved by CM Ford, supported by CM Lukacs to RE-AFFIRM previously adopted Resolution 99-13 to raise fees for sewer and water tap-ins, to take effect June 9, 1999. Motion Carried.

PUBLIC QUESTIONS AND COMMENTS: NONE.

PERSONAL APPEARANCES: NONE.

ORDINANCES: NONE.

REPORTS AND RECOMMENDATIONS: NONE.

PAY BILLS:

Moved by CM Murray, supported by CM Pavel to pay the bills as presented in the following funds: General Fund: \$41,049.09, Payroll Fund: \$13,144.68, Sanitary Sewer Fund: \$4,126.21, Major Street Fund: \$7,658.66, Local Street Fund: \$3,662.34, Highway Bond Fund: \$11,321.00, Water Recreation Fund: \$609.32, Investment Fund: \$37,677.61. Motion Carried.

ATTORNEY'S REPORT:

1. **HARRON CABLE:** City Attorney reported that she studied the Harron Cable request for transfer. The City's Cable TV Ordinance allows transfer from one company to another, with buyer filling appropriate papers with the City, and accepting terms of Franchise agreement with the City. The current Franchise expires August, 1999. CM added that the City was promised fiber optics and better service, which has not yet been done. Attorney to forward letter to the Company. Manager to develop complaint form and make available to residents.

2. **MORATORIUMS:** City Attorney stated that she studied Moratoriums. No real cases or appropriate precedents for this. Ordinance 5314.2 states that connections are to be made within 30 days, therefore if structure is not complete, owner cannot file to get tap-in or pre-pay before structure is ready.

COMMITTEE REPORTS:

Buildings and Grounds: Carpenter: None.

Personell: Lukacs: None.

Police: Ford: Moved by CM Ford, supported by CM Carpenter to adopt the Brown City Policy and Procedures Manual for the Police Department. Motion Carried.

Manager to check on passengers in the Police Vehicle.

Sewer and Water: Lents: None.

Tax and Finance: Murray: None.

Streets and Sidewalks: Pavel: None.

OLD BUSINESS: NONE.

MANAGER'S REPORT:

1. **Sewage Lift Stations:** Of the bid requests sent out (five), two companies plan to provide bids. Still pending.

2. **Well #4 Overhaul:** Bid from Layne Northern received today. Anticipate Peerless-Midwest bid to arrive early next week.

3. **Y2K:** Sent in a grant request to company giving away \$100 million in computer equipment. Priorities are: 1) desktop for front office, 2) laptop for police, 3) desktop for police, 4) complete system for DPW. I will keep you informed on progress.
4. **Census 2000:** Initial map and address review is complete. Census had missed 58 homes in Brown City.
5. **Police Fingerprinting:** Chief Smith and Officer Nowiski completed fingerprinting K-6 for parent ID purposes. Apparently went very well.
6. **Brown City Spring Clean-up Days:** Clean-up Days are scheduled for Thursday May 20 and Friday May 21.
7. **Hydrant Flushing:** Scheduled for May 10-12. Ad placed in Banner notifying residents of the change.
8. **Low Water Pressure:** Apparently due to air in the water lines, a low water pressure situation developed briefly during the evening of May 5. DPW responded quickly and brought the pumps on line. Some air purged from the system on Thursday morning. Anticipate that the hydrant flushing will remove any residual air.
9. **Assessor Software:** In your package last time was a memo from Mark Cunningham concerning purchase of Equalizer Assessing Software. Request approval. **Requires Resolution. Moved by CM Murray, supported by CM Carpenter to approve the purchase of the Equalizer Assessing Software for Mark Cunningham, City Assessor. Motion Carried.**

Moved by CM Pavel, supported by CM Lukacs to extend the meeting past the 9:00PM deadline. Motion Carried.

NOTE: CITY ATTORNEY LEFT AT 9:02PM.

10. **Sewer Televising and Grouting Truck:** Between June and December 1998 we paid Inland Waters \$20,125 to televise and grout (relatively short) sections of Welles Street, Lincoln Street and Main Street. Dave found a truck (1981/120K miles) for sale with a television and grouting system installed. Truck is in Massachusetts and is available for \$30K. A new truck mounted TV system is \$50K new and a pull cable TV system is \$20K new. Dave believes that DPW can do the work. However, during the summer months, we may have to hire an additional worker to do grouting. Is it the wish of the Council we continue to research this purchase? Council discussed and determined that truck was not required.
11. **City Internet Web Page:** A local resident who is creating web pages for various businesses in town offered to provide the City a web page with links to these other businesses, the school and other relevant sites. Estimated cost is \$400. Council declined to accept.

12. **Letter from Senator Dan DeGrow:** All officials welcome to a series of meetings he is planning in Lansing on May 26. City Manager and Treasurer to attend.

13. **Sidewalks:** The City received final bill. Manager recommends 1st payment from residents be this year.

14. **Ordinances for swimming pools:** Current fee is \$5.00 for license, \$2.50 for yearly inspection. Issue tabled.

CM Pavel questioned if the weeds could be cleaned up at the entrances of the City.

MAYOR'S REPORT:

1. DDA Appointments:

Mayor recommended adding Jim Zyrowski, and re-appointing Doc Kraft, and Margaret Lessner.

Moved by CM Pavel, supported by CM Lukacs to appoint Jim Zyrowski, Doc Kraft and Margaret Lessner to the DDA. Ford opposed. Motion Carried.

Moved by CM Lukacs, supported by CM Carpenter to adjourn at 9:18PM. Motion Carried.

Respectfully submitted,

Julie P. Miller
City Clerk