

**BROWN CITY COUNCIL PROCEEDINGS
JUNE 25, 2007**

Meeting called to order at 7:00 p.m. by Mayor Laura Carpenter.

Pledge of Allegiance led by Mayor Carpenter.

PRESENT: Mayor Laura Carpenter, Council members: Ron Wood, Julie Miller, Ross McIvor, Mike Lents, Christie Lee, and Ken Brown; City Attorney Gregory Stremers, City Manager Clint Holmes, City Clerk Kelly Pavel.

ABSENT: None.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Miller, second by CM Lee, to accept the Regular Meeting Minutes of June 11, 2007 as presented. Motion carried.

PAY BILLS:

Motion by CM Lee, second by CM Brown, to pay the bills in the following funds: General - \$14,054.04, Payroll - \$17,765.45, Major Street - \$45.00, Sanitary Sewer - \$485.05, Water - \$3,198.36, Arsenic Abatement - \$1,862.50, Equipment - \$721.30. Motion carried.

Motion by CM Lee, second by CM Lents, to pay Trombley Excavating for water line work on Main Street in the amount of \$1,167.50. Motion carried.

Motion by CM Lee, second by CM Lents, to pay Dickinson Wright PLLC for services rendered as bond counsel in the amount of \$10,400.00. Motion carried.

PUBLIC QUESTIONS AND COMMENTS: None.

PERSONAL APPEARANCES: None scheduled.

DPW REPORT: Not available

UNFINISHED BUSINESS:

1. Bullock project – essentially completed.
2. Arsenic Abatement – Treatment Plant must be fully operational by 2-1-08. See Manager's Report.

PETITIONS AND COMMUNICATIONS: None.

PUBLIC HEARING: None scheduled.

ORDINANCES:

1. DRAFT Section 71 – Low-Speed Vehicles.

City Manager presented two possible Low Speed Vehicle Ordinances for council review. One particular sample presents an annual fee for these vehicles. It is suggested that council determine whether an annual fee or a one time fee would be wanted as well as inspection possibilities. Discussion regarding low speed vehicle use currently in the community.

Council consensus that Low Speed Vehicle Ordinance is tabled for further review by council and attorney.

RESOLUTIONS: None scheduled.

MANAGER’S REPORT:

1. **DPW Supervisor:** The City received a third note from Dr. Brengel stating that Dave Kinney must remain off work until July 5th for health reasons.
2. **Railroad Storm Water Culvert:** The Sanilac County Drain Commissioner has hired Nichol and Son to replace the culvert under the railroad tracks and the three culverts to the east. Work is scheduled to begin as soon after July 4th as possible. The culvert for Vine Street should be completed during the same timeframe.
3. **Water Treatment Facility:** The minutes for the contractor’s meeting are attached (yellow). The engineer (Rowe) has been replaced by Huron Consulting of Port Huron. The first issue to resolve is whether to add steel to the concrete block walls. A copy of the email from Booms Construction is attached (blue). The estimated cost is \$1,470. **REQUIRES MOTION.**

Motion by CM Lents, second by CM Brown, to authorize Booms Construction to install #5 vertical reinforcing bars and grout at 48” O.C. in the concrete masonry walls at the price of \$1,470.00 at the water treatment facility. Motion carried.

4. **Water Treatment Facility:** The City was contacted by Battelle concerning their turning over ownership of the arsenic abatement facility at Well #4 to the City. The required documentation was signed by the City and has been forwarded to EPA for final approval. The representative from Battelle said this process could take several months. The facility is being turned over to the City at no cost. The savings to the City’s taxpayers is estimated at more than \$500,000.
5. **USDA Rural Development:** In 2004 the City borrowed \$70,000 from USDA Rural Development for the purchase of the Renaissance Zone property next to Link Technologies. The City still owes about \$52,000 on that loan. The City

mailed the USDA a copy of our latest audit at their request. They also provided a detailed questionnaire concerning various compliance issues the City must meet. These include adherence to various non-discrimination, accessibility and other federal requirements. At the request of USDA, an inspection by Sanilac County Building Department was conducted on June 22nd and a written report will be available prior to the USDA inspection scheduled for August 16th. Preliminary information indicates that the City will need to make changes to signs and counter height among other issues.

- 6. DEQ Water Bureau Inspection:** The DEQ conducted their annual inspection of the City's wastewater system on May 11th. The City received a copy of the final report on June 15th. A copy of this report is enclosed (lavender).
- 7. Water Quality Report:** This mandatory report is made available to the public prior to July 1st of each year. A copy will appear in the June 25th issue of the Banner and be posted at City Hall and on the City's website. Copies of the report are available at City Hall and were mailed to DEQ and the Sanilac County Health Department. A copy is included in your packets (white).
- 8. Burger Building:** The southwest corner of the building was partially demolished two years ago so that a Community Service worker could replace the badly damaged concrete blocks. He never finished the job and a sheet of plywood was placed over the opening to partially keep out the weather. Repeated attempts to find a mason to bid on the repairs have been unsuccessful until last week. The mason subcontracted to do the work on the new water treatment facility at Well #3 provided an estimate of \$4,950 to repair the Burger Building. How does the City Council wish to proceed? **REQUIRES MOTION.**

Council consensus that further research be put into finding a mason to possibly complete the block work on the old Burger Building.

- 9. Water Line Work on Main Street:** When the water leak at the east end of Main Street the DPW discovered heavily corroded shut-off valves were. There are approximately eleven (11) other shut-off valves in the area that are in similar condition. Recommend replacing all of these valves before there are any more failures. I have spoken with Ron Trombley about assisting the DPW with this work and he is available. Discussion that this work should be completed as soon as possible. Trombley is estimating approximately \$4,000 as a cost. CM Lents suggests that the council keep in mind that if these holes are not dry, time and labor may increase and City needs to be prepared to possibly pay more if lines blow when the dirt is moved. Consensus of the council to proceed with this project.

ATTORNEY'S REPORT: None.

TREASURER'S REPORT: None.

COMMITTEE REPORTS:

1. Police – none.
2. Water and Sewer – none.
3. Tax and Finance – City Manager has not spoken with City employees regarding insurance options at this time.

CM Wood questions if lifetime insurance is a common option for City employees. Agreement that this is an option to be discussed.

4. Streets and Sidewalks - none.
5. Buildings and Grounds – none.
6. Personnel – none.

GENERAL CONCERNS OF THE COUNCIL:

Question concerning why field at the east end of Parkside off of North Cade Road has not been mowed. City Manger will investigate and address.

MAYOR’S REPORT:

1. Mayor Exchange Day – Columbiaville: Thursday, June 28th.
2. City Council Rules of Procedure – pending.

PUBLIC QUESTIONS AND COMMENTS: None.

Motion by CM McIvor, second by CM Miller, to adjourn at 8:05 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel
City Clerk