

**PROCEEDINGS OF THE  
BROWN CITY PLANNING COMMISSION  
FEBRUARY 4, 2016**

**MEETING CALLED TO ORDER BY CHAIRMAN VANDEWARKER AT 7:00 PM.**

**PRESENT:** Chairman Todd Vandewarker, Commissioners: John Bell, Jay Berry, Bradley Bissett, Mike Frey, JoAnn Potts, Keith Redlin; Mayor Christine Lee, City Manager Clint Holmes and City Clerk Juanita Smith.

**ABSENT:** Commissioner Alecia Parks.

**CORRECTION & APPROVAL OF MINUTES:**

Motion by Commissioner Keith Redlin, second by Commissioner Jay Berry, to accept the minutes of the Regular Meeting of August 7, 2014 as presented. Motion carried..

**PERSONAL APPEARANCES:** None scheduled.

**PUBLIC QUESTIONS & COMMENTS:** None.

**UNFINISHED BUSINESS:** None scheduled.

**PUBLIC HEARING:** None scheduled.

**PETITIONS & COMMUNICATIONS:**

- 1. 7201 Maple Valley Road:** Convert unused retail space at the north end of the building into four apartments: One 2-bedroom 865 SF; one 2-bedroom 842 SF; one two-story, 2-bedroom 936 SF; and one two story, 2-bedroom 864 SF apartment. The ordinance requires that 2-bedroom apartments contain a minimum of 850 SF (Appendix K (6» so a variance would be necessary.

**New plans were submitted to the Planning Commission showing that changes were made to the original plans and the minimum 850 SF would be satisfied by moving one wall. A variance therefore would not be necessary.**

**Motion by Commissioner JoAnn Potts, second by Commissioner Bradley Bissett, to recommend the City Council approve converting the unused retail space at the north end of the building at 7201 Maple Valley Road into four apartments. The apartments would have: One 2-bedroom 882 SF, one 2-bedroom 894SF; one two story, 2 bedroom 936 SF, and one two story, 2-bedroom 864 SF apartment. Motion carried.**

**If the City Council approves converting the unused retail space into four apartments at their next meeting which will be February 8, 2016, the permit may be picked up at the City Hall on Tuesday, February 9, 2016 by the owner of the property at 7201 Maple Valley Road.**

- 2. 8935 Burnside Road:** The New Missionary Church is requesting a permit for a new LED message center sign adjacent to M-90. Due to Right-of-Way requirements, the sign would have to be at least 33' from the center of M-90.

**Petition reviewed by the Planning Commission. A Motion was made by Commissioner Keith Redlin, second by Commissioner Jay Berry, to forward the petition to the City Council with a recommendation to approve the Missionary Church's request for a permit for a new LED message center sign adjacent to M-90. The sign must be at least 33' from the center of M-90 due to Right-of-Way requirements. Motion carried.**

**If the City Council approves the petition for a new LED message sign with the requirements as described above at their next meeting on February 8, 2016, the permit to erect the new sign may be picked up on Tuesday, February 9, 2016 at the City Hall by representatives from the Missionary Church at 8935 Burnside Road.**

- 3. 7086 Maple Valley Road:** Possible installation of a manufactured home (application and plans are pending).

**Information has been provided to the owner of 7086 Maple Valley Road for the possibility of installing a manufactured home on his land. The application and plans are pending.**

**ADJOURNMENT:**

**Motion by Commissioner Keith Redlin, second by Commissioner Mayor Christine Lee, to adjourn at 7:12 p.m. Motion carried.**

Respectfully submitted,

Juanita Smith  
City Clerk