

**BROWN CITY COUNCIL PROCEEDINGS**  
**JULY 27, 2009**

Meeting called to order by Mayor Pro-Tem Ken Brown at 7:00 p.m.

Pledge of Allegiance led by Mayor Pro-Tem Ken Brown.

**PRESENT:** Mayor Pro-Tem Ken Brown, Council members: Pat Jacobson, Julie Miller, Ross McIvor, Mike Lents, and Christine Lee. City Manager Clint Holmes, City Attorney Gregory Stremers, and City Clerk Kelly Pavel.

**ABSENT:** Mayor Laura Carpenter.

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:** None.

**CORRECTION & APPROVAL OF MINUTES:**

Motion by CM Miller, second by CM Jacobson, to approve the Regular Meeting Minutes of July 13, 2009 as presented. Motion carried.

**CORRECTION AND APPROVAL OF BILLS:**

Motion by CM Lee, second by CM Jacobson, to pay the bills in the following accounts except for the \$320.00 payment to McPhail Concrete until sidewalk work is completed to specifications. General - \$16, 888.67 (3705-3727), Payroll - \$11,482.00 (4197-4209 & 4195-4196), Major Street - \$2,857.70 (3657-3659), Local Street - \$336.00 (4119-4119), Sanitary Sewer - \$971.90 (2946-2950), Water - \$9,286.69 (1662-1669), Storm Sewer - \$64.87 (1053-1054). Motion carried.

Motion by CM Lee, second by CM Miller, to pay Sanilac County Water Tower Bond Interest payment in the amount of \$1,142.50. Motion carried.

**PERSONAL APPEARANCES:** None.

**PUBLIC QUESTIONS AND COMMENTS:** None.

**DPW REPORT:**

Written report reviewed. No questions or comments.

**UNFINISHED BUSINESS:** None.

**PETITIONS AND COMMUNICATIONS:**

Motion by CM Brown, to accept the pre-application building permit for Faith Baptist Church, 6910 Cade Road to install a 12" culvert and cover ditch with dirt in front of the church along Cade Road. Motion dies due to lack of support.

Discussion regarding concerns for already existing flood issues in this area of Cade Road when a large amount of rain is experienced.

Motion by CM Miller, second by CM Lents, to approve the expansion of the Faith Baptist Church parking lot. Motion carried.

**PUBLIC HEARING:** None.

**ORDINANCES:** None.

**RESOLUTIONS:** None.

**MANAGER'S REPORT:**

1. **Brown City Street Project:** The City's (acting) engineer completed the plans and estimates for the John Street Project. A Request for Proposals (RFP) was mailed to local contractors. They are due August 6<sup>th</sup> for action by the City Council on August 10<sup>th</sup>. Work must be completed by September 4<sup>th</sup> (prior to school opening on September 7<sup>th</sup>). Also, letters were sent to property owners on John Street informing them of the project and the proposed timelines (lavender).
2. **Library Contract:** The Library Board met on July 23<sup>rd</sup> and reviewed the lease agreement. The primary change from the last contact was the addition of a paragraph stating, **"If the Library completes bar coding of appropriate books and reference materials by March 31, 2010, and continues the process with new acquisitions, the rent will be frozen at \$415.00 per month for the duration of this lease. If not completed, then rent will increase..."** The Library Board approved the lease. Request the City Council approve the lease and authorize the Mayor and Clerk to sign the document. **REQUIRES MOTION.**

Motion by CM Lee, second by CM Miller, to authorize the Mayor and Clerk to sign the lease with the Library Board. Motion carried.

3. **Michigan Film Office:** The Michigan Film Office contacted the City and requested photos of various locations around the City. The photos will be available through the Film Office to individuals scouting scenes for films and commercials. The photos were provided by Ron Marion of Marion's Studio located in Brown City.
4. **Thumbworks! Summer Youth Employment:** Two youth workers began work on July 15<sup>th</sup> to assist the DPW with cutting the weeds in the local ditches, painting and work in the Park. The two individuals are paid for by the federal government as part of a stimulus grant. They have so far painted curbs, cleaned-up Rotary Park and worked in the Brown City Park. A third individual is working in the Library. So far the program is working well. They will continue to work for the City until at least August 29<sup>th</sup>.
5. **Fourth Street Storm Drain:** The City's (acting) engineer is currently drawing up the formal easements for the Fourth Street Project. Once signatures are obtained, the work can be contracted.
6. **Yale Baloney Festival:** In return for providing two officers for Brown City Days, the Brown City Police Department provided two officers to the Baloney Festival to help with security in the City of Yale from 7 PM to 3 AM on July 24<sup>th</sup> and 25<sup>th</sup>.

7. **Police Car:** The 2004 police car continues to have problems. Since April 1<sup>st</sup>, 2008, the City has paid about \$3,443.06 in repairs. Currently, the shock absorbers and wiring need replacement, and other mechanical problems are cropping up. Two companies have provided bids for a “turn-key” fully-marked police car. Signature Ford of Sandusky can provide a car for \$29,982.48 (or for three annual payments of \$10,667.92). Cruisers of Brighton, Michigan, provided a bid of \$29,000 (or for three annual payments of \$10,419.75) based on the same specifications.

Motion by CM McIvor, second by CM Brown, to purchase new police car from Cruisers of Brighton, Michigan for the price of \$10,419.75 each year for three years. Motion carried.

8. **Stand-by Generator:** Bids are still being received on an emergency generator for Well #3.
9. **Fire Hydrant:** The DPW completed the replacement of the fire hydrant on First Street near St Marys. That hydrant is now fully operational.
10. **Mayor Exchange:** Last year the Mayor and Council from the City of Algonac visited the City of Brown City. This year we are scheduled to visit them. The dates they have proposed are, August 21 (Friday), August 24 (Monday), August 26 (Wednesday), and August 28 (Friday). Which of these dates would work best for the City Council?  
Council consensus to participate with Algonac for Mayor Exchange Day on August 26<sup>th</sup>.
11. **Trees:** Raymond’s Tree Service has provided the required paperwork to City Hall and was told to proceed with the project.
12. **Cemetery Software:** At their July 21<sup>st</sup> meeting, the Cemetery Board authorized the purchase of a software package to build a cemetery database. All of the information needs to be entered by computer. The City is working to get an individual at no cost to make these data entries.

**ATTORNEY’S REPORT:** None.

**TREASURER’S REPORT:** None.

**COMMITTEE REPORTS:**

1. Police – none.
2. Water and Sewer – none.
3. Tax and Finance- none.
4. Streets and Sidewalks – none.
5. Buildings and Grounds – none.
6. Personnel – none.

**GENERAL CONCERNS OF THE COUNCIL:**

CM Jacobson reminded the City Manager that weeds at the end of Wells Street need to be cut again as well as tall weeds on Vine Street near camper on the property.

**MAYOR'S REPORT:** None.

**PUBLIC QUESTIONS AND COMMENTS:** None.

**EXECUTIVE SESSION:** None scheduled.

Motion by CM Miller, second by CM Lee, to adjourn at 7:31 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel  
City Clerk