

BROWN CITY COUNCIL PROCEEDINGS

October 24, 2016

MEETING CALLED TO ORDER BY MAYOR CHRISTINE LEE AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR CHRISTINE LEE.

PRESENT: Mayor Christine Lee, Councilmembers: Pat Jacobson, Dan Loutzenhiser, Ross McIvor, Julie Miller, Alecia Parks, and Bill Walters; City Clerk Juanita Smith, City Manager Clint Holmes, and City Attorney Gregory Stremers.

ABSENT: None.

GUEST: Steven Kovac, representing the Brown City Banner.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Miller, second by CM Jacobson, to accept the Regular Meeting Minutes of October 10, 2016 as presented. Motion carried.

PAY BILLS:

Motion by CM Jacobson, second by CM Loutzenhiser, to pay the bills in the following funds: General - \$9,596.82 (7679-7695), Payroll - \$14,780.04 (7613- 7638 plus EFT), Major Street - \$90.00 (3904), Sanitary Sewer - \$766.32 (3596-3598), Water - \$1,163.58 (2708-2711), Arsenic Abatement - \$25.50 (1338), Storm Sewer - \$6,616.59 (1224-1225), Equipment - \$2,374.48 (1536-1538). Motion carried.

PUBLIC QUESTIONS & COMMENTS: None.

DPW REPORT: Report reviewed. One concern was voiced by CM Jacobson. She asked why the DPW workers were picking up leaves today. City Manager Clint Holmes replied that they were testing to see if the machine to pick up leaves was working correctly.

UNFINISHED BUSINESS: None.

PERSONAL APPEARANCES: None Scheduled.

PUBLIC HEARING: None Scheduled.

ORDINANCES: None Scheduled.

RESOLUTIONS:

1. **Resolution 16-07:** A Resolution Formally Causing To Be Levied A Special Tax Or Assessment To Recover Monies Owed The City Of Brown City. This is to amend the previously approved Resolution due to a required change to the Resolution.

Motion by CM Miller, second by CM Loutzenhiser, to amend the previously approved Resolution due to a required change to the Resolution. The previously approved Resolution was that being to adopt Resolution 16-07: A Resolution formally causing to be levied a special tax or assessment to recover monies owed the City of Brown City. ROLL CALL VOTE: CM McIvor – yes, CM Miller – yes, CM Walters – yes, CM Jacobson – yes, CM Parks – yes, CM Loutzenhiser – yes. 6 Yes Votes, 0 No Votes, 0 Absent, 0 Abstaining. Motion carried.

2. **Resolution 16-08:** Michigan Local Government Management Association Is Now Michigan Municipal Executives.

Motion by CM Miller, second by CM Jacobson, to recognize and support that the Michigan Local Government Management Association is now to be known as Michigan Municipal Executives. ROLL CALL VOTE: CM Miller – yes, CM Walters – yes, CM Jacobson – yes, CM Parks – yes, CM Loutzenhiser – yes, CM McIvor – yes. 6 Yes Votes, 0 No Votes, 0 Absent, 0 Abstaining. Motion carried.

PETITIONS & COMMUNICATIONS:

1. **4110 Main Street** – Request Permit to construct 3'-tall vinyl fence across the front yard set back from the sidewalk.

Motion by CM Parks, second by CM Walters, to grant a permit to the owners of 4110 Main Street to construct a 3'-tall vinyl fence across the front yard set back from the sidewalk over to the Little Texas building. Motion carried.

MANAGER'S REPORT:

1. **Lincoln Street Drainage:** The DPW continues on the project. Catch basins on Maple Street are complete. They are finishing the installation of the catch basins on the north end of Lincoln Street and should be able to tie them into the downstream system within the next couple of weeks to finish the project.
2. **DPW Union Contract:** The City finally received back the signed copies of the new contract. This contract runs through 2019.
3. **Office Worker:** The City advertised in the local newspaper and through MichiganWorks! For a part-time office employee to work Mondays and Tuesdays. We have received two applications, and will be scheduling interviews late next week.
4. **Fiber Optic Cable Repairs:** The City received a check from Air Advantage's contractor J Ranck for \$4,367.34 for repairs to the sewer lead on Main Street damaged last May during the installation of the fiber optic cable. A reimbursement of \$105 will

be sent to the property owner for costs incurred hiring a plumber to respond to the initial trouble call.

5. Ordinance Violations: The City is still sending out notices, and the police department is writing citations, for blight and tall grass. Four property owners are currently in violation.

6. Old Dump Truck: The City has advertised the old dump truck for sale and placed articles in the local paper. Only three calls and one drop in responded to the advertising. The City received one bid for \$2,000, which was twice the other offers. Based on an analysis of the current market for this type of equipment, it is apparently a fair offer. Recommend the City Council approve the sale of the truck for this amount.

Motion by CM Walters, second by CM Loutzenhiser, to approve the sale of the old City dump truck for the bid of \$2000. Motion carried. ROLL CALL VOTE: CM Walters – yes, CM Jacobson – yes, CM Parks – yes, CM Loutzenhiser, CM McIvor – yes, CM Miller – yes. 6 Yes Votes, 0 No Votes, 0 Absent, 0 Abstaining. Motion carried.

7. No Overnight Parking: Residents are reminded that there is no overnight parking on City streets between November 1st and March 30th. The Brown City Police Department will ticket vehicles that are in violation of this ordinance.

8. Main Street Veterans Memorial: The sale of the VFW Hall is expected to be finalized within the next couple of weeks. City Attorney Greg Streamers provided a Quit Claim Deed so that the property can be deeded over to the City for perpetual care. The VFW Members voted to provide 20% of the money gained from the sale of the building to the City for maintenance of the memorial. Additionally, the move of the missile is still being worked.

9. Personal Committee Meeting: A Personal Committee Meeting consisting of CM Ross McIvor, CM Pat Jacobson, and CM Julie Miller is scheduled for 7:15 p.m. on Monday, October 31, 2016 in the Brown City Library.

ATTORNEY'S REPORT:

City Attorney Gregory Stremers reported that the Comprehensive Sign Ordinance required by the Federal Government is still being developed.

TREASURER'S REPORT: None.

CLERK'S REPORT:

86 Absentee Ballots have been sent out at this time. The Test Ballots from both Sanilac County and Lapeer County have come in and the Preliminary Tests have been run. The Public Accuracy Test will be held in City Hall on October 31st at 2:00 p.m.

MAYOR'S REPORT: None.

COMMITTEE REPORTS:

1. Police (Miller) – None.
2. Water and Sewer (Loutzenhiser) – None.
3. Tax and Finance (Jacobson) – None.
4. Streets and Sidewalks (Walters) – None.
5. Building and Grounds (Parks) – None.
6. Personnel (Mclvor) – None.

GENERAL CONCERNS OF THE COUNCIL: None.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Miller, second by CM Mclvor, to adjourn at 7:15 p.m. Motion carried.

Respectfully submitted,

Juanita Smith
City Clerk
City of Brown City