

**BROWN CITY COUNCIL PROCEEDINGS
MAY 19, 2008**

Meeting called to order at 7:03 p.m. by Mayor Laura Carpenter.

PRESENT: Mayor Laura Carpenter, Council members: Pat Jacobson, Julie Miller, Ross McIvor, Mike Lents, Christine Lee, Ken Brown. City Manager Clint Holmes, City Attorney Gregory Stremers, City Clerk Kelly Pavel.

ABSENT: None.

Pledge of Allegiance led by Mayor Carpenter.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Brown, second by CM Miller, to accept the Regular Meeting Minutes of May 12, 2008 as presented. Motion carried.

PAY BILLS:

Motion by CM Lee, second by CM Brown, to pay the bills in the following funds: General - \$5,284.23, Sanitary Sewer - \$29.28, Water - \$49.44, Equipment - \$61.21. Motion carried.

PUBLIC QUESTIONS & COMMENTS: None.

PERSONAL APPEARANCES: None Scheduled.

DPW REPORT: Copy provided to the City Council. No questions or comments.

UNFINISHED BUSINESS:

1. 7030 Welles Street Basement Flooding – Line televised – No leaks detected.
2. Motorcycle Club Park Use Scheduling – Park Board approved their use for the weekend of August 9th.

City Manager has no additional information concerning unfinished business items.

PETITIONS & COMMUNICATIONS:

1. City Renaissance Zone – Demolition of barn and shed (signed release received from the individual doing the work). Further information when available.

PUBLIC HEARING: None Scheduled.

ORDINANCES: None scheduled.

RESOLUTIONS: None scheduled.

MANAGER'S REPORT:

1. **Brown City Fire Authority:** The Mayor, Councilmember Brown and I attended the Flynn Township meeting on Tuesday, May 13th. After about 90-minutes of discussion, the Township Board voted to table the issue of transferring twelve sections of Flynn Township from Marlette Fire District to the Brown City Fire District pending the gathering of additional information.

2. **Walter Street Drainage:** The DPW shot grades and determined that an underground culvert is potentially the best solution to resolve the drainage concerns at the north end of Walter Street. This would require the installation of about 440' of 12" plastic culvert and a catch-basin on the corner of Fourth and Walter Streets. Estimated cost for this project is \$4,000 including labor, equipment and materials. Davis Land Surveying will verify the survey done by the DPW in the very near future. Letters describing the plan were sent to the five adjacent property owners and they were invited to attend the May 19th City Council meeting.

Motion by CM Lents, second by CM Brown, to install approximately 440' of 12" plastic culvert and a catch basin on the corner of Fourth and Walter Streets to remedy Walter Street drainage problems, at the cost of \$4,000.00. Motion carried.

3. **Michigan Agricultural Commodities:** MAC plans to vacate the railroad easement that is located on the east side of their property. Potential use of this easement is construction of a rail spur or siding to the City's portion of the Renaissance Zone. MAC is requesting a motion from the City Council stating they have no objection to their vacating this easement. The reason for their action is to make available property to expand their storage facilities in the future. No additional information from MAC has been received since the original request.

4. **7086 Maple Valley Road:** An area resident has sent a request to the Planning Commission for approval to build a basement and install a manufactured home at 7086 Maple Valley Road (the lot adjacent to the VFW Hall on the north). The area is zoned 'Industrial' and the question of granting a variance was forwarded to the City Attorney (orange).

City Manager explained that only a zoning variance or a non-conforming permit would allow approval of the 7086 Maple Valley Road request. Careful review of the ordinance by the City Manager, as well as the City Attorney, concludes that neither a zoning variance nor a non-conforming permit is allowed in this Industrial Zoned area.

5. **Memorial Day Parade:** The VFW has cancelled the Memorial Day Parade and Cemetery Memorial Service scheduled for Monday, May 26th. This is due to a lack of members available to participate.
6. **VFW Hall:** The VFW Post Commander is considering transferring the VFW Hall and associated property to the City. His only requirement is that the City allows them use of the Hall once a month for VFW meetings. Would the City Council consider accepting this property and have any ideas concerning its possible use?
7. **Well #3 Alarm System:** We have been experiencing problems with the alarm system at the Water Treatment Facility, as well as proper communication with the SCADA system between wells. The company responsible for warranty work is no longer in business, therefore, a new company has taken over. The problems have been communicated and they are scheduled to be investigated next week.
8. **DPW Truck Replacement:** Information was received from Tubb's Brothers regarding available truck to replace the old DPW truck. Council requests that more bids be sought before a final decision is made.
9. **Exchange State Bank:** A two page report from Huron Consultants is available regarding final inspection of the Exchange State Bank project.
10. **City Manager Out of Office:** I will be utilizing my unused (2007) vacation days the remainder of this week.

ATTORNEY'S REPORT: None.

TREASURER'S REPORT: None.

COMMITTEE REPORTS:

1. Police (Miller) – none.
2. Water and Sewer (Lents) – Committee meeting May 29th at 5:30 PM. – none.
3. Tax and Finance (Lee) – none.
4. Streets and Sidewalks (Jacobson) – Committee meeting May 14th. – Committee. Meeting Minutes reviewed.

CM Jacobson questioned the non-working side of the clock in front of City Hall. City Manager is still seeking someone who is able and willing to work on large clocks.

5. Building and Grounds (Brown) – none.
6. Personnel (McIvor) – none.

GENERAL CONCERNS OF THE COUNCIL: None.

MAYOR'S REPORT: None.

PUBLIC QUESTIONS & COMMENTS: None.

Motion by CM Brown, second by CM Lee to adjourn at 7:21 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel
City Clerk