

**BROWN CITY COUNCIL MEETING
JULY 9, 2007**

Meeting called to order at 7:00 p.m. by Mayor Laura Carpenter.

Pledge of Allegiance led by Mayor Carpenter.

PRESENT: Mayor Laura Carpenter, Council members: Ron Wood, Julie Miller, Ross McIvor, Mike Lents, Christine Lee, and Ken Brown. City Attorney Gregory Stremers, City Manager Clint Holmes, City Clerk Kelly Pavel.

ABSENT: None.

ADDITIONS, CORRECTIONS AND DELETIONS OF AGENDA: None.

CORRECTION AND APPROVAL OF MINUTES:

Motion by CM McIvor, second by CM Miller, to accept the Regular Meeting Minutes from the 6-25-07 as presented. Motion carried.

PAY BILLS:

Motion by CM Lee, second by CM Brown, to pay the bills in the following funds: General - \$11,296.69, Payroll - \$12,145.19, Major Street - \$61.30, Sanitary Sewer - \$7,612.00, Water - \$11,164.91, Arsenic Abatement - \$2,700.00, Equipment - \$698.85. Motion carried.

Motion by CM Lee, second by CM Brown, to pay Booms Construction Inc. for Arsenic Plant #2 in the amount of \$14,850.00. Motion carried.

PUBLIC QUESTIONS AND COMMENTS: None.

PERSONAL APPEARANCES: None scheduled.

POLICE REPORT:

Written report reviewed. No questions or comments.

UNFINISHED BUSINESS:

1. Bullock Project –essentially completed
2. Arsenic Abatement – Treatment Plant must be fully operational by 2-1-08. See Manager's Report

PETITIONS & COMMUNICATIONS:

Motion by CM Brown, second by CM McIvor, to accept a pre-application building permit from Mike's Mini Mart, 4397 Main Street to erect a tent to be used as a Farmer's Market on a seasonal basis. Lents – abstain. Motion carried.

Review of request for beer and wine license for Mike's Mini Mart.

Motion by CM Wood, second by CM McIvor, to accept request for support of beer and wine license for Mike's Mini Mart, 4397 Main Street. Lee-no, Lents-abstain. Motion carried.

Motion by CM Brown, second by CM Lee, to accept the pre-application building permit for 4120 Third Street to remove and replace shingles as well as gutter and soffet work if needed. Motion carried.

PUBLIC HEARING: None.

ORDINANCES:

Discussion regarding Low Speed Vehicles Ordinance. Discussion regarding insurance requirements, age limits and other stipulations that may be required. Council reviewed sections to retain and/or delete in DRAFT Section 71 of Low Speed Vehicle Ordinance. City Manager will restructure this ordinance for further review. Public Hearing will be scheduled as needed.

RESOLUTIONS: None scheduled.

MANAGER'S REPORT:

- 1. DPW Supervisor:** The City received a third note from Dr. Brengel stating that Dave Kinney must remain off work until July 17th for health reasons. Pay and sick days available will be August 23, 2007.
- 2. Railroad Storm Water Culvert:** The Sanilac County Drain Commissioner has hired Nichol and Son to replace the culvert under the railroad tracks and the three culverts to the east. Work is scheduled to begin the week of July 9th.
- 3. Water Treatment Facility:** The electrical contractor began installation of the SCADA system at Well #4. Also being installed is a system to monitor the level of water in the tower and call cell phone numbers if there is a problem. The contractor is asking to take Well #3 off line until the water treatment facility is completely operational. The DEQ (and City staff) is concerned about having only one well available for three or four months. The next meeting with the engineer and contractors is scheduled for July 10th at 9 AM and the discussion will include keeping Well #3 available for as much time as possible. Demolition of the Well #3 house and start of construction for the water treatment plant should be July 9th.

4. **Sewer Cleaning and Grouting:** Phase II of this three phase project is almost complete. The central line (James Street to Maple Valley Road just north of Main Street), Maple Valley Road (VFW to the lift station at Buby Street), West Vine Street, Thelman Avenue and Cade Road are cleaned and televised (about \$12,000). The cleaning process removed significant blockages of grease, soap, calcium, rocks and tree branches, particularly on the central line (pictures available). Additionally, the contractor found about twelve leads that stuck into the main; they were removed. The work also included cutting a lead on Fourth Street that was located during Phase I. There were two complaints from homeowners. Both were resolved at no cost.

Also the Main Street storm drain that goes from McMorran to the Sanilac Drain was located so that catch basins can now be installed between the BP station and the bank to help reduce storm water flowing onto Vine Street. How does the Committee/Council want to proceed?

Discussion with the Chairman Mike Lents of the Water and Sewer Committee resulted in the recommendation to repair 337 joints (\$30,000) pending the next meeting of the City Council. There are an additional 197 joints that require repair (\$17,444). Currently the Sewer Fund has \$214,226.57 (approved budget is \$94,250). Recommend the City Council approve the repair of all 533 joints to complete Phase II. **REQUIRES MOTION.**

Discussion regarding various grout work to be completed and budget amounts available.

Motion by CM Lents, second by CM Brown, to complete grout work for all 533 joints throughout sewer system to complete Phase II. Motion carried.

Discussion regarding the installation of catch basins between BP station and the bank to help reduce storm water flow to Vine Street.

Motion by CM Lents, second by CM Wood, to install catch basins between BP station and Tri-County Bank Mortgage Center. Motion carried.

5. **Comcast Cablevision:** The City received notice (orange) that due to the change in the Michigan franchise law, Comcast will begin charging for municipal accounts. It is unclear whether the City will be charged for the operation of Channel 6. Phone calls to Comcast have not yet been returned.
6. **Department of Natural Resources:** The DNR is changing the way they track parks for grant purposes. They asked for copies of deeds and maps. They were provided.
7. **Replacement of trash pump and purchase of mud pump:** Prices have been obtained from the following Summitt - \$3,699.00, USA Blue Book \$3,340 and Ben's - \$3,329. DPW has requested that these pumps be replaced. How does council wish to proceed?

Motion by CM Wood, second by CM McIvor, to purchase trash pump and mud pump from Ben's at the price of \$3,329.00. Motion carried.

ATTORNEY'S REPORT: None.

COMMITTEE REPORTS:

1. Police – none.
2. Water and Sewer – none.
3. Tax and Finance – none.
4. Streets and Sidewalks –none.
5. Buildings and Grounds – none.
6. Personnel – none.

GENERAL CONCERNS OF THE COUNCIL: None.

MAYOR'S REPORT:

1. Mayor Exchange Day – Columbiaville. Discussion regarding events for the day.
2. City Council Rules of Procedure – consensus to proceed as we have been.

PUBLIC QUESTIONS AND COMMENTS: None.

Motion by CM Lee, second by CM McIvor, to adjourn at 8:00 p.m. Motion carried.

Respectfully submitted.

Kelly Pavel
City Clerk