

**BROWN CITY COUNCIL PROCEEDINGS
APRIL 9, 2012**

MEETING CALLED TO ORDER BY MAYOR CHRISTINE LEE AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR CHRISTINE LEE.

PRESENT: Mayor Christine Lee, Councilmembers: Bill Walters, Julie Miller, Ross McIvor, Gino Navock and Dan Loutzenhiser, City Manager Clint Holmes, City Attorney Gregory Stremers and City Clerk Kelly Pavel.

ABSENT: Councilmember Pat Jacobson.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Miller, second by CM Navock, to accept the Regular Meeting Minutes from March 26, 2012 as presented. Motion carried.

PAY BILLS:

Motion by CM Walters, second by CM Navock, to pay the bills in the following funds: General- \$11,884.25 (5159-5170), Payroll - \$12,047.53 (5436-5471), Major Street - \$1,321.80 (3753), Sanitary Sewer - \$300.00 (3207), Water - \$7,176.19 (2051-2055), Equipment - \$654.10 (1333-1335). Motion Carried.

Motion by CM Walters, second by CM Loutzenhiser, to pay the following bond payments: USDA-\$24,556.35 (Pay off of principal and interest), Sanilac County Treasurer - \$3,129.00 (interest sanitary sewer), Sanilac County Treasurer - \$13,122.19 (interest arsenic abatement). Motion carried.

PUBLIC QUESTIONS & COMMENTS: None.

POLICE REPORT: Written report reviewed. No questions or comments.

PERSONAL APPEARANCES: None Scheduled.

UNFINISHED BUSINESS: None Scheduled.

PETITIONS & COMMUNICATIONS: None Scheduled.

ORDINANCES: None Scheduled.

PUBLIC HEARING: None Scheduled.

RESOLUTIONS: None Scheduled.

MANAGER'S REPORT:

1. **Michigan Department of Transportation:** MDOT hosted their annual regional Transportation Summit to update elected and appointed officials in Davison on Friday, March 30th. Presentations included MDOT officials and representatives from the Road Commissions for Genesee, Lapeer, Huron and Sanilac Counties. The only MDOT work for Sanilac County currently scheduled is a small strip along M-46 adjacent to Carsonville. Of note, there is work planned on I-69 between Capac and Lapeer. Copies of the maps and spreadsheets provided by MDOT are available for City Council review. Questioned today if City is interested in their portion of Maple Valley also being paved. Council consensus to report to MDOT that yes the City portion of Maple Valley also be paved.
2. **FEMA National Flood Insurance Program:** The City received official notice from FEMA that the City of Brown City has been formally accepted into the National Flood Insurance Program. A copy of acceptance letter and associated press release are attached (blue). Copies of the press release were forwarded to the *Banner* and the *Sanilac County News*.
3. **Cade Road:** The contractor for the Cade Road project has requested an appointment with City staff and the project engineer to inspect work done last fall. The inspection will take place on Thursday, April 19th at 2:00 PM.
4. **Walter Street Water Main Replacement:** The City mailed out eight (8) requests for bids to area contractors. Huron Consulting noted that they had been contacted by a couple other contractors. Bids are due to the City at 4:00 PM on Thursday, April 19th. Results will be presented to the City Council at the April 23rd meeting to take action on the information.
5. **MTPP Grant:** The Brown City Police Department has received and installed the two refurbished laptops in the patrol cars. Total cost for the project was \$2,646. The request for the \$1,660 as their portion of the project has been mailed to the Michigan Township Participating Plan.
6. **Park Grant:** The City received notification from the DNR that the plans and contract documents for the Park Grant had been approved. Ten requests for proposals were sent to area contractors requesting bids for the project. Bids are due on April 12th and will be presented to the Park Board at their meeting later that evening. Once the Board has selected a contractor, DNR must approve the choice then the project can be scheduled. Work must be completed by August 1st.

7. **EVIP III:** The third installment of the Governor's Economic Vitality Improvement Program is due to Lansing by May 1st or the City will lose a portion of state funding resulting in a decrease in services available to City residents. The required policy has been completed (white) and the draft approved by the City Council Personnel Committee. If there is no objection from the City Council, I will forward the plan and Form 4888. The consensus of the City Council was to forward the plan and Form 4888.
8. **Master Plan:** The City's Master Plan is overdue for updating or replacement. The Planning Commission is scheduled to review and take action on the Plan at their April 5th meeting.

ATTORNEY'S REPORT: None.

TREASURER'S REPORT: Written report reviewed. No questions.

MAYOR'S REPORT:

Motion by CM Miller, second by CM Navock, to adopt the Proclamation for Eagle Scout Eli Wedlake. Motion carried.

COMMITTEE REPORTS:

1. Police – none.
2. Water & Sewer – none.
3. Tax & Finance – none.
4. Thumb Soybean Festival – Commission Meeting April 16 @ 6:30.
5. Streets & Sidewalks – none.
6. Buildings & Grounds – none.
7. Personnel – none.

GENERAL CONCERNS OF THE COUNCIL: None.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Miller, second by CM Navock, to adjourn at 7:06 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel
City Clerk