

**BROWN CITY COUNCIL PROCEEDINGS
FEBRUARY 8, 2010**

Meeting called to order by Mayor Laura Carpenter at 7:00 p.m.

Pledge of Allegiance led by Mayor Carpenter.

PRESENT: Mayor Laura Carpenter, Councilmembers: Bill Walters, Julie Miller, Ross McIvor, Pat Jacobson, and Christine Lee. City Manager Clint Holmes, City Attorney Gregory Stremers, City Clerk Kelly Pavel.

ABSENT: Councilmember Ken Brown.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Miller, second by CM McIvor, to accept the Regular Meeting Minutes of January 25, 2010 as presented. Motion carried.

PAY BILLS:

Motion by CM Lee, second by CM McIvor, to pay the bills in the following funds: General - \$16,148.00 (3988-4009), Payroll - \$12,196.25 (4425-4438), Local Street - \$4.56 (4130), Sanitary Sewer - \$21.09 (3000), Water - \$31,694.88 (1758-1765), Equipment - \$1,293.01 (1228-1230). Motion carried.

PERSONAL APPEARANCES: None Scheduled.

PUBLIC QUESTIONS & COMMENTS: None.

POLICE REPORT:

Written report reviewed. No questions or comments.

UNFINISHED BUSINESS: None Scheduled.

PETITIONS & COMMUNICATIONS: None scheduled.

RESOLUTIONS:

Resolution 10-01: A Resolution Allowing the Board of Review To Act Upon Written Requests From Taxpayers.

Motion by CM Walters, second by CM Lee, to adopt Resolution 10-01, *A Resolution Allowing The Board of Review To Act Upon Written Requests From Taxpayers*. ROLL CALL VOTE: Walters-yes, Miller-yes, Mclvor-yes, Jacobson-yes, Lee-yes, Brown-absent. Motion carried.

PUBLIC HEARING: None scheduled.

ORDINANCES: None scheduled.

MANAGER'S REPORT

1. **Emergency Generator:** The project nears completion. Still waiting on Maurer Electric of Bad Axe to finish installing the wiring. Last week's work was delayed because of the very cold weather. The generator should be operational soon. Letters of appreciation were sent to Emmie Die and Engineering and Great Reflections thanking them for the work they did for the City at no charge.
2. **SEA:** The Sanilac Economic Alliance in conjunction with the Michigan State University Extension conducted a public contest to create a slogan for Sanilac County. The result of that contest was, "Sanilac County...Opportunity Awaits." They have requested that the City add this slogan to our letterhead and any other materials we send out. Does the City Council wish to take any action?

Mayor Carpenter questioned what costs would be incurred to add this slogan to letterhead. City Manager has created an electronic version to transfer onto current letterhead during printing, so there is no cost. Council consensus to add this slogan to City letterhead at no cost.

3. **2010 Boundary Validation Program:** The Census process continues. The City received a copy of the official census map on CD along with a request for corrections (if any). A review of the map revealed no required corrections or changes. The verification notice will be returned to the US Census when signed by the Mayor.
4. **Monthly Utility Bills:** The City will transition to monthly utility billing beginning April 1st. Post cards were created and printed (blue) and will be sent to each household in the City beginning the week of February 22nd.
5. **Myron Pocket Memo Books:** For the past two years, the City has ordered pocket memo books/calendars from Myron. This year they are requesting the City order the 2011 calendars now in order to get them at the same price as last year. The cost of another 50 will be about \$250. How does the City Council wish to proceed? Council consensus to proceed again this year with calendars.
6. **City Budget:** A copy of the DRAFT 2010-2011 City Budget will be provided to the members of the Tax and Finance Committee at the February 22nd City Council meeting. At this point, the City is looking at a reduction of about

\$53,000 in property taxes and \$16,000 from Revenue Sharing. Cuts will be necessary. Is the City Council interested in having a special meeting to discuss priorities; and if so should it be before or after the Tax & Finance meeting? How does the City Council wish to proceed? Council consensus to review as a whole, meeting time to be scheduled.

7. **MLGMA:** The Michigan Local Government Managers Association Winter Conference was February 2-5 in Grand Rapids. The conference was excellent and provided very useful information concerning Fiscal Sustainability; the potential Constitutional Convention, Asset Management and optimizing Main Street. Thank you for allowing me to attend this conference.
8. **Mayor Exchange:** The City of Imlay City was contacted concerning Mayor Exchange. They will address this with their City Council and get back to us.

ATTORNEY'S REPORT:

Definitions that were requested are being researched by law intern. Attorney Stremers will not be at the March 8, 2010 meeting, someone will be here in his absence.

TREASURER'S REPORT: None.

MAYOR'S REPORT:

Mayor Carpenter read letters to the Council from Kirk Dale and Lucy Coulson.

COMMITTEE REPORTS:

1. Police- none.
2. Water & Sewer – none.
3. Tax & Finance – none.
4. Streets & Sidewalks – none.
5. Buildings & Grounds – none.
6. Personnel – none.

Councilman Jacobson stated that a talent show will be held 2-20-10 at the school as a fundraiser for Brown City Festival Committee.

GENERAL CONCERNS OF THE COUNCIL: None.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Walters, second by CM Miller, to adjourn at 7:12 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel
City Clerk