

**BROWN CITY COUNCIL PROCEEDINGS**  
**April 24, 2017**

**MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 PM.**

**PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.**

**PRESENT:** Mayor Julie Miller, Councilmembers: Gerald Kosal, Ross McIvor, Alecia Parks, and William Walters; City Clerk Juanita Smith, City Manager Clint Holmes, and Sarah Grout filling in for City Attorney Gregory Stremers.

**ABSENT:** Councilmembers Pat Jacobson and Christine Lee; City Attorney Greg Stremers.

**GUESTS:** Steven Kovac, representing the Banner, Becky Vislosky, Mike Vislosky, Justin Holsworth and Amy Verran.

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:** None.

**CORRECTION & APPROVAL OF MINUTES:**

Motion by CM Walters, second by CM Parks, to accept the Regular Meeting Minutes of April 10, 2017 as presented. Motion carried.

**PAY BILLS:**

Motion by CM Walters, second by CM McIvor, to pay the bills in the following funds: General - \$33,681.91 (7976-7993), Payroll - \$13,269.33 (7882-7898 plus EFT), Major Street - \$1,029.77 (3911-3912), Local Street - \$1,455.04 (4260-4261), Sanitary Sewer - \$1,710.24 (3633-3636), Water - \$3,464.94 (2764-2770), Arsenic Abatement - \$175.55 (1357), and Equipment - \$23,879.62 (1557-1559). Motion carried.

**PUBLIC HEARING:** None Scheduled.

**PERSONAL APPEARANCES:** None Scheduled.

**PUBLIC QUESTIONS & COMMENTS:** None.

**DPW REPORT:** Report reviewed. No questions or concerns.

**UNFINISHED BUSINESS:** None Scheduled.

**ORDINANCES:** None Scheduled.

## RESOLUTIONS:

1. **Resolution 17-10:** A RESOLUTION TO FORMALLY APPLY FOR ASSISTANCE FROM THE MICHIGAN TOWNSHIP PARTICIPATING PLAN (Par Plan) RISK REDUCTION GRANT PROGRAM (RRGP).

**Motion by CM Parks, second by CM Mclvor, to adopt Resolution 17-10: A Resolution to Formally Apply for Assistance from the Michigan Township Participating Plan (Par Plan) Risk Reduction Grant Program (RRGP). ROLL CALL VOTE: CM Jacobson –absent, CM Parks – yes, CM Kosal – yes, CM Mclvor – yes, CM Lee – absent, CM Walters – yes. 4 Yes Votes, 0 No Votes, 0 Abstained, 2 Absent. Motion carried.**

## PETITIONS & COMMUNICATIONS (pink):

1. **7192 Lincoln Street:** Construct wood-slat privacy fence along north and west property lines.

**Motion by CM Mclvor, second by CM Parks, to approve the application to construct a wood-slat privacy fence along the north, south and west property lines at 7192 Lincoln Street. It must slope from 6' down to 3½' on the North side. Motion carried. The permit may be picked up at the City Hall on Tuesday, April 25, 2017, after 10:00 a.m. by the owner of the 7192 Lincoln Street property.**

## MANAGER'S REPORT:

1. **City Sewer Issue:** The heavy rains on Thursday, April 20<sup>th</sup>, caused a temporary back-up in the City's sewer mains. If the lines fill up to the point where the school empties into the City system, because of the relatively low elevation of the high school, City installed check valves automatically shut off inflow to the sewer system from the school. There was a concern that with the connection temporarily closed, that waste water produced by the school would overflow their system. As a precaution, the school sent students home and closed. The DPW Foreman and City Manager met at the school with the two principals and the Maintenance Chief at about 10 PM on April 20<sup>th</sup> to assess the situation. The lagoons were checked to insure they still had sufficient freeboard and various manholes throughout the City were opened to determine water levels. By 11 PM the pumps had caught up enough that the school was comfortable with having classes on April 21<sup>st</sup>. The high water alarm at the Maple Valley Lift Station finally went off on the 21<sup>st</sup>. The lift station pumped over seven times the daily average for this time of year – over 700,000 gallons. The City is still challenged by the number of people who have basement and crawlspace sump pumps illegally hooked up to the City's sanitary sewer system.
2. **City Master Plan:** The City was contacted by the organization the City Attorney recommended for updating the Master Plan. The individual said he had been out of the office which was why his response was late. He stated that: "I will evaluate the services you are requesting with my staff and discuss with my planning commission to assess whether we could consider taking on your master plan at this time. We do assist local units of government in the development/update of plans and ordinances, if requested. However, we can be limited in what we take on and when depending on our current

workload. Let me look at this a bit more with my team and I will follow up with you early next week.”

The City also received a visit from one of the Master Plan bidders. The City’s requirements were discussed and the representative is looking forward to working with us.

- 3. Union Issues:** Under the existing contract, the Union can open negotiations for wages. Their proposal, which covers both wages and the vacation seniority issue discussed at the last meeting is attached. How does the City Council wish to proceed?

**Motion by CM Mclvor, second by CM Walters, to accept the language of the Union proposal including modifying the Vacation Language in the City Handbook. Motion carried.**

- 4. Lincoln Street Project:** Bid packages were received and opened at 2:00 PM on Thursday, April 20<sup>th</sup> from three contractors. Bids (in order of receipt) were: Ace-Saginaw - \$361,943.80; Astec Asphalt - \$277,187.75; and JamesP Contracting - \$380,788.90. How does the City Council wish to proceed?

**Motion by CM Walters, second by CM Kosal, to accept the bid of Astec Asphalt for \$277,187.75. The motion also tasked City Manager Clint Holmes to look into bids for a Project Manager. Motion carried. ROLL CALL VOTE: CM Parks – yes, CM Kosal – yes, CM Mclvor – yes, CM Lee – absent, CM Walters – yes, CM Jacobson – absent. 4 Yes Votes, 0 No Votes, 0 Abstaining, 2 Absent. Motion carried.**

- 5. Fiber Optic Cable Installation:** The Pigeon Telephone and Agri-Valley Telephone Companies completed the installation of a fiber optic cable from the southwest corner of M-90 and Cade Road south to the Brown City Heath Center.
- 6. Fire Hydrant Repair:** The fire hydrant at the corner of George and First Streets is currently non-operational and must be repaired. The DPW has scheduled the work for April 26<sup>th</sup>. Those residents that might be affected on George and First Streets will receive hand-delivered notices on Tuesday, April 25<sup>th</sup>.
- 7. Underground Storage Tank Remediation:** The City was notified that PM Environmental discovered an underground storage tank just north of Main Street adjacent to James Street. The contractor hired to remediate the tank is scheduled to begin work early on Thursday, April 27<sup>th</sup>. The northbound lane of James Street between Main Street and the alley will be closed while this work is being completed.
- 8. Street Sweeping Machine:** The City rented Marlette’s street sweeper and the DPW cleaned streets throughout the City. This was completed just before the heavy rains on April 20<sup>th</sup>.
- 9. Lincoln Street Stop Sign:** The City DPW has ordered two stop ahead and two new stop signs for installation on Lincoln Street at Grant Street. Expect the installation to be completed on April 27<sup>th</sup>.

- 10. I.T. Right:** The company, I.T. Right, that the City contracted with to install a server, database back-up, and web page design, *et alia*, will meet with the City on May 2<sup>nd</sup> to plan out the new system and services delivery program.

**ATTORNEY'S REPORT:** None.

**TREASURER'S REPORT:** None.

**CLERK'S REPORT:** None.

**MAYOR'S REPORT:**

1. Proclamations for:
  - a. Brown City Valedictorian Cecilia Linck.
  - b. Brown City Salutatorian Lesley Bell.
  - c. Brown City Basketball Player of the Year Kendal Muxlow.
  - d. Brown City Basketball Standout Calvin Cook

**Motion by CM Walters, second by CM Parks, to approve the Proclamation for Brown City Valedictorian Cecilia Linck, Proclamation for Brown City Salutatorian Lesley Bell, Proclamation for Basketball Player of the Year Kendal Muxlow, and Proclamation for Basketball Standout Calvin Cook. Motion carried.**

**The Proclamations will be presented to the recipients at the next Council Meeting on May 8, 2017, if it is possible for them to be present on that date.**

**COMMITTEE REPORTS:**

1. Tax and Finance (Jacobson) – Absent.
2. Streets and Sidewalks (Kosal) – None.
3. Police (Lee) – Absent.
4. Building and Grounds (McIvor) – None.
5. Personnel (Parks) – None.
6. Water and Sewer (Walters) – None.

**GENERAL CONCERNS OF THE COUNCIL:**

CM Kosal asked if we could put something in an ordinance to stop the planting of trees between the sidewalk and the road.

CM Walters commented that each citizen of Sanilac County could use the County dump for free twice a year.

CM Parks asked two questions concerning golf carts—Could the golf carts be on Main Street to go to the gas station to get gas? City Manager Clint Holmes answered that they could drive on the Main Street to the gas station. However, her second question was if golf carts were allowed on Main Street to go to stores located on Main Street. The answer according to City Manager Holmes was that no golf carts were allowed on Main Street for any reason except to get gas in accordance with City Ordinance Section 71.00: An Ordinance Concerning Operational Requirements and Restrictions for Low-Speed Vehicles Within the Corporate Limits of the City of Brown City

CM Parks asked about a large amount of junk piled up behind a house in town and what was being done about it. City Manager Clint Holmes will have the Police Chief check into this.

Mayor Julie Miller reported that the Kohler and Buby building on Maple Valley and Buby Roads was flooded by the ramp going into the building. Police Chief Ron Smith will check this out.

**PUBLIC QUESTIONS & COMMENTS:** None.

**EXECUTIVE SESSION:** None scheduled.

**ADJOURNMENT:**

Motion by CM Walters, second by CM McIvor, to adjourn at 7:59 p.m. Motion carried.

Respectfully submitted,

Juanita Smith  
City Clerk