

BROWN CITY COUNCIL PROCEEDINGS
January 28, 2013

MEETING CALLED TO ORDER BY MAYOR CHRISTINE LEE AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR CHRISTINE LEE.

PRESENT: Mayor Christine Lee, Councilmembers: Pat Jacobson, Robert Jacobson, Dan Loutzenhiser, Ross McIvor, Julie Miller, and Bill Walters. City Clerk Juanita Smith, City Manager Clint Holmes, and City Attorney Gregory Stremers.

ABSENT: None.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA. None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Miller, second by CM Loutzenhiser, to accept the Regular Meeting Minutes of January 14, 2013 as presented. Motion carried.

PAY BILLS:

Motion by CM Pat Jacobson, second by CM Loutzenhiser, to pay the bills in the following funds: General - \$16,148.06 (5603-5612), Payroll - \$13,403.30 (5817-5833 plus EFT), Sanitary Sewer - \$1,099.77 (3282-3283), Water - \$1,228.51 (2173-2174).

PUBLIC QUESTIONS & COMMENTS: None.

DPW REPORT: Report reviewed. No questions or comments.

PERSONAL APPEARANCES: None Scheduled.

UNFINISHED BUSINESS:

1. Dumpster Parking – City North Parking Lot. Wilderness Adventures (4238 Main Street) owner Russ Stein provided a copy of City Ordinance §152.178 Siting and Screening of Trash Dumpsters to the Mayor and City Council.

Motion by CM Walters, second by CM Pat Jacobson, to table the matter of the dumpster site until we have more information on the land ownership where the dumpster is currently placed.

PETITIONS & COMMUNICATIONS: None Scheduled.

PUBLIC HEARING: None Scheduled.

ORDINANCES: None Scheduled.

RESOLUTIONS:

1. **Resolution 13-01:** A Resolution Allowing the Board of Review to Act Upon Written Requests from Taxpayers.

Motion by CM Walters, second by CM Miller, to adopt Resolution 13-01—A Resolution Allowing the Board of Review to Act Upon Written Requests from Taxpayers. Motion carried.

MANAGER'S REPORT

1. **EVIP II C3:** The Michigan Economic Vitality Incentive Program (EVIP) Certification of Consolidation Services was submitted to Department of Treasury on January 18th, and an acknowledgement of receipt was received. Currently, no follow-up questions or concerns have been received from Treasury; however, based on contact with other communities throughout the state, Treasury is looking at the documentation much closer than in the past.
2. **Water Quality Report:** The Consumer Confidence Report [CCR} is the annual report required by the state and federal governments summarizing information about the drinking water quality served during calendar year 2012. The document is posted on the City's website and printed in the local newspaper. The City met or exceeded all water quality requirements in 2012. If there are no recommended changes, the City will publish the report in the Banner, forward it to MDEQ and the Sanilac / Lapeer County Health Departments, post at City Hall, and on the City's website.
3. **Water and Sewer Committee Meeting:** Recommend that the Committee schedule a meeting to discuss and recommend a course of action to the City Council concerning: Utility Rate adjustments; proposed water tower painting and maintenance; mandated hydraulic analysis (due January 2016); possible antenna placement; and budget priorities.

Water and Sewer Chairman, CM Robert Jacobson, scheduled a meeting date for Tuesday, February 5, 2013 at 7:00 p.m.

4. **Utility Bill Payment Drop Box:** The current box, located in the northeast corner of the entryway to City Hall, is suffering from severe corrosion. Staff would prefer a new one that connects through the wall. Cost is about \$300 plus installation. The proposed unit will fit between the studs in the wall. How does the City Council wish to proceed?

The City Council would like the City Manager, Clint Holmes, to talk to George Emmie to ask about him making a unit and what the approximate cost would be to build it before further action is taken.

5. **Sanilac County Recycling Bin:** The bin located in the Little Texas party Store has resulted in several complaints from a neighbor. The City is not involved in this project – the bin is supplied, maintained and emptied by the County; and is located on private property. About all the City can do is cite for littering anyone not properly disposing of recyclables.

6. **Act 51 Certification Report:** The City received the forms and maps associated with the Act 51 Annual Mileage Certification Report. This report must be filed by April 8th to ensure the City continues to receive Act 51 dollars. The form and signed map was returned to MDOT on January 24th. There were no changes from last year's report.

7. **4232 Main Street:** The fiber optic underground boring clipped the sewer lead going into 4232 Main Street. The DPW repaired the adjacent water leak on January 21st but it was apparently not related to the boring. However, since this repair, a second leak in the area was detected and will be repaired as soon as possible.

The city submitted a bill to Liebler's Insurance Agency at 4232 Main Street for the clipped sewer lead. The second leak will be repaired on Tuesday, January 29, 2013 providing the weather permits.

8. **City Hall Columns:** The City finally received an estimate for the cost of welding the two columns from RWL Systems, Inc. The cost is \$650; a copy is enclosed. Does the City Council wish to proceed?

The City Council wishes to proceed with this project.

ATTORNEY'S REPORT:

1. Land Sale to MAC – Update.

City Attorney Gregory Stremers reported that a Purchase Agreement is being prepared for the land sale to MAC. A more complete update will be presented to the council when the Purchase Agreement is finished.

TREASURER'S REPORT: Report reviewed. No questions or comments.

MAYOR'S REPORT:

1. Mayor and City Council Priorities – 2013

The City Council Priority List for 2013 was presented and reviewed. No questions or comments.

COMMITTEE REPORTS:

1. Police (Miller) – none.
2. Water and Sewer (R. Jacobson) – none.
3. Tax and Finance (P. Jacobson) – none.
4. Streets and Sidewalks (Loutzenhiser) – none.
5. Building and Grounds (Walters) – none.
6. Personnel (Mclvor) – none.

GENERAL CONCERNS OF THE COUNCIL:

CM Walters inquired about the status of the park board loan.

CM Loutzenhiser commented on the dumpster issue.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Miller, second by CM Pat Jacobson, to adjourn at 7:33 p.m. Motion carried.

Respectfully submitted,

Juanita Smith
City Clerk