

BROWN CITY COUNCIL PROCEEDINGS

July 8, 2019

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.

PRESENT: Mayor Julie Miller; Councilmembers: Stacy Biel, Patricia Jacobson, Christine Lee, Ross Mclvor, Eugene Navock and Walter Robison; City Manager Clint Holmes, City Clerk Juanita Smith and City Attorney Gregory Stremers.

ABSENT: None.

GUESTS: Mr. Lehn King of King & King CPAs LLC; T. J. Garrett from Haley Law Firm for AT & T; Brian Root; Bill Woodall and George Rickman from Maple Valley Plastics; Scott Lewis from Bluebird Enterprises; Police Chief Ron Smith and Phil Bartle, DPW Foreman.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Mclvor, second by CM Navock, to accept the Regular Meeting Minutes of June 24, 2019 as presented. Motion carried.

PAY BILLS:

Motion by CM Jacobson, second by CM Lee, to pay the bills in the following funds: **General** - \$20,607.56 (9306 – 9338), **Payroll** - \$16,447.89 (8992 – 9014 plus EF), **Major Street** - \$90.00 (4000), **Sanitary Sewer** - \$2,382.62 (3818 – 3821), **Water** - \$2,150.18 (3085 – 3089), **Arsenic Abatement** - \$1,073.00 (1450 – 1451) and **Equipment** - \$147.38 (1677). Motion carried.

PERSONAL APPEARANCES:

1. **Mr. Lehn King of King & King CPAs LLC:** Provide an Overview of City Finances from the Annual City Audit

Mr. Lehn King of King & King CPAs LLC provided an Overview of the City Finances from the Annual City Audit Review. The audit went well and City is apparently in good financial condition. Mr. King reviewed the Overall Fund Rating report with the City Council.

2. **Mr. Wally Haley for AT&T:** Present proposed contract and request for building permit for antennas to be added to the water tower and service building to be constructed south of the existing well house at 4070 Third Street.

T. J. Garrett from Haley Law Firm from AT& T appeared before the City Councilmembers with a proposed contract and a request for a building permit for antennas to be added to the water tower and service building to be constructed south of the existing well house at 4070 Third Street.

Motion by CM Mclvor, second by CM Biel, to approve the contract and the request for a building permit for antennas to be added to the water tower and service building to be constructed south of the existing well house at 4070 Third Street. The motion also authorizes Mayor Julie Miller and City Clerk Juanita Smith to sign the contract on behalf of the City of Brown City. ROLL CALL VOTE: CM Lee – Yes, CM Navock – Yes, CM Jacobson – Yes, CM Robison – Yes, CM Biel – Yes, CM Mclvor – Yes. 6 Yes Votes, 0 No Votes, 0 Absent, 0) Abstaining. Motion carried.

PUBLIC QUESTIONS & COMMENTS: None.

POLICE REPORT: Report reviewed. No questions or concerns.

UNFINISHED BUSINESS: None Scheduled.

PUBLIC HEARING: None Scheduled.

RESOLUTIONS: None Scheduled.

ORDINANCES: None Scheduled.

PETITIONS & COMMUNICATIONS:

1. **3950 Burnsline Road – Blue Bird Enterprises:** Request building permit to construct a 150' X 200' building to the east of the existing factory. The Planning Commission recommends approval.

Motion by CM Navock, second by CM Mclvor, to accept the Planning Commission's recommendation to approve the request for a building permit to construct a 150' x 200' building to the east of the existing factory. Motion carried. Permit may be picked up at the City Hall on Tuesday, July 9, 2019 after 10:00 a.m. by a representative of Blue Bird Enterprises of 3950 Burnsline Road. The representative must then go to the Sandusky Court House to pull the required permits.

2. **4203 Maple Street:** Request demolition permit to tear down existing garage and a building permit to construct a new approximately 24' X 30' garage. Must meet City setback requirements as detailed in Appendix K, and call Miss Dig before beginning the project. Planning Commission recommends approval.

Motion by CM Mclvor, second by CM Navock, to accept the Planning Commission's recommendation to approve the request for a demolition permit to tear down the existing garage at 4203 Maple Street and to construct a new approximately 24' x 30' garage at the same address. The Motion requires that the City setback requirements must be met as detailed in Appendix K, and that the owner of the 4203 Maple Street property is to call Miss Dig before beginning the project. Motion carried. The building permit may be picked up at the City Hall on Tuesday, July 9, 2019 after 10:00 a.m. Pulling demolition and building permits is required from the Sandusky Court House

- 3. 4119 Main Street:** Maple Valley Plastics is requesting permission from the City Council to install water, storm and sanitary sewer lines into the plant as part of a production system upgrade.

Motion by CM Mclvor, second by CM Lee, to approve the request from Maple Valley Plastics at 4119 Main Street to install water, storm and sanitary sewer lines into the plant as part of a production system upgrade. Motion carried. The permits may be picked up at the City Hall on Tuesday, July 9, 2019 after 10:00 a.m.

MANAGER'S REPORT:

- 1. Thumb Cellular Ground Station:** Thumb Cellular has asked to construct an addition onto their existing ground site at the base of the water tower. The plan was discussed with the Planning Commission and they had no objection. How does the City Council wish to proceed? Requires Motion.

Motion by CM Mclvor, second by CM Biel, to allow Thumb Cellular to put an addition on the North side of their existing ground site building at the base of the water tower. A generator must be moved in order to put on the requested addition. Motion carried.

- 2. Water Purification:** The City operates two arsenic abatement facilities using technology that absorbs arsenic out of the City's drinking water. As this absorption media becomes saturated, it must be removed and replaced. Currently, there is apparently only one provider of this media. Since Well #4 is due for replacement, the City contracted De Nora Tetra and they expect to complete the media exchange in early August.

Motion by CM Lee, second by CM Mclvor, to contract with Michigan Pipe and Well at a cost of about \$42,000 (Forty-two thousand dollars) to overhaul Well #4.

- 3. Wastewater Engineering:** The lagoon capacity study results were received on July 3rd. The report had several recommendations for potential improvements to the lagoons and the measuring of capacities and discharges. The report made a tentative conclusion that adding an additional 12,000 gallons per week "would not be recommended" based on reporting discrepancies. A copy of the report was provided to Bluebird Enterprises. The Water and Sewer Committee may wish to take some of the recommendations under advisement.
- 4. DDA Meeting:** Under Michigan Public Act 57, the DDA is required to hold two "informational meetings" per year. Informational meetings are for the purpose of informing the public of the goals and direction of the authority, including projects to be undertaken in the coming year. They are not for the purpose of voting on policy, budgets or other operational matters. The DDA Board met on June 27th in order to meet this state requirement. Also, a portion of the August 12th City Council meeting will be devoted to satisfying this state requirement.

5. **Brown City Street Projects:** Work is completed on the City's two major street projects for 2019. The total cost of these two projects is approximately \$422,000. The next streets to be repaved will be determined by requirements of the new Michigan Lead and Copper Rule and when sufficient financial reserves can be acquired.
6. **Safe Medication Disposal Box:** As a grant from Rite-Aid, the police chief received a large steel box for the disposal of prescription medications (Schedule II-V) and over-the-counter medications. What is not accepted are illegal drugs, needles, lotions or liquids, inhalers, aerosol cans, thermometers, and hydrogen peroxide. Medications can be dropped off at City Hall for responsible disposal. Please note that medications flushed down the toilet are generally not fully broken down by sewage treatment facilities and can cause significant ecological harm.
7. **Police Car:** During the evening police patrol on June 20th, the Ford Explorer police car struck a deer. Cost to repair the vehicle is estimated at \$9,229.79. The required forms were submitted to the insurance company on June 25th and the insurance appraiser inspected the car on June 27th. A notice to proceed with repairs from the insurance company is pending.
8. **Lapeer and Sanilac Intercounty Drains:** Addressed and mailed separately to each City committee, commission, park and board at City Hall, was notice of days of review of drainage district boundaries and review of appointments concerning the Lapeer and Sanilac Intercounty Drain. Notices were also mailed to residents and advertised in the Sanilac County News. The amount of assessment is printed in the upper right hand corner of each notice. The review will take place July 10-11 from 9 am to 5 pm at the Sanilac County Emergency Operations Center at 95 Dawson Street.
Also, the City received notice that a similar review for the Black River Intercounty Drain will take place on July 9th from 9 am to 5 pm at the Office of the Lapeer County Drain Commissioner in Lapeer.

ATTORNEY'S REPORT: Nothing more than he had reported during the meeting.

TREASURER'S REPORT: None.

CLERK'S REPORT: Our election equipment, (ICP Tabulator, ICX Touchscreens-printers, ATI device and headphones), was taken to Fremont Township Hall for upgrading on July 2nd. The upgrading was done by Election Source from whom we had purchased the equipment.

MAYOR'S REPORT:

Mayor Miller read a very nice letter from Dorothy Martus regarding the street work that was done on her street. She complimented the City and the Company doing the work for the fine job.

Mayor Miller read a Proclamation for the Green Devil Bots Team. No one from the team was in attendance so Mayor Miller is going to take the signed, framed Proclamation to the school along with individual Proclamations for each of the members of the team. Members of the team are: Aaron Banks, Evan Banks, Joey

Herrickl, Jory Hendrix, Joe Kneebone, Sam Kneebone, Seth Martus, Liz Petty, Gabriel Thick, Kendra Webster, Cody Wilcox, Joey Gingell, and Jonathan Robertson.

COMMITTEE REPORTS:

1. Building and Grounds (Mclvor) – None.
2. Personnel (Biel) – None.
3. Police / Fire Authority (Lee) – None.
4. Streets and Sidewalks (Navock) – None.
5. Tax and Finance (Jacobson) – None.
6. Water and Sewer (Robison) – None.

GENERAL CONCERNS OF THE COUNCIL:

CM Jacobson asked about the fire hydrant on Main Street and when we could expect to have it fixed. DPW Foreman Phil Bartle replied that they will get to it very soon. There have been several water leaks that had to be dealt with first.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Lee, second by CM Jacobson, to adjourn at 7:46 p.m. Motion carried.

Respectfully submitted,

Juanita M. Smith
City Clerk