

**PROCEEDINGS OF THE  
BROWN CITY PLANNING COMMISSION  
May 3, 2018**

**MEETING CALLED TO ORDER BY CHAIRMAN VANDEWARKER AT 7:00 PM.**

**PRESENT:** Chairman Todd Vandewarker; Commissioners: John Bell, Jay Berry, Ross McIvor, Mayor Julie Miller, Keith Redlin; City Manager Clint Holmes and City Clerk Juanita Smith.

**ABSENT:** Commissioners: Bradley Bissett, Mike Frey, and Robert Jacobson.

**CORRECTION & APPROVAL OF MINUTES:**

**Motion by Commissioner Keith Redlin, second by Commissioner Ross McIvor, to accept the minutes of the Regular Meeting of April 5, 2018 as presented. Motion carried.**

**PUBLIC HEARING:** None scheduled.

**PERSONAL APPEARANCES:** None Scheduled.

**PUBLIC QUESTIONS & COMMENTS:** None.

**UNFINISHED BUSINESS:** None scheduled.

**PETITIONS & COMMUNICATIONS:**

**1. 4222 Main Street – Tri-County Bank: Review of Proposed Building Plans.**

At their official meeting on July 6, 2017, the Planning Commission recommended that the City Council approve the Site Plan for Tri-County Bank for their new facility on the northeast corner of Main and James Streets and to also approve the demolition application permit for all the existing buildings on the site, which the City Council later approved. The official ground breaking is to be sometime in July. There is no set date at this time.

Architectural Plans for the new Tri-County Bank building, along with other meeting materials, were delivered on April 26<sup>th</sup> to each of the Commissioners for their review.

Chairman Todd Vandewarker opened the meeting up to questions and comments by the Commissioners. A bank official, Mike Ford, and the Building Plan designer, Brian R. Van Peteghem, were present to answer questions. Commissioner John Bell asked when the Tri-County Bank would be ready for occupancy. Answer: Probably in January or February. Commission Chairman Todd Vandewarker questioned if the utilities were all in order to be moved. His question was answered with, “DTE has already started moving the poles and the gas lines and sewer lines are all okay to move shortly after”.

**Motion by Commissioner Keith Redlin, second by Commissioner Jay Berry, to forward their recommendation to the City Council to approve the Building Plans as presented by Tri-County Bank for 4222 Main Street. No discussion ensued. ROLL CALL VOTE: Commissioner Keith Redlin – Yes, Commissioner Robert Jacobson – Absent, Commissioner Ross McIvor – Yes, Commissioner Mike Frey – Absent, Commissioner Bradley Bissett – Absent, Commissioner John Bell – Yes, Commissioner Chairman Todd Vandewarker – Yes, Mayor Julie Miller – Yes, Commissioner Jay Berry – Yes. 6 Yes Votes, 0 No Votes, 3 Absent, 0 Abstaining. Motion carried.**

**2. Other Topics.**

Brown City's Master Plan should reach the end of its 63 day public comment period soon. If there are no substantive changes recommended by the contractor based on public comments, the document can be adopted by the City Council. If substantive changes are recommended, the Planning Commission will need to meet to review them and then make a recommendation to the City Council on how to proceed.

**GENERAL CONCERNS OF THE COMMISSION:** None.

**ADJOURNMENT:**

**Motion by Commissioner Jay Berry, second by Commissioner Keith Redlin, to adjourn at 7:09 p.m.**

**Motion carried.**

Respectfully submitted

Juanita Smith  
City Clerk