

**PROCEEDINGS OF THE
BROWN CITY PLANNING COMMISSION
MAY 5, 2016**

MEETING CALLED TO ORDER BY CHAIRMAN TODD VANDEWARKER AT 7:07 PM.

PRESENT: Chairman Todd Vandewarker, Commissioners: John Bell, Alecia Parks, JoAnn Potts, Keith Redlin; City Manager Clint Holmes and City Clerk Juanita Smith.

ABSENT: Commissioners: Jay Berry, Bradley Bissett, Mike Frey, and Mayor Christine Lee.

CORRECTION & APPROVAL OF MINUTES:

Motion by Commissioner Keith Redlin, second by Commissioner JoAnn Potts, to accept the minutes of the Regular Meeting of February 4, 2016 as presented. Motion carried.

PERSONAL APPEARANCES: None scheduled.

PUBLIC QUESTIONS & COMMENTS: None.

UNFINISHED BUSINESS: None scheduled.

PUBLIC HEARING: None scheduled.

PETITIONS & COMMUNICATIONS:

1. **6777 Cade Road:** Request Non-Conforming Use Permit to construct a 24' x 30" pole barn at reduced set back distances.

Motion by Commissioner John Bell, second by Commissioner Keith Redlin, to recommend the City Council approve the request for a Non-Conforming Use Permit to construct a 24' x 30' pole barn at reduced set back distances. The variance for the pole barn would be 5 feet from the side property and 10 feet from the back property line. Motion carried.

If the City Council approves the request for a Non-Conforming Use Permit variance at their next meeting which will be May 9, 2016, the permit may be picked up at the City Hall on Tuesday, May 10, 2016 after 10:00 a.m. by the owner of the property at 6777 Cade Road. They will then have to go to the Sandusky Court House to pull the building permit.

2. **7029 Cade Road:** The Trinity Lutheran Church is requesting a permit for an 8' x 16' building addition that includes a hallway external door and a 7' x 9' bathroom – HA type.

Petition reviewed by the Planning Commission.

Motion by Commissioner Alecia Parks, second by Commissioner John Bell, to forward the petition to the City Council with a recommendation to approve the Trinity Lutheran Church's request for a permit for an 8' x 16' building addition that includes a hallway

external door and a 7' x 9' bathroom – HA type. Motion carried.

If the City Council approves the petition for a an 8' x 16' building addition that includes a hallway external door and a 7' x 9' bathroom = HA type at their next meeting on Monday, May 9, 2016, the permit to erect the building addition may be picked up on Tuesday, May 10, 2016 after 10:00 a.m. at the City Hall by representatives from the Trinity Lutheran Church at 7029 Cade Road or Scott Keys from Keys Construction, Inc. They will then have to go to the Sandusky Court House to pull a building permit.

ADJOURNMENT:

Motion by Commissioner Keith Redlin, second by Commissioner Alecia Parks, to adjourn at 7:13 p.m. Motion carried.

Respectfully submitted,

Juanita Smith
City Clerk