

**BROWN CITY COUNCIL PROCEEDINGS
DECEMBER 8, 2008**

OATH OF OFFICE:

City Clerk Kelly Pavel administered Oath of Office to Mayor Laura Carpenter and Councilmembers Ken Brown, Christine Lee and Ross McIvor.

Meeting called to order at 7:00 p.m. by Mayor Laura Carpenter.

PRESENT: Mayor Laura Carpenter, Councilmembers: Pat Jacobson, Julie Miller, Ross McIvor, Christine Lee, and Ken Brown. City Manager Clint Holmes, City Attorney Gregory Stremers and City Clerk Kelly Pavel.

ABSENT: Councilmember Mike Lents.

Pledge of Allegiance led by Mayor Carpenter.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:

City Manager requested that three (3) additional bills be added under the "Pay Bills" portion of agenda.

PROCLAMATION: Presentation by the Mayor to the Brown City Varsity Volleyball Team, Coach, and Manager.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Brown, second by CM Miller, to accept the Regular Meeting Minutes of November 24, 2008 as presented. Motion carried.

PAY BILLS:

Motion by CM Lee, second by CM Brown to pay the bills in the following funds: General - \$10,974.42, Payroll - \$12,812.43, Major Streets - \$199.20, Local Streets - \$796.80, Sanitary Sewer - \$3,501.12, Water - \$413.28, Arsenic Abatement - \$150.00, Equipment - \$236.75. Motion carried.

Motion by CM Lee, second by CM Brown, to authorize Sanilac County to pay Huron consultants for Arsenic Plant #2 in the amount of \$635.00. Invoice will be forwarded to Sandusky and paid from the bond. Motion carried.

Motion by CM Lee, second by CM Brown, to authorize Sanilac County to pay Michigan Pipe Inspection in the amount of \$13,214.91. Invoice will be forwarded to Sandusky and paid from the bond. Motion carried.

Motion by CM Lee, second by CM Jacobson, to pay Davis Land Surveying & Engineering \$14,320.00 for the street project. Motion carried.

Motion by CM Lee, second by CM Brown, to pay John Bell \$65.11 for the Veterans Park work, half of this to be reimbursed by the VFW. Motion carried.

PERSONAL APPEARANCES: None scheduled.

PUBLIC QUESTIONS & COMMENTS: County Commissioner Bill Walters stated that the City Manager needs to talk to the County Treasurer regarding the budget for the Sewer Rehabilitation Project.

POLICE REPORT: Written report reviewed. No questions or comments.

UNFINISHED BUSINESS: None.

PETITIONS & COMMUNICATIONS: None.

PUBLIC HEARING: None scheduled.

ORDINANCES: None scheduled.

RESOLUTIONS: None scheduled.

MANAGER'S REPORT:

- 1. Phase III Sewer Rehabilitation Project:** Michigan Pipe completed the televising and cleaning/removing roots and calcium deposits portions of the Phase III Sewer Rehabilitation Project, which consists of 9,781 feet of mains south of Main Street. The company is in the process of grouting the 800+ joints and abandoned taps found during the inspection. The inspector from DEQ came by again and is pleased with the work. Once Phase III is complete, expect to grout Phase I mains until funds are exhausted. The process should be completed by December 19th.
- 2. Mapleview Estates Water Meter:** On December 4th, Ron Bretz Excavating of Lapeer began work on the meter pit. The necessary permit from DEQ was received prior to construction. A letter was sent to each resident of Mapleview Estates informing them of the situation (blue). The contractor plans to do a live tap on the water main for the bypass. Water may have to be shut off to Mapleview when this happens. If water is shut off, a Boil Water Notice will have to issued for Mapleview until water tests are performed, a two day process. Work is required to be completed prior to January 1st.
- 3. Maple Valley Road Lift Station:** The second motor was removed and is being overhauled. Project should be complete within two weeks. Due to a transformer malfunction (just east of Brown City Elevator) power was lost to the City's lift station and Well #4 beginning about 3:30 AM on Monday, December 1st. The DPW had the emergency generator running on the lift station and shifted water production to Well #3. Excellent job by DPW Foreman Phil Bartle resulting in zero service disruption to Brown City residents. Power was restored later that afternoon.

4. **MLGMA Annual Conference:** The annual conference for the Michigan Local Government Managers' Association is scheduled for February 3-6 in Ann Arbor. Request City Council approval for me to attend. **REQUIRES MOTION.**

Motion by CM Lee, second by CM Brown, to approve City Manager's attendance at the MLGMA Annual Conference in Ann Arbor. Motion carried.

5. **Sanilac County Road Commission:** The Sanilac County Road Commission will host a public input meeting concerning Sanilac County Projects under the Federal Transportation Act (TEA 21) at 10:00 A.M., Tuesday, December 9th. Councilmember Ken Brown and I plan to attend this meeting.
6. **Parkside Drive:** Each year a resident petitions the City Council to direct the DPW to plow and salt Parkside Drive. City Hall tracks the costs and bills the owner. How does the City Council wish to address snow removal this year for Parkside Drive? **REQUIRES MOTION.**

Discussion regarding liabilities and past procedures regarding snow removal for Parkside.

Motion by CM Brown, second by CM McIvor, that the City send a letter to the owner of the Parkside Drive subdivision, as well as the three residents on this street, stating that the City will no longer be removing snow on Parkside Drive. Motion carried.

7. **Main Street Sidewalks:** A Main Street resident has asked if the City will plow all the sidewalks on Main Street not just the Downtown area. The cost for plowing sidewalks is approximately \$53.49 per hour. The DPW Foreman estimates doing all Main Street sidewalks will take 2-3 hours but depends on the amount of snowfall. What action does the City Council wish to take? **REQUIRES MOTION.** Council consensus to not change sidewalk snow removal policies.
8. **Thumb Resources:** The City was sent a letter (yellow) inviting us to become a sponsor for ThumbResources.org. Sponsorships start at \$50. Is there any interest in joining? Council consensus is to not participate.
9. **City Hall Safe:** The dial on the old safe broke and repairs were attempted by Weideman's Lock. They assess that the safe is from the 1920 era and most likely contains asbestos within its walls. Parts are no longer available for the current safe. Therefore; prices for a new and larger safe are being gathered.

ATTORNEY'S REPORT:

City attorney reported that legal fees are remaining very minimal. He contributes the lowering of fees to the effective communication and research done by the City Manager.

TREASURER'S REPORT: None.

COMMITTEE REPORTS:

- 1. Police (Miller) – none.
- 2. Water and Sewer (Lents) – none.
- 3. Tax and Finance (Lee) – none.
- 4. Streets and Sidewalks (Jacobson) – none.
- 5. Building and Grounds (Brown) – none.
- 6. Personnel (McIvor) – none.

GENERAL CONCERNS OF THE COUNCIL:

A resident on McMorrان Street questioned snowmobile use in the City Park. City Manager stated that snow mobiles are not allowed in the park. Agreement that signs stating this should be posted at both park entrances.

MAYOR’S REPORT:

Motion by CM Miller, second by CM Lee, to make the following appointments to City boards and commissions:

Planning Commission with terms expiring 12-31-11:	Ken Brown JoAnn Potts Todd Vandewarker
Downtown Development Authority with terms expiring 12-31-12:	Christine Lee JoAnn Potts
Brown City Evergreen Cemetery with terms expiring 12-31-13:	Jean Curson
Election Commission with term expiring 12-31-10:	David R. VanCura
Board of Review with terms expiring 12-31-10:	Alexander Teryek Jack Bell Imogene Sealey
Brown City Area Fire Authority:	Laura Carpenter.

PUBLIC QUESTIONS & COMMENTS: None.

Motion by CM Miller, second by CM Lee, to adjourn at 7:38 p.m. Motion carried.

Respectfully submitted:

Kelly Pavel
City Clerk