

BROWN CITY COUNCIL PROCEEDINGS

NOVEMBER 9, 2009

Meeting called to order by Mayor Laura Carpenter at 7:00 p.m.

Pledge of Allegiance led by Mayor Carpenter.

PRESENT: Mayor Laura Carpenter, CM: Pat Jacobson, Julie Miller, Ross McIvor, Christine Lee and Ken Brown. City Manager Clint Holmes, City Attorney Gregory Stremers and City Clerk Kelly Pavel.

ABSENT: CM Mike Lents.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:

City Manager reported that the Mayor has requested an additional point be added to the portion that is read under "Public Questions and Comments" of the Regular City Council Meetings.

Motion by CM Miller, second by CM Brown, to add to the "Public Questions and Comments" portion of the agenda: *"Please note that Public Comments are limited to three (3) minutes unless an extension is approved by a majority of the City Council"*. Motion carried.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Brown, second by CM Miller, to accept the Regular Meeting Minutes of October 26, 2009 as presented. Motion carried.

PAY BILLS:

Motion by CM Lee, second by CM Brown, to pay the bills in the following funds: General - \$12,331.89 (3851-3886), Payroll - \$10,509.80 (4320-4331), Major Street - \$60.00 (3675), Sanitary Sewer - \$1,402.70 (2976-2980), Water - \$2,406.87 (1719-1726), Arsenic Abatement - \$7.19 (1105), Storm Sewer - \$19.25 (1060), Equipment - \$838.61 (1212-1215). Motion carried.

PERSONAL APPEARANCES: None Scheduled.

PUBLIC QUESTIONS & COMMENTS: None.

POLICE REPORT: Written report reviewed. No questions or comments.

UNFINISHED BUSINESS: None.

PETITIONS & COMMUNICATIONS:

Motion by CM Brown, second by CM McIvor, to accept the pre-application building permit for 7115 Maple Valley Road (MAC) to install a sign at the corner of M-90 and Corn Drive following the Planning Commission's recommendations, which is the understanding that if property owners request the sign's removal in the future that MAC be responsible for its removal as well as for any related costs. Motion carried.

PUBLIC HEARING: None scheduled.

RESOLUTIONS: None scheduled.

ORDINANCES: None scheduled.

MANAGER'S REPORT:

1. **Police Car:** The new car arrived in the City late on Thursday, October 29th. Cruisers (the company installing the lights, radios, et cetera) did an absolutely superb installation of lights and equipment. A photo is being provided to the *Banner* and should appear in the November 16th Edition. The Chief of Police is very pleased with the new car and equipment.
2. **Emergency Generator:** The platform for the generator was poured on October 27th and the DPW Foreman said that not only was the job done very well, it was on budget and the final product actually exceeded specifications. The new emergency generator control panel (4' X4" and 325 lbs) was delivered on November 6th. The new generator should arrive soon. The City is contacting local electricians to get an estimate for installation. Total cost of the generator and platform was about \$30,000 and essentially exhausts the funds for the water treatment plant construction.
3. **2010 US Census:** The requests for information continue to arrive from the Census Bureau. The most recent requested verification of the City's boundaries. Information has been forwarded.
4. **Energy Efficiency Study:** An expert from Huron Consulting conducted an exhaustive inspection of the City Hall/Library Building and the DPW Garage. Result will be a formal report needed to submit grant requests for funds to improve the energy efficiency of these buildings. The report will be valid for 5-years. Huron Consulting agreed to update the report next year (if we don't get the grant in the first cycle) at no charge.
5. **Municipal Survey:** The City of Leslie surveyed various communities within the State of Michigan to include the City of Brown City. The thirty-two (32) page report is available for your review.

6. **Water Rates:** A resident submitted a letter to the City Council (blue) requesting modifications to water rates. The letter is enclosed for your review. Water and Sewer Committee Meeting resulted in a recommendation that a Public Hearing be held to address sanitary sewer fee increases.

Motion by CM Brown, second by CM Mclvor, to schedule a Public Hearing to address a proposed adjustment of utility fees, to be held on November 23, 2009 at 7:15 p.m. Motion carried.

7. **Veterans Day:** A reminder that City Hall will be closed Wednesday, November 11th, for Veterans Day. The VFW will hold a short memorial service at Veterans Park at 11 AM.
8. **Board and Commission Meetings:** The Planning Commission and Park Board have cancelled their December and January meetings unless immediate action is required. The Fire Authority Board meeting has been postponed to January 14th. The City Council will meet on December 7th and 21st.

ATTORNEY'S REPORT: No new business to report.

TREASURER'S REPORT: None.

COMMITTEE REPORTS:

1. Police (Miller) – none.
2. Water and Sewer (Lents) – none.
3. Tax and Finance (Lee) – none.
4. Streets and Sidewalks (Jacobson) – none.
5. Building and Grounds (Brown) – none.
6. Personnel (Mclvor) – none.

GENERAL CONCERNS OF THE COUNCIL:

CM Jacobson pointed out that newly elected City officials who received their Statement of Election, the date indicated that newly elected officials will take office on December 14, 2009 and City Council has previously agreed that due to the holidays, swearing in of officials will take place on December 7th, will this be a problem? City Manager will investigate.

MAYOR'S REPORT:

1. Fire Authority Meeting was November 3, 2009, no new business to report.
2. Fire Authority Annual Christmas Party will be held 12-5-09, a head count of attendees will be needed at the next Regular Council Meeting.

PUBLIC QUESTIONS & COMMENTS:

County Commissioner Daws presented a brief update concerning County business.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Lee, second by CM Brown, to adjourn at 7:14 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel
City Clerk