

**BROWN CITY COUNCIL PROCEEDINGS
MARCH 22, 2010**

Meeting called to order by Mayor Laura Carpenter at 7:00 p.m.

Pledge of Allegiance led by Mayor Laura Carpenter.

PRESENT: Mayor Laura Carpenter, Councilmembers: Bill Walters, Julie Miller, Pat Jacobson, and Christine Lee; City Manager Clint Holmes, City Attorney Gregory Stremers, City Clerk Kelly Pavel.

ABSENT: Councilmembers Ross McIvor and Ken Brown.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Miller, second by CM Jacobson, to accept the Regular Meeting Minutes of March 8, 2010 as presented. Motion carried.

PAY BILLS:

Motion by CM Lee, second by CM Walters, to pay the bills in the following funds: General - \$32,227.86 (4040-4066), Payroll - \$13,919.43 (4470-4484), Sanitary Sewer - \$791.39 (3007-3010), Water - \$845.20 (1775). Motion carried.

Motion by CM Lee, second by CM Walters, to pay the Kohler Oil Co. invoice for diesel in the amount of \$1,564.72. Motion carried.

Motion by CM Lee, second by CM Jacobson to pay bill to pay the Kohler Oil Co. invoice for unleaded gasoline in the amount of \$627.94. Motion carried

PERSONAL APPEARANCES: None Scheduled.

PUBLIC QUESTIONS & COMMENTS: None.

DPW REPORT:

Written report reviewed. No questions or comments.

UNFINISHED BUSINESS: None Scheduled.

PETITIONS & COMMUNICATIONS: None Scheduled.

MANAGER'S REPORT

1. **Fire Siren:** To test the City's ability to warn residents in case of a tornado, the Brown City Fire Department will operate the two sirens in the City for three-minutes beginning at 5:00 PM on Friday, March 26th. There will be a second one-minute test at 5:05 PM.
2. **EMCOG:** The East Michigan Council of Governments Regional Economic Development Team met in Pinconning on March 12th. The subject of the meeting was to set strategy and priorities for area economic development projects. A copy of the voluminous handouts is available at City Hall for review.
3. **MDOT:** The Michigan Department of Transportation sponsored a meeting in Cass City on March 15th to discuss upcoming projects. The two-hour meeting highlighted where state and federal funds were being spent in Tuscola, Huron and Sanilac Counties. A copy of the presentation is included in your packets. Sanilac County projects include M19 north of Argyle to the county line, M46 east of Sandusky, and M90 at Lexington. Overall, a significant number of projects were cut from the Five-Year Plan due to lack of funds.
4. **Street Crack Sealing:** The City Manager and DPW Foreman reviewed the potential for beginning a crack sealing program in the City. If a contract is let to repair appropriate City streets in this way, then the DPW would be able to maintain the program with the purchase of a sealing machine similar to the one used at Brown City Schools – cost of the machine is about \$1,400. Recommend including this on the agenda for discussion when the Streets and Sidewalks Committee next meets.
5. **Walter Street Water Main:** The MDEQ recommended that prior to any work done on Walter Street, that the City seriously consider replacing the 4" water main between Main and Second Streets. The DPW Foreman stated that he needs to replace the shutoff valve adjacent to Brown City Auto Parts. He will extend the trench to the main to inspect it and determine if replacement is required in the near future. This will help determine whether the main should be replaced soon or can be delayed until some future date.
6. **Sanilac County Public Hearing** on April 13th concerning the proposed ORV Ordinance. A copy of the invitation letter and the draft Ordinance is in your packets for review.
7. **Utility Bills:** A reminder that the City will begin monthly utility billing on April 1st. Payment is due by the 10th of each month to avoid penalties. The new bills are printed in green ink instead of blue.
8. **City Insurance:** Staff met with the representative from the City's insurance carrier to discuss coverage and rates. Since the City is in the third year of a three year contract, there will be no increase in rates for 2010. The only change was an increase in the policy amount for transfer of taxes.

9. **MML Dues:** The Michigan Municipal League notified the City that they will be reducing annual dues by about 12% due to the ongoing state-wide recession. The City appreciates this concession by the MML.
10. **Master Floor Covering:** A Deed in Lieu of Foreclosure was signed over the weekend by the owners of Master Floor Covering which is turning the building back over to the DDA.

Motion by CM Walters, second by CM Miller to direct the Mayor to sign paperwork associated with the Deed in Lieu of Foreclosure for Master Floor Covering. Motion carried.

11. **Good Friday:** The City Hall will be closed on Friday, April 2nd in observation of Good Friday.

ATTORNEY'S REPORT:

Ongoing work continues by intern.

TREASURER'S REPORT:

Written reported reviewed. No questions or comments.

PUBLIC HEARING: 7:15 PM– A Public Hearing for the purpose of gathering public comments on the proposed Brown City Fiscal Year **2010-2011 Budget. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

Mayor Carpenter opened Public Hearing at 7:15 p.m.

No public questions or comments.

Public Hearing closed at 7:16 p.m.

City Manager discussed budget changes.

RESOLUTIONS:

1. **Resolution 10-02:** A Resolution Of The City Of Brown City To Amend The City's 2009-2010 Budget To Better Reflect Revenues And Expenditures.

Motion by CM Lee, second by CM Miller, to adopt Resolution 10-02 *A Resolution Of The City of Brown City To Amend The City's 2009-2010 Budget To Better Reflect Revenues And Expenditures* ROLL CALL VOTE: Walters-yes, Miller-yes, Mclvor-absent, Jacobson-yes, Lee-yes, Brown-absent. Motion carried.

- 2. Resolution 10-03:** A Resolution Formally Approving The City Of Brown City Millage Rate Of 16.8733 Mills And Brown City Park Millage Rate Of 1.25 Mills And The Fiscal Year 2010-2011 Budget.

Motion by CM Lee, second by CM Miller, to adopt Resolution 10-03 *A Resolution Formally Approving The City Of Brown City Millage Rate Of 16.8733 Mills And Brown City Park Millage Rate Of 1.25 Mills And The Fiscal Year 2010-2011 Budget.* ROLL CALL VOTE: Walters=yes, Miller=yes, Mclvor=absent, Jacobson=yes, Lee=yes, Brown=absent. Motion carried.

- 3. Resolution 10-04:** A Resolution to Formally Apply for Assistance from the Michigan Department of Natural Resources to Enhance the Brown City Community Park.

Motion by CM Walters, second by CM Lee, to adopt Resolution 10-04 *A Resolution To Formally Apply For Assistance From The Michigan Department Of Natural Resources To Enhance The Brown City Community Park.* ROLL CALL VOTE: Walters=yes, Miller=yes, Mclvor=absent, Jacobson=yes, Lee=yes, Brown=absent. Motion carried.

ORDINANCES: None scheduled.

MAYOR'S REPORT:

1. Proclamation for the Brown City Lady Basketball Team for winning the Class C District Championship. Signed Proclamation will be sent to Head Varsity Coach Cindy Burton.
2. City Manager Evaluation.

Mayor Carpenter reported that City Manager's Evaluation was 91%; receiving a score of 1055 out of 1155 possible. Congratulations on a job well done.

COMMITTEE REPORTS:

1. Police – none.
2. Water & Sewer – none.
3. Tax & Finance – none.
4. Streets & Sidewalks – none.
5. Buildings & Grounds – none.
6. Personnel – none.

GENERAL CONCERNS OF THE COUNCIL:

CM Walters questioned if problem at Bud's Corner Restaurant will be corrected. Gravel is reapplied often and washes away. Streets Committee is aware and will be looking at this in the future.

Mayor Carpenter is having surgery on April 12, 2010 and is requesting that this scheduled Council Meeting be moved to April 19, 2010.

Motion by CM Jacobson, second by CM Walters, to reschedule the Regular Scheduled Council Meeting on April 12, 2010 to April 19, 2010. Motion carried.

PUBLIC QUESTIONS & COMMENTS:

Commissioner Daws gave a short update on County business.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Miller, second by CM Lee, to adjourn at 7:27 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel
City Clerk