

**BROWN CITY COUNCIL PROCEEDINGS  
JANUARY 12, 2015**

**MEETING CALLED TO ORDER BY MAYOR CHRISTINE LEE AT 7:00 PM.**

**PLEDGE OF ALLEGIANCE LED BY MAYOR CHRISTINE LEE.**

**PRESENT:** Mayor Christine Lee, Councilmembers: Pat Jacobson, Dan Loutzenhiser, Ross McIvor, Julie Miller, Alecia Parks, and Bill Walters; City Clerk Juanita Smith, City Manager Clint Holmes, and City Attorney Gregory Stremers.

**ABSENT:** None.

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:** None.

**CORRECTION & APPROVAL OF MINUTES:**

Motion by CM Miller, second by CM McIvor, to accept the Regular Meeting Minutes of December 22, 2014 as presented. Motion carried.

**PAY BILLS:**

Motion by CM Jacobson, second by CM Miller, to pay the bills in the following funds: General - \$20,583.35 (6656-6684), Total Payroll - \$25,562.36—payroll paid on 12-24-2014 was \$13,706.70 (6750-6772 plus EFT), payroll paid on 01-09-2015 was \$11,855.66 (6773-6786 plus EFT), Sanitary Sewer - \$33.21 (3439), Water - \$13,571.02 (2458-2463), Arsenic Abatement - \$72.00 (1268), Equipment - \$46.84 (1463). Motion carried.

**PUBLIC QUESTIONS & COMMENTS:** None.

**POLICE REPORT:** Report reviewed. No questions or concerns.

**PERSONAL APPEARANCES:** None Scheduled.

**UNFINISHED BUSINESS:** None.

**PUBLIC HEARING:** None Scheduled.

**PETITIONS & COMMUNICATIONS:** None Scheduled.

**ORDINANCES:** None Scheduled.

## RESOLUTIONS:

1. **Resolution 15-01:** A Resolution Allowing the Board Of Review To Act Upon Written Requests From Taxpayers

**Motion by CM Walters, second by CM McIvor, to adopt Resolution 15-01: A Resolution Allowing the Board of Review to Act Upon Written Requests From Taxpayers. ROLL CALL VOTE: CM Walters – yes, CM - Parks – yes, CM McIvor – yes, CM Miller – yes, CM Jacobson – yes, CM Loutzenhiser – yes. 6 Yes votes, 0 No votes, 0 Absent, 0 Abstaining. Motion carried.**

## MANAGER'S REPORT:

1. **M-53 Corridor Committee:** The Committee held their annual meeting at Goodland Township Hall on January 5<sup>th</sup>. MDOT representatives detailed planned construction for 2015 and beyond (map), and answered questions from participants. Proposed work includes extensive repair to three of the four ramps connecting M-53 and I-69. Also, there will be considerable work being done in Marlette, to include rebuilding the M-53 railroad crossing adjacent to Michigan Agricultural Commodities.
2. **Frontier Communications:** The City Attorney reviewed the new contract and stated that there were no issues. The Mayor signed the document and it was scanned and forwarded to Frontier on January 7<sup>th</sup>.
3. **COMCAST Cable TV:** Correspondence with the Facility Supervisor for Real Estate at COMCAST has resulted in no response to date.
4. **Beer and Wine Sales Request:** The City received notice from the Liquor Control Commission stating they had received a request from Red Barn Market #6, Inc. for a Specially Designated Merchant (SDM) license to “permit the sale of beer and wine for consumption off the premises only.” The letter states that “local governing body approval is not required by the Michigan Liquor Control Code” but may notify the Commission “if the applicant location will not be in compliance with all appropriate state and local building, plumbing, zoning, fire, sanitation and health laws and ordinances, or if the applicant is considered ineligible due to other factors.” A copy of the Commission letter is attached. Further coordination with LCC revealed this request is for the Sunoco station. How does the City Council want to respond?

**City Manager Clint Holmes will do further checking on this request for the SDM license and the address given for a “Red Barn Market #6, Inc.”.**

5. **City Snowplow Accident:** Early on January 9<sup>th</sup>, the City’s snowplow was involved in a fender bender at the corner of Main and St Marys Streets. There were no injuries and no damage to the City truck; but the other vehicle had damage to a fender and the hood. Police and incident reports were filed with the City’s insurance company.
6. **Tax Service Agreement:** Sanilac County provided the City with the 2015 Agreement for Data Base Management and Printing Services. Each of the 18 categories increased by

1¢ over last year's agreement. City Treasurer recommends the City Council authorize the Mayor to sign on behalf of the City of Brown City. **REQUIRES MOTION.**

**Motion made by CM Miller, second by CM Jacobson, to authorize Mayor Christine Lee to sign the Sanilac County 2015 Agreement for Data Base Management and Printing Services on behalf of the City of Brown City. Motion carried.**

**7. Downtown Development Authority:** A court date for the DDA Land Contract hearing associated with 4223 Main Street is scheduled for the afternoon of January 14<sup>th</sup>. The City Attorney and I will attend to represent the City.

**8. Martin Luther King Day:** City offices, the police department and the DPW will be open for business on January 19<sup>th</sup>.

**ATTORNEY'S REPORT:** The court date for the DDA Land Contract hearing associated with 4223 Main Street is scheduled for the afternoon of Wednesday, January 14<sup>th</sup>. The City Attorney foresees no problems with this court hearing. The owner of 4223 Main Street will then have 90 days in which to make back payments. If not paid within that time period a court officer can remove his property from the building.

**TREASURER'S REPORT:** None.

**MAYOR'S REPORT:** None.

**COMMITTEE REPORTS:**

1. Police (Miller) – None.
2. Water and Sewer (Loutzenhiser) – None.
3. Tax and Finance (Jacobson) – None.
4. Streets and Sidewalks (Walters) – None.
5. Building and Grounds (Parks) – None.
6. Personnel (Mclvor) – None.

**GENERAL CONCERNS OF THE COUNCIL:** None.

**PUBLIC QUESTIONS & COMMENTS:** None.

**EXECUTIVE SESSION:** None scheduled.

**ADJOURNMENT:**

Motion by CM Miller, second by CM Mclvor, to adjourn at 7:17 p.m. Motion carried.

Respectfully submitted,

Juanita Smith  
City Clerk