

BROWN CITY COUNCIL PROCEEDINGS
January 14, 2013

MEETING CALLED TO ORDER BY MAYOR CHRISTINE LEE AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR CHRISTINE LEE.

PRESENT: Mayor Christine Lee, Councilmembers: Pat Jacobson, Robert Jacobson, Dan Loutzenhiser, Ross McIvor, Julie Miller, and Bill Walters. City Clerk Juanita Smith, City Manager Clint Holmes, and City Attorney Gregory Stremers.

ABSENT: None.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA. None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Miller, second by CM McIvor, to accept the Regular Meeting Minutes of December 17, 2012 as presented. Motion carried.

PAY BILLS:

Motion by CM Pat Jacobson, second by CM Loutzenhiser, to pay the bills in the following funds: General - \$23,199.58 (5572-5602), Payroll - \$26,551.65 (5780-5816 plus EFT), Sanitary Sewer - \$169.91 (3280-3281), Water - \$326.01 (2170-2172), Arsenic Abatement - \$39.00 (1203), Storm Sewer - \$101.19 (1133), Equipment - \$1,122.40 (1365-1368). Motion carried.

PUBLIC QUESTIONS & COMMENTS:

Sanilac County Commissioner Donnie Hunt provided the council with the 2012 Highlights on matters concerning Sanilac County and the Board of Commissioners.

POLICE REPORT: Report reviewed. No questions or comments.

PERSONAL APPEARANCES:

Mike Engels – Michigan Rural Water Association: Presented Rate Study Results to the council.

UNFINISHED BUSINESS: None Scheduled.

PETITIONS & COMMUNICATIONS: None Scheduled.

PUBLIC HEARING: None Scheduled.

ORDINANCES: None Scheduled.

RESOLUTIONS: None Scheduled.

MANAGER'S REPORT

1. **City Web Site:** The pictures of the new City Council, new Councilmember Robert Jacobson and City Clerk Juanita Smith, along with an updated list of members of City Boards and Commissions, have been posted to the City's website at www.ci.brown-city.mi.us.
2. **2013 Agreement for Database Management/Printing Services:** The City received the new contract from Sanilac County to maintain our property tax database and print tax bills and assessment rolls. As expected, the costs are slightly higher than last year. Request the City Council authorize the Mayor to sign the contract on behalf of the City.

Motion by CM Miller, second by CM Loutzenhiser, to authorize the Mayor to sign the contract on behalf of the City. Motion carried.

3. **EVIP II C3:** The Michigan Economic Vitality Incentive Program (EVIP) Certification of Consolidation Services must be submitted to Department of Treasury before February 1st in order to continue to receive Brown City's portion of sales tax. A copy of the Cooperation, Collaboration and Consolidation Plan for 2012 and the proposed C3 Plan is enclosed. Request the City Council review the documents, provide recommended changes, and approve the forms for submission so the City can meet this deadline.

Motion by CM Walters, second by CM Robert Jacobson, to review the documents, provide recommended changes, and approve the forms for submission so the City can meet the deadline before February 1. Motion carried.

4. **Rural Task Force:** The Sanilac County Road Commission had their annual Public Hearing to identify projects for construction using Federal Transportation Funds (TEA-21) on January 8th. Primary project for the City in 2013 is Maple Valley Road – Brown City to Peck Road continued from last year and Peck Road to Marlette Road added. The primary thrust of the meeting was to tentatively schedule projects for 2017. New projects included Old 51 (Carsonville to Croswell) and Ruth Road (M46 to DECKERVILLE). Total estimated cost for road improvements to Sanilac County over the next five years is about \$2.2M. A copy of the proposed and scheduled projects is available for review.
5. **Dumpster Parking:** The issue of the location of the dumpster behind the businesses on the north side of Main Street came before the City Council on December 10th. A letter was sent to the three affected business owners with a request to identify a new location for the dumpster by December 26th. The issue was revisited at the regular meeting on December 17th. The City received a letter addressed to the City Council on December 26th. A copy is enclosed. How does the City Council wish to proceed?

Motion by CM Walters, second by CM Miller, to table the issue of the dumpster's location until the next regular meeting. Motion carried.

6. **Myron Pocket Calendars:** The 2013 pocket calendars were provided to the City Council at the last meeting. Does the City Council wish to order these for 2014? If ordered now, for delivery in July, the cost will remain the same – about \$250. How does the City Council wish to proceed?

The Council would like to proceed with ordering the pocket calendars for 2014.

7. **4232 Main Street:** Apparently the fiber optic underground boring clipped a water line and sewer lead just north of 4232 Main Street. Since the problem area straddled City easement and private property, an informal agreement was reached to provide City assistance to the contractor doing the work. The project should be substantially completed by close of business on January 11th.

Air Advantage will be billed for the work done at 4232 Main Street. If Air Advantage is found to be the source of the problem the City may also bill them for repairs.

8. **Holiday Schedule:** The City Hall, Police and DPW will be open for regular business hours during the Martin Luther King, Jr. Federal Holiday on Monday, January 21st.

ATTORNEY'S REPORT:

City Attorney Gregory Stremers will study the lease pertaining to the before mentioned dumpster issue to see what the city's rights are as to the placement of the dumpster.

TREASURER'S REPORT: None.

MAYOR'S REPORT:

Mayor and City Council Priorities Worksheet which are due January 28th were turned in to the City Manager.

Mayor Christine Lee reported that she went to Lansing to see State Rep. Paul Muxlow take the oath of office for the 83rd district. She reported that it was a very enjoyable day.

COMMITTEE REPORTS:

1. Police (Miller) – none.
2. Water and Sewer (R. Jacobson) –none.
3. Tax and Finance (P. Jacobson) – none.
4. Streets and Sidewalks (Loutzenhiser) –none.
5. Building and Grounds (Walters) – none.
6. Personnel (McIvor) – none.

GENERAL CONCERNS OF THE COUNCIL: None.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Miller, second by CM Pat Jacobson, to adjourn at 8:15 p.m. Motion carried.

Respectfully submitted,

Juanita M. Smith
City Clerk