

**BROWN CITY
AUGUST 10, 2020**

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.

PRESENT: Mayor Julie Miller; Councilmembers: Stacy Biel, Patricia Jacobson, Christine Lee, Ross Mclvor, Eugene Navock, Walter Robison; City Manager Clint Holmes, City Clerk Juanita Smith and City Attorney Gregory Stremers.

ABSENT: None.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Navock, second by CM Mclvor, to accept the Regular Meeting Minutes of July 27, 2020 as presented. Motion carried.

PAY BILLS:

Motion by CM Jacobson, second by CM Lee, to pay the bills in the following funds:

General - \$20,546.22 (9932 – 9964), **Payroll** - \$16,659.34 (9525 – 9540 plus EFT), **Major Street** - \$90.00 (4034), **Sanitary Sewer** - \$1,115.00 (3908, 3910 (void #3909), **Water** - \$18,193.85 (3240 – 3244), **Arsenic Abatement** - \$5.30 (1514), **Storm Sewer** - \$227.84 (1315). **Equipment** - \$187.34 (1727 – 1728) and **Lead & Copper** - \$250.00 (102).

Motion carried.

POLICE REPORT: Report reviewed. No questions or concerns.

PERSONAL APPEARANCES: None Scheduled.

PUBLIC QUESTIONS & COMMENTS: None.

UNFINISHED BUSINESS: None Scheduled.

PUBLIC HEARING: None Scheduled.

RESOLUTIONS: None Scheduled.

ORDINANCES: None Scheduled.

PETITIONS & COMMUNICATIONS: None Scheduled.

MANAGER'S REPORT:

1. **M-90 Reconstruction:** Work on the railroad crossing was completed and Main Street opened late on August 7th. Pouring and finishing of concrete for the ADA ramps at John, George, St Marys, James, and Walter Streets is scheduled to be completed on August 10th. Paving of M-90 from M-53 will begin on August 10th and consist of a one and a half (1½) inch overlay. The work will begin just east of the intersection at M-53 and continue to M-19. The work within the City will be two lanes from Cade Road to Lincoln Street (22'), then four lanes (44') to where M-90 narrows at 4114 Main Street, then continue with two lanes (22') to Maple Valley Road. At the request of the City, asphalt work in our downtown was expanded to include street aprons.
2. **Sewer Projects:** Spicer Engineering removed the flow meters installed in the City's sewer system on July 28th. Once the data is downloaded and reviewed, a report will be presented to the City. This report should provide a starting point for: Identifying sections of sewer main that may require replacement, such as the section immediately north of East Main Street and determining what measures should be taken regarding the Maple Valley Lift Station along with estimated costs.
3. **Maple Valley Lift Station:** The City is required to regularly report to the state the number of gallons of effluent pumped to the lagoons on a daily basis. The meter that provides this information is essentially non-functional. The City contacted Kerr Pump of Dexter to determine the type and cost of repairs. The estimate received was for about \$2,700, but does not include shipping or installation/calibration. Coordination with EGLE revealed that information available from the outflow meter at the lagoons will be adequate until a decision is made on updating the Maple Valley Lift Station.
4. **Brown City Water System:** Because of discrepancies in water pumping rates from the City's two wells, Utility Services was contacted to test our *supervisory control and data acquisition* system (SCADA). The SCADA system is used to monitor and control the pumps, water tower and pressure system. The current system dates to January 2008 for Well #3 and April 2004 for Well #4. Complete replacement of the current system (which was installed by a company that is no longer in business) by Utilities Instrumentation Service and UIS SCADA is estimated at \$21,235.⁰⁰. How does the City Council wish to proceed?

The Water and Sewer Committee, which consists of Councilmembers Patricia Jacobson, Ross McIvor and Chairman Walter Robison, will meet before the next Council Meeting on August 24th at 6:00 p.m. for discussion of the SCADA system.

5. **L-4029:** The City received a request from the Sanilac County Equalization Department for an updated copy of the City's L-4029 adding the new Library Millage. This is the document used to identify the millage rate for City Winter Taxes. Two copies must be signed by the Mayor and Clerk for both Sanilac and Lapeer Counties. Of note, the City's Total Taxable Value in 2007 was \$25,687,860, and in 2020 is \$24,526,017, a decrease of \$1,161,843 or about 4.52%. Requires motion.

Motion by CM Lee, second by CM Navock, to authorize the Mayor and Clerk to sign two updated copies of the City's L-4029 adding the new Library Millage. One copy is for Sanilac County and the other copy for Lapeer County Equalization Departments. Motion carried.

6. **Tree Health:** The City has contracted with a local tree expert to evaluate all of the trees located within the City's street rights-of-way. Using a City address map, each tree will be marked on the map and designated as: 1) requiring removal for safety reasons because it is dead or dying; 2) determining which trees need to be trimmed either due to dead limbs or blocking traffic line of sight; or 3) those that are healthy and require no immediate action by the City. Expect the report to be presented to the City Council within the next few weeks.
7. **MML Annual Meeting:** The Michigan Municipal League will be hosting a virtual conference rather than the one planned for Mackinac Island. The conference will take place September 30-October 2, 2020. If the City wishes to vote on issues raised during the League's Annual Business Meeting at 3:00 PM on September 29th, the City Council must pass a motion that identifies the Voting Member by Name and position and an alternate. who wishes to be registered for this conference and who does the City Council wish to appoint as the Voting Member and alternate?

Appointments must be made for a Voting Member by next Council Meeting, August 24, 2020.

8. **COVID-19:** The City continues to closely monitor the situation. No employees have exhibited symptoms. We are still emphasizing use of mail, email, the utility payment drop box and telephone for conducting business. City Hall is open to the public, but masks should be worn and no more than one customer at a time should be in City Hall.

ATTORNEY'S REPORT: None.

TREASURER'S REPORT: None.

CLERK'S REPORT:

1. August 4th Election update: There were 299 votes cast in the August 4th election including both in person and returned AV ballots. There were 155 AV ballots sent out with 129 being returned.

MAYOR'S REPORT: Mayor Miller shared a letter with the Councilmembers from Morris-Ray Lawson, Republican, stating that he is planning on running for Governor of Michigan in 2022.

COMMITTEE REPORTS:

1. Building and Grounds (McIvor) – None.
2. Personnel (Biel) – None.
3. Police / Fire Authority (Lee) – None.
4. Streets and Sidewalks (Navock) – None.
5. Tax and Finance (Jacobson) – None.
6. Water and Sewer (Robison) – Reminder of the meeting set for August 24th at 6:00 p.m. before the regular Council Meeting.

GENERAL CONCERNS OF THE COUNCIL:

CM Lee asked about the trees that are on private property but the branches hang out over the sidewalk making it difficult to walk. City Manager Clint Holmes said that could be looked at when the tree expert was evaluating the trees located within the City's street rights-of-way.

Mayor Miller said she had had a request for a new sign pointing to the City Park. The current one has Brown on one line and City Park on another line. This sign is on the corner of Cade Road and M-90. City Manager Clint Holmes will look into this.

PUBLIC QUESTIONS & COMMENTS: None.

CLOSED SESSION: None Scheduled.

ADJOURNMENT:

Motion by CM Lee, second by CM Jacobson, to adjourn the meeting at 7:14 p.m. Motion carried.

Respectfully submitted,

Juanita Smith
City Clerk