

# **BROWN CITY PLANNING COMMISSION**

## **APRIL 5, 2012**

Meeting called to order by Chairman Vandewarker at 7:00 p.m.

**PRESENT:** Chairman Todd Vandewarker, Commissioners Jack Bell, Laura Carpenter, Keith Redlin, and William Walters. City Manager Clint Holmes.

**ABSENT:** Commissioners Jay Berry, Mike Frey, and Joanne Potts. Mayor Chris Lee and City Clerk Kelly Pavel.

### **CORRECTION & APPROVAL OF MINUTES:**

Motion by Commissioner Carpenter, second by Commissioner Redlin, to accept the Regular Meeting Minutes of February 16, 2012 as presented. Motion carried.

**PERSONAL APPEARANCES:** None.

**PUBLIC QUESTIONS & COMMENTS:** None.

**UNFINISHED BUSINESS:** None scheduled.

**PUBLIC HEARING:** None scheduled.

**PETITIONS & COMMUNICATIONS:** None scheduled.

### **REPORTS & RECOMMENDATIONS:**

1. City Master Plan Extension: The City's Master Plan is overdue for review by the Planning Commission. The state requirement is as follows: Section 125.3845(2) – At least every 5 years after adoption of a master plan, a planning commission shall review the master plan and determine whether to commence the procedure to amend the master plan or adopt a new master plan. The review and its findings shall be recorded in the minutes of the relevant meeting or meetings of the planning commission. A copy of Public Act 33 of 2008 detailing the procedure for adopting a master plan was provided to the members of the Planning Commission.

Commission discussed possible options to addressing the status of the City of Brown City Master Plan.

Motion by Commissioner Redlin, second by Commissioner Walters, to extend the City of Brown City May 2002 Master Plan, to include the updated Title XV Land Usage Ordinance, for five years in accordance with the Michigan Planning Enabling Act – Public Act 33 of 2008 – Paragraph 125.3845 Section 45.(2). Motion Carried.

Motion by Commissioner Walters, second by Commissioner Carpenter, to adjourn at 7:08 p.m. Motion carried.

Respectfully submitted,

Clinton K. Holmes  
City Manager