

**BROWN CITY COUNCIL PROCEEDINGS
MAY 14, 2012**

MEETING CALLED TO ORDER BY MAYOR CHRISTINE LEE AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR CHRISTINE LEE.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:

1. Michigan Township Participating Plan Presentation.

PRESENT: Mayor Christine Lee, Councilmembers: Bill Walters, Julie Miller, Ross McIvor, Pat Jacobson, Eugene Navock, Dan Loutzenhiser. City Manager Clint Holmes, City Attorney Gregory Stremers and City Clerk Kelly Pavel.

ABSENT: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Miller, second by CM Navock, to accept the Regular Meeting Minutes of April 23, 2012 as presented. Motion carried.

PAY BILLS:

Motion by CM Jacobson, second by CM Walters, to pay the bills in the following funds: General - \$23,999.82 (5192-5229), Payroll - \$11,845.39 (5491-5504), Major Streets - \$10,213.05 (3757-3759), Sanitary Sewer - \$3,134.75 (3216-3222), Water - \$2,775.20 (2066-2074), Storm Sewer - \$130.11 (1118-1119), Equipment - \$1,830.31 (1338-1340). Motion carried.

Motion by CM Jacobson, second by CM Navock, to pay Corrpro Co., Inc. \$705.00 for the cathodic protection system inspection at the water tower. Motion carried.

PUBLIC QUESTIONS & COMMENTS: None.

CM Loutzenhiser arrived at 7:01 p.m.

POLICE REPORT:

Written report reviewed. No questions or comments.

PERSONAL APPEARANCES:

Presentation by the Michigan Township Participating Plan Risk Reduction Grant of checks from to the Police Department for \$1,660 and the Fire Authority for \$2,418. The grant money was presented to the Mayor and City Council.

UNFINISHED BUSINESS: None Scheduled.

PETITIONS & COMMUNICATIONS:

1. **4301 Wood Street** – permit to construct 10' X 20' addition to existing home.

Discussion regarding specifications of proposed addition.

Motion by CM Walters, second by CM Loutzenhiser, to accept the pre-application building permit for 4301 Wood Street to construct a 10' x 20'; addition to existing home. Motion carried.

City Manager reported that 4 application requests for re-roofing have been issued as well, through City Hall.

ORDINANCES: None Scheduled.

PUBLIC HEARING: None Scheduled.

RESOLUTIONS: None Scheduled.

MANAGER'S REPORT:

1. **Walter Street Water Main Replacement:** The City awarded the bid for this project to Murray Underground Systems of Port Huron. Signing of the contract documents and production of a project schedule are still pending. The City has required that work either be completed prior to or begun following the Thumb Soybean Festival.
2. **Park Grant:** The City received approval from the DNR to contract with Daws Excavating of Brown City to complete the dredging of the pond, enhancement of the nature trail and installation of a dry hydrant in the Park. Signing of the contract documents and production of a project schedule are still pending. Work must be completed by August 1st.
3. **MML Workers' Compensation Insurance:** The City received notice from the MML that we will receive a dividend credit of \$2,034 which will reduce our annual insurance cost from \$7,383 to \$5,349.

4. **HVAC Replacement:** The furnaces and air conditioners for City Hall and the library are original equipment and are now almost 30 years old (the building was opened in 1982), which is 10 years past their expected life expectancy. The City received a bid from Martus Heating and Cooling of Brown City in the amount of \$14,000; and two bids from Kapala Heating and Air Conditioning of Lapeer in the amount of \$11,232 for a single stage system, and \$19,297 for a dual-stage high efficiency. How does the City Council wish to proceed?

Council consensus to table a decision regarding HVAC replacement so that bids could be further reviewed and specifications compared.

5. **Tall Grass Notices:** The City sent notices to a dozen residents stating that they were in violation of the ordinance that limits the height of grass to eight inches (8"). Violators have five days to get their grass cut or the City does so at the rate of \$100 per hour (\$50 minimum). Notices were also sent to three residents concerning junk/unregistered cars. They have 14 days to get the vehicles licensed/operational or removed from the City Limits.
6. **EMCOG Meeting:** EMCOG and the RED Team met on May 4th in Gladwin. Included is a copy of the approved resolution requesting replacement for Personal Property Tax (yellow). Discussion also included various economic development projects in the region and pending legislation.
7. **Annual Audit:** Representatives from King & King CPAs completed the City, Fire Authority and Library annual audits on May 10th. Results will be presented to the City Council by the firm at the June 11th City Council meeting. No significant discrepancies were noted.
8. **Hydrant Flushing:** The DPW completed hydrant flushing on May 11th. No flow rate or mechanical issues were noted.
9. **Thumb Education & Community Day XXI:** Thumbworks! hosted this event at their offices in Marlette on May 11th. Training included an overview of digital technology; and dealing with unintended policy consequences. Other seminars included product development, information verses entertainment in media, and business/corporate culture.
10. **Sidewalk Survey:** The Governor signed a bill that requires municipalities to repair any sidewalk with "a vertical discontinuity defect of 2 inches or more in the sidewalk". Robert Jacobson has completed his inspection of all City sidewalks and identified those that do not meet the new law's requirements. A copy of the consolidated report is enclosed. The next step will be to use this information to develop a program to repair or replace these sidewalks.
11. **Memorial Day:** The second City Council meeting in May is scheduled for the 21st.

ATTORNEY'S REPORT:

Attorney Stremers reported that the Assignment Agreement for AirAdvantage has been reviewed and approved.

TREASURER'S REPORT: None.

MAYOR'S REPORT:

1. Great Lakes Internet Assignment Agreement. Need City Council approval to transfer the contract to Air Advantage. **REQUIRES MOTION.**

Motion by CM Walters, second by CM Navock, to approve Great Lakes Internet Assignment Agreement which transfers the contract to Air Advantage due to Great Lakes Internet being purchased by AirAdvantage and authorize the Mayor and City Clerk to sign document. **ROLL CALL VOTE:** Walters-yes, Miller-yes, Mclvor-yes, Jacobson-yes, Navock-yes, Loutzenhiser-yes. Motion carried.

COMMITTEE REPORTS:

1. Police- none.
2. Water & Sewer – none.
3. Tax & Finance – none.
4. Thumb Soybean Festival – Committee Meeting 5-23-12 at 6:30 p.m.
5. Streets & Sidewalks – none.
6. Buildings & Grounds – none.
7. Personnel – none.

GENERAL CONCERNS OF THE COUNCIL:

CM Jacobson inquired about large quantity of tires behind Colonial Car Care being disposed of due to unsightliness for Soybean Days. Chief Smith will inquire with owners.

City Manager will further investigate Cade Road repairs for completion per CM Miller's request.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT:

Motion by CM Miller, second by CM Navock, to adjourn at 7:36 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel
City Clerk