

**BROWN CITY COUNCIL PROCEEDINGS**  
**October 28, 2013**

**MEETING CALLED TO ORDER BY MAYOR CHRISTINE LEE AT 7:00 PM.**

**PLEDGE OF ALLEGIANCE LED BY MAYOR CHRISTINE LEE.**

**PRESENT:** Mayor Christine Lee, Councilmembers: Pat Jacobson, Robert Jacobson, Dan Loutzenhiser, Ross McIvor (arrived at 7:08 p.m.), Julie Miller, and Bill Walters, City Clerk Juanita Smith, City Manager Clint Holmes, and City Attorney Gregory Stremers.

**ABSENT:** None.

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA.**

City Manager Clint Holmes stated that the City Clerk would like to be included in the agenda.

**CORRECTION & APPROVAL OF MINUTES:**

Motion by CM Miller, second by CM Pat Jacobson, to accept the Regular Meeting Minutes of October 14, 2013 as presented. Motion carried.

**PAY BILLS:**

Motion by CM Pat Jacobson, second by CM Loutzenhiser, to pay the bills in the following funds: General - \$25,902.75 (5994-6011), Payroll - \$12,307.52 (6169-6184 plus EFT), Major Street - \$206.79 (3807-3808), Local Street - \$461.57 (4200), Sanitary Sewer - \$197.91 (3345), Water - \$116,348.67 (2292-2298), Arsenic Abatement - \$233.91 (1224-1225), Equipment - \$1,811.06 (1397-1398). Motion carried.

**PUBLIC QUESTIONS & COMMENTS:** None.

**DPW REPORT:** Report reviewed. No questions or concerns.

**PERSONAL APPEARANCES:**

1. Ray Dupuie – 4101 Maple Street – Water Bill Charges.

**Mayor Christine Lee would like to study Ray Dupuie's Water Bill Charges and then get back to Mr. Dupuie. City Manager Clint Holmes will have the bill reworked to check the figures that are on his Water Bill.**

**UNFINISHED BUSINESS:** None Scheduled.

**PETITIONS & COMMUNICATIONS:** None Scheduled.

**PUBLIC HEARING:** None Scheduled.

**ORDINANCES:** None Scheduled.

**RESOLUTIONS:** None Scheduled.

**MANAGER'S REPORT:**

- 1. 2013 Streets Project:** Work is essentially completed on resurfacing Maple Valley Road from M90 to Peck Road. Work continues to Marlette Road. Anticipate that painting will be completed and barricades removed by the end of the month.
- 2. Voting Issues:** The City met with the Burnside Township and Lapeer County Clerks to discuss how best to facilitate voting for City residents that reside in Lapeer County. A summary of the meeting was provided by the Lapeer County Clerk. Essentially, the company that provided the City's voting machine will program the machine to read both the Sanilac and Lapeer County versions of the City's ballot. Required information will be provided by the respective clerks. The City will still have to provide separate ballots for the two groups. Details concerning procedures for a Lapeer County only special election (should one be required in the future) are still being addressed. Also, I met with a representative from the Michigan Attorney General's Office and requested clarification concerning the Public Act 215 of 1895 and PA 160 of 1974 to help further resolve this issue.
- 3. City Hall Painting:** The painting contractor, Dan Rowley Drywall of Brown City, began repairing drywall and painting the interior of City Hall on October 22<sup>nd</sup>. The job is scheduled for completion on October 27<sup>th</sup>. Work to repair the ceiling in the Library should begin on October 28<sup>th</sup>. The workers did an excellent job.

**Painting of the Library ceiling will take place as soon as the Library is closed for a day so the painters can work without disturbances.**

- 4. Floodplain Updates:** DEQ sent the City information forwarded to them by FEMA concerning changes to the Federal Flood Insurance Program. Copies of the information, plus a cover letter from the City were sent to the 26+ addresses that have property within the FEMA-designated floodplain area (primarily the southeast corner of the City). A copy of the information provided is enclosed.
- 5. Set Back Issue:** A City resident planned to install a length of fence on his property. He had a land survey completed and determined that the neighbor's two auxiliary buildings were 12"-18" on his property. The neighbor refused to move the buildings. The property owner asked the City to enforce City Ordinance 152.170(2) that requires auxiliary buildings be a minimum of three feet (3') from the property line. A letter was sent requesting compliance.
- 6. Police Car Recall:** The City received vehicle recall notices concerning steering column issues for both the 2006 and 2010 Crown Victoria police cars. The City had previously coordinated with the Ford dealer to order the necessary parts and should be at the head of the list when the dealer is prepared to make the repairs for Sanilac County police agencies.
- 7. MTPP Grant:** The Brown City Area Fire Authority received a \$1,000 check on October 24<sup>th</sup> from the Michigan Township Participating Plan 2013 Risk Reduction Grant Program.

The money was to subsidize the approximately \$2,730 Jaws of Life special training costs for our area firefighters. This 20-hour training module took place at the Fire Hall in August. The Ford Motor Company donated a 2010 Electric Escape, 2010 Focus, 2013 Lincoln TownCar and 2013 Lincoln MKT pick-up for this training.

8. **Fire Hydrant Flushing:** The DPW conducted hydrant flushing October 14-18. No problems were encountered; however, one hydrant required repair.
9. **Halloween Parade:** Brown City Schools will conduct their annual Halloween Parade along Main Street starting at 1:30 PM on Wednesday, October 31<sup>st</sup>. Halloween Trick-or-Treat hours are 5:30 to 7:30 PM.
10. **Veterans Day:** City Hall will be closed on Monday, November 11<sup>th</sup> for Veterans Day; however, the regular City Council meeting scheduled for that day will take place as scheduled. There will also be a brief ceremony at the Brown City Veteran's Park on Main Street at 11:00 AM to honor our departed veterans.

#### **ATTORNEY'S REPORT:**

City Attorney Gregory Stremers stated that the Michigan Supreme Court is reviewing the MMMA. A decision is due next year probably around June of 2014.

**TREASURER'S REPORT:** None.

#### **MAYOR'S REPORT:**

1. Mayor Christine Lee read a Thank You card from Dorothy Martus for the Birthday Proclamation sent to her on her 90<sup>th</sup> birthday by the Council.
2. Mayor Christine Lee had City Clerk Juanita Smith read the names of the Election Inspectors slated to work at the November 5, 2013 election. The election workers are Myrtle Kohn, Stella Pepper, Ruth Render, Nicole Sanchez, Juanita Smith-chairman, Sarah Steigerwald, Barbara Stimson, and Kathleen Loutzenhiser.

**Motion by CM Miller, second by CM Walters, to approve the stated election inspectors for the November 5, 2013 election. Motion carried.**

**Motion by CM Walters, second by CM Miller, to close the Public Library on November 5, 2013 for the purpose of using the Library as a Polling Place for the election on said date. Motion carried.**

#### **COMMITTEE REPORTS:**

1. Police (Miller) – None.
2. Water and Sewer (R. Jacobson) – None.
3. Tax and Finance (P. Jacobson) – None.
4. Streets and Sidewalks (Loutzenhiser) – None.
5. Building and Grounds (Walters) – None.
6. Personnel (Mclvor) – None.

**GENERAL CONCERNS OF THE COUNCIL:**

CM Loutzenhiser asked if we would be having another brush/leaf pick-up. City Manager Clint Holmes replied that pick-ups are scheduled for the following dates: Wednesday, October 30, 2013, November 15, 2013, and November 30, 2013 provided we have no snow by the last date.

**PUBLIC QUESTIONS & COMMENTS:** None.

**EXECUTIVE SESSION:** None scheduled.

**ADJOURNMENT:**

Motion by CM Miller, second by CM Loutzenhiser, to adjourn at 7:22 p.m. Motion carried.

Respectfully submitted,

Juanita M. Smith  
City Clerk