

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909

RE: Compliance Form 4886 for City of Brown City, MI Transparency & Accountability

The City of Brown City is pleased to submit form 4886 with the required documents per Public Act 207, in compliance with the State of Michigan's Transparency and Accountability Initiative.

The City of Brown City has chosen to use a web-service for this requirement, and has partnered with Munetrix to showcase our data.

Included with this letter are the required documents for City of Brown City:

- Citizen's Guide to Finances including our Pension and OPEB status
- Performance Dashboard
- Debt Service Report
- Projected Budget Report

We have made the data available to the public via a link on our website; as well we will make available limited quantities of paper copies in our municipality lobby and notify residents in our periodic mailings. You will find the confirmation of our website link and various supporting transparency documentation included with this letter.

We look forward to receiving these important funds from the State of Michigan and trust you will contact us if there are any questions or concerns. Sincerely,



Clint Holmes
City Manager




City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2019 Public Act 56. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2019 Public Act 56. The local unit must include in any mailing of general information to its citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2019**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-335-7484.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name City of Brown City		Local Unit County Name Sanilac County	
Local Unit Code 76 2010		Contact E-Mail Address browncty@greatlakes.net	
Contact Name Clint Holmes	Contact Title City Manager	Contact Telephone Number 810-346-2325	Extension
Website Address, if reports are available online http://munetrix.com/sections/data/municipal.php?MuniID=97&Type=City		Current Fiscal Year End Date 03/31/2020	
PART 2: CITIZEN'S GUIDE			
Check any of the following that apply:			
<input type="checkbox"/> The local unit has elected to use Treasury's online Citizen's Guide to comply with the legislative requirements. Therefore, a copy of the Citizen's Guide will not be submitted to Treasury.			
<input checked="" type="checkbox"/> The local unit does not have any unfunded liabilities (pensions or other postemployment benefits (OPEB)).			
PART 3: CERTIFICATION			
<i>In accordance with 2019 Public Act 56, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report and 2) will include in any mailing of general information to our citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification, unless otherwise noted in Part 2.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b) 		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Clint Holmes	
Title City Manager		Date November 07, 2019	

Completed and signed form (including required attachments) should be e-mailed to: TreasRevenueSharing@michigan.gov.
If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
CVTRS/CIP Eligible Y N	Certification Received	Citizen's Guide Received
Performance Dashboard Received	Debt Service Report Received	Projected Budget Report Received
Final Certification	CVTRS/CIP Notes	



General Info

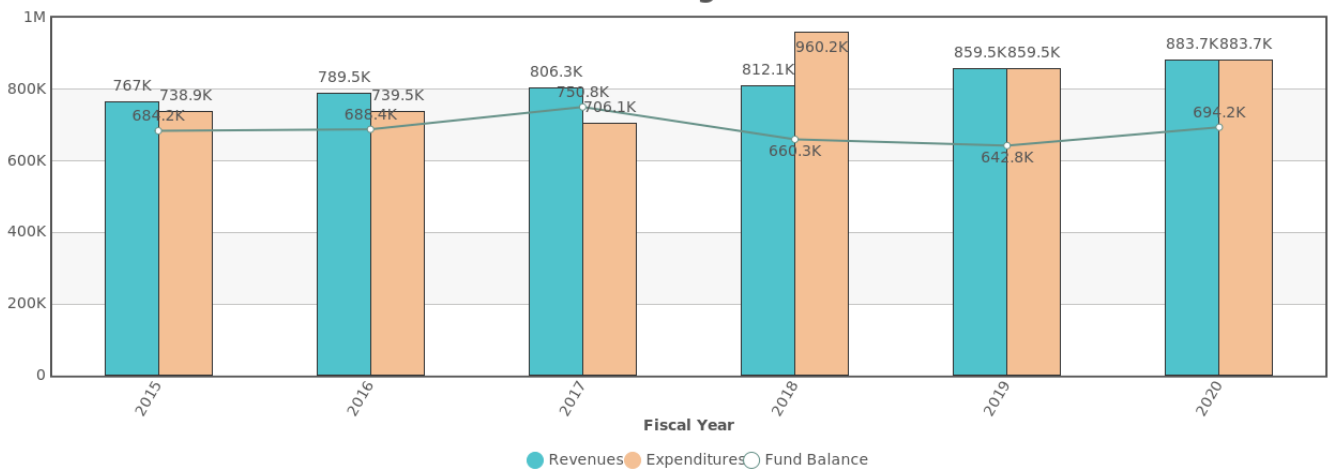
Name	Type	Fiscal Year End	Population (2010)	Phone	Website
Brown City	City	March	1326	(810) 346-2325	www.ci.brown-city.mi.us

Multi-Year General Fund Only

Year	Data Status	Fiscal Score	Population	Operating Millage	General Fund Revenues	General Fund Expenditures	*Available Fund Balance	Taxable Value
2020	Budget	1	1325	16.8733	\$883,710	\$883,710	\$694,212	\$20,204,683
2019	Budget	0	1325	16.8733	\$859,450	\$859,450	\$642,775	\$20,204,683
2018	Historic	1	1249	18.1233	\$812,086	\$960,155	\$660,281	\$20,204,683
2017	Historic	1	1251	16.8733	\$806,250	\$706,137	\$750,849	\$19,306,163
2016	Historic	1	1255	16.87330	\$789,543	\$739,514	\$688,399	\$18,873,550
2015	Historic	2	1259	16.8733	\$767,031	\$738,893	\$684,199	\$18,668,259

*Available Fund Balance includes Committed, Assigned, and Unassigned Funds. It excludes Nonspendable and Restricted Funds.

How We Have Managed Our Resources



Fiscal Year Assumptions Notes

2021 Notes: General and All Other Governmental Funds

The proposed 2020/2021 Budget shows an overall DECREASE of \$275,585.⁰⁰ or about 14.13% less last year's final budget.

Decrease in the General Fund: Due to decrease in library-related revenues and costs; reduction in administration fees due to limited planned street projects in 2020; reduced property owner cost sharing for Lincoln Street sidewalks (most paid the full amount); and no current anticipated need to reduce Fund Equity. Anticipated increases in expenditures included proposed pay and benefit increases; electron costs; and replacement of a police vehicle.

Decrease in Major Street Fund and Local Street Fund: To reflect that no significant street renewal projects are planned since two major projects were completed in 2019 and funding needs to accumulate for future projects.

Increase in the Sewer Fund: The City anticipates completing a significant sewer infrastructure repair north of East Main Street to be completed during 2020.

Increase in Water Fund: Due to the anticipated need to replace private water service pipes to meet requirements associated with the Michigan Lead and Copper Rule. Anticipate initial repairs will be done on Main and Second Streets.

Decrease in Arsenic Abatement Fund: The \$73,900 replacement of absorption media was completed on Well #4. No investment other than routine maintenance is currently anticipated.

Decrease in Equipment Fund: No major equipment purchases are anticipated at this time.

Decrease in Park and Recreation Fund: Not anticipating any insurance reimbursements or increased donations.

No net change in the Storm Sewer, Cemetery Operating and Perpetual Care, DDA or Festival Funds from the 2019/2020 Final Budget.

Decrease in Veterans Memorial Fund: Due to no anticipated increase in maintenance and capital improvement costs, and the fence project was completed.

2020 Notes:

- Marginal increase in revenue expected for General and Enterprise Funds.
- Significant increase in Major Streets expenses for repairs to Maple Valley Road; however, the bulk of the costs (75%) will be covered by Rural Task Force and Federal Funds.
- Major increase in Local Streets expenditures for resurfacing Thelman Avenue, Belview and Autumn Gold Drives.
- Expected increase in Water Fund due to state mandates for replacement of water mains and house leads due to changes in the Lead and Copper Rule.
- Other funds are expected to remain essentially flat.

Financial Statement

Including General Fund only

Balance Sheet

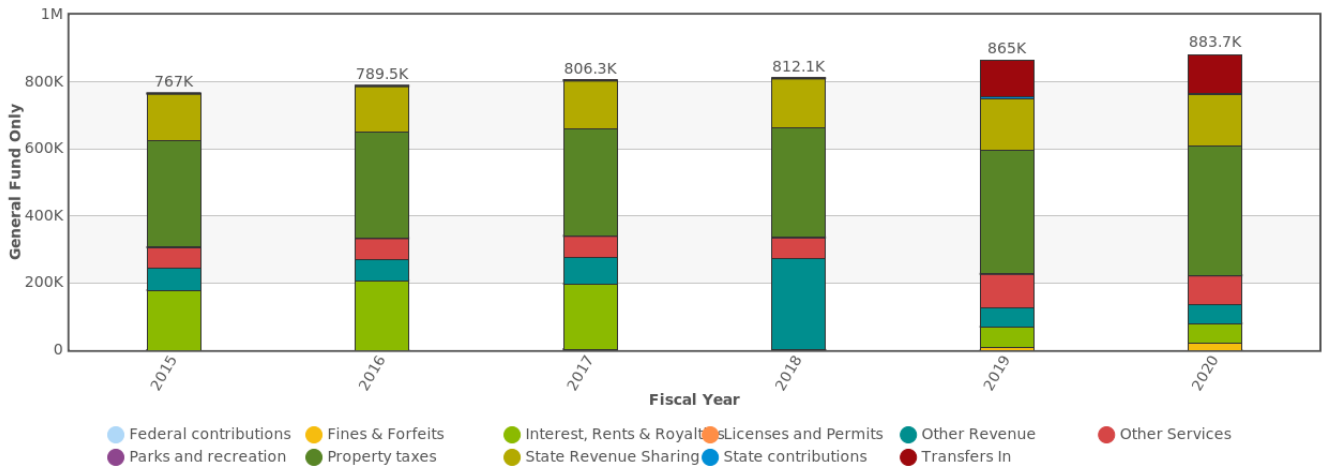
Category Name	2020	2019	2018	2017	2016	2015
Fund Equity	\$694,212	\$694,212	\$726,141	\$873,934	\$760,377	\$718,346
Total Assets	N/A	N/A	\$774,956	\$119,708	\$764,787	\$723,681
Total Liabilities	\$0	\$0	\$10,735	\$1,736	\$4,410	\$5,334

*Fund Equity includes all five fund types: Committed, Assigned, Unassigned, Nonspendable and Restricted Funds.

Revenues

Category Name	2020	2019	2018	2017	2016	2015
Federal contributions				\$3,165		
Fines & Forfeits	\$21,050	\$9,050				
Interest, Rents & Royalties	\$57,000	\$59,200		\$193,329	\$206,898	\$177,639
Licenses and Permits	\$1,600	\$1,600	\$1,352	\$1,401	\$1,373	\$1,378
Other Revenue	\$56,250	\$56,150	\$271,437	\$80,091	\$63,832	\$66,813
Other Services	\$88,050	\$102,450	\$64,374	\$64,071	\$63,057	\$62,072
Parks and recreation	\$0					
Property taxes	\$386,750	\$370,160	\$325,913	\$319,696	\$315,553	\$318,848
State Revenue Sharing	\$152,000	\$152,000	\$148,010	\$144,497	\$138,830	\$140,281
State contributions	\$4,400	\$7,500	\$1,000			
Transfers In	\$116,610	\$106,910				
Total	\$883,710	\$865,020	\$812,086	\$806,250	\$789,543	\$767,031

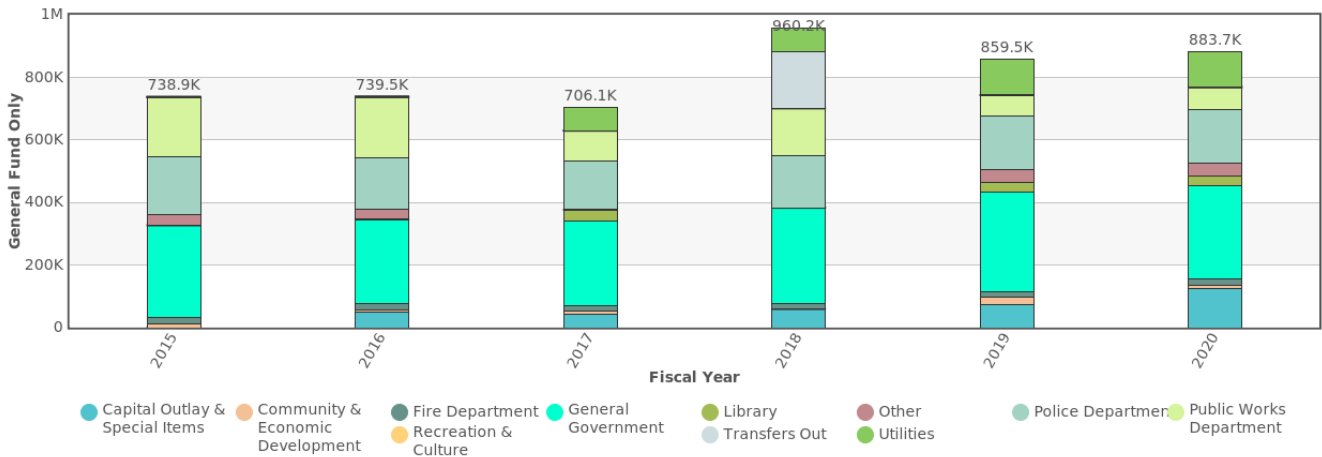
Where The Money Comes From



Expenses

Category Name	2020	2019	2018	2017	2016	2015
Capital Outlay & Special Items	\$127,030	\$74,010	\$60,615	\$43,511	\$49,449	
Community & Economic Development	\$10,700	\$23,050		\$8,824	\$9,074	\$13,886
Fire Department	\$18,250	\$17,150	\$18,484	\$20,342	\$18,311	\$19,481
General Government	\$298,600	\$318,950	\$305,610	\$270,880	\$270,350	\$294,949
Library	\$33,000	\$33,000		\$34,637		
Other	\$40,250	\$39,850			\$33,780	\$33,319
Police Department	\$170,880	\$170,990	\$167,806	\$157,094	\$165,116	\$186,786
Public Works Department	\$71,850	\$68,150	\$150,105	\$96,234	\$193,434	\$190,472
Recreation & Culture	\$0					
Transfers Out	\$0	\$0	\$181,300			
Utilities	\$113,150	\$114,300	\$76,235	\$74,615		
Total	\$883,710	\$859,450	\$960,155	\$706,137	\$739,514	\$738,893

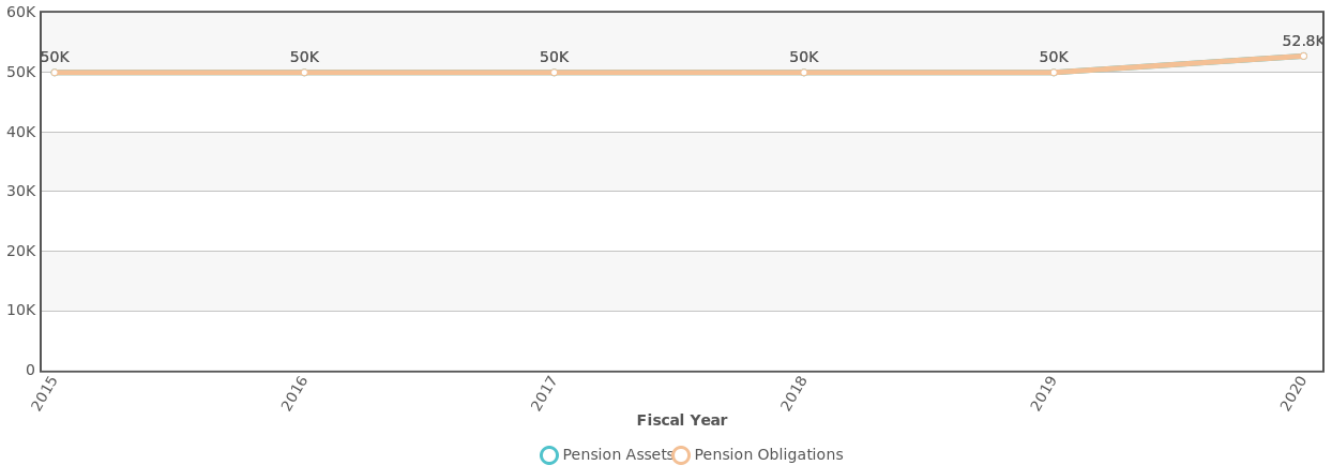
How The Money Is Spent



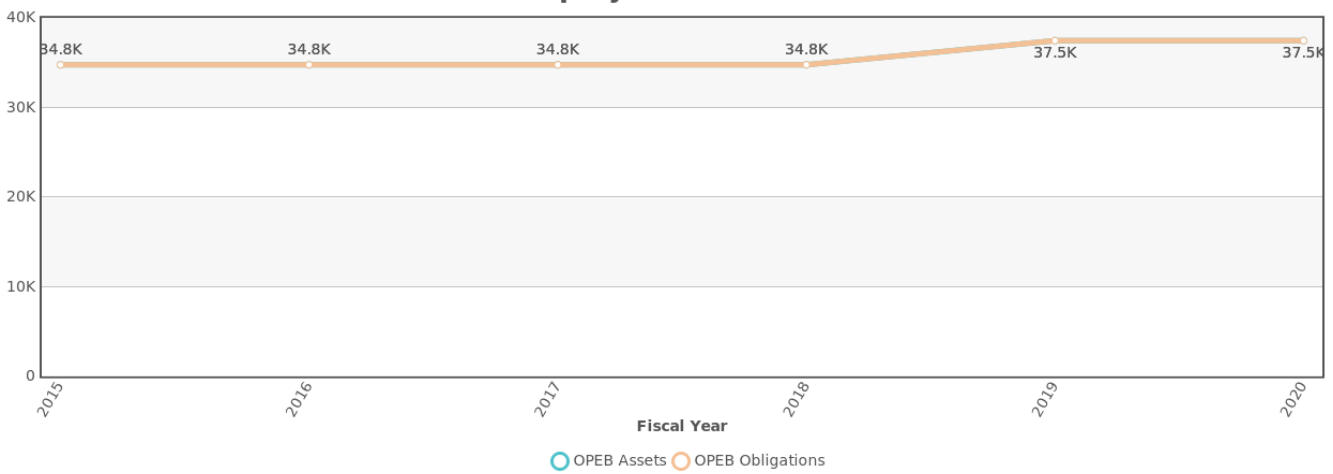
Supplementary Information (Pension / OPEB)

Category Name	2020	2019	2018	2017	2016	2015
Pensions Actuarial Liability	\$52,767.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
Pension Fund Assets	\$52,767.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
OPEB Actuarial Liability	\$37,480.00	\$37,480.00	\$34,780.00	\$34,780.00	\$34,780.00	\$34,780.00
OPEB Fund Assets	\$37,480.00	\$37,480.00	\$34,780.00	\$34,780.00	\$34,780.00	\$34,780.00

Pension Fund Status



Other Post-Employment Benefit Fund Status



Fund Equity Detail

Category Name	2020	2019	2018	2017	2016	2015
Assigned	0	0	\$20,441.00	\$20,349.00	\$20,257.00	\$24,561.00
Committed	0	0	\$80,249.00	\$155,490.00	\$113,244.00	\$80,579.00
Nonspendable	0	0	\$18,048.00	\$13,445.00	0	0
Restricted	0	0	\$47,812.00	\$109,640.00	\$71,978.00	\$34,147.00
Unassigned	\$694,212.00	\$694,212.00	\$559,591.00	\$575,010.00	\$554,898.00	\$579,059.00

Dashboard for Brown City

Fiscal Stability	2017	2018	Progress	Target
Fiscal Wellness Indicator Score	1	1	↔	0
Fund balance as % of General Fund Revenues	93.1%	81.3%	↓	74.8%
Other Post Employment Benefits % Funded	100.0%	100.0%	↔	100.0%
Pension % Funded	100.0%	100.0%	↔	100.0%
Economy & Financial Health				
Economy & Financial Health	2017	2018	Progress	Target
Population	1,251	1,249	↓	1,325
Taxable Value (100k)	\$19,306	\$20,205	↑	\$20,205
Public Safety				
Public Safety	2017	2018	Progress	Target
Crimes against persons per thousand residents	16.0	16.8	↓	-
Crimes against property per thousand residents	35.2	40.0	↓	-
Crimes against society per thousand residents	17.6	9.6	↑	-
Other crimes per thousand residents	9.6	13.6	↓	-

City of Brown City

Local Code: 76-2010

Debt Service Summary Report

Bonds & contracts payable	Fiscal Years			
Name	2019	2020	2021	2022
2007 General Obligation	53,705	52,200	55,695	53,975
Subtotal for Bonds & contracts payable	53,705	52,200	55,695	53,975
Capital leases	Fiscal Years			
Name	2019	2020	2021	2022
Equipment Lease Purchase	22,342	22,342	22,342	22,342
Subtotal for Capital leases	22,342	22,342	22,342	22,342
Total Principal & Interest	76,047	74,542	78,037	76,317

Brown City

Complete Debt Report for 2007 General Obligation

Issuance Information

Debt Type:	Bonds & contracts payable
Activity Type:	Government
Repayment Source:	Revenue - Water
Issuance Date:	2007-06-05
Issuance Amount:	\$700,000
Interest Rate:	4.30
Maturing Through:	2027
Principal Maturity Range:	\$20,000 - \$55,000
Purpose:	Remove arsenic from drinking water required by EPA/MDEQ.
Fund Number:	592
Comments:	Bond was acquired through Sanilac County to fund the construction of an arsenic abatement facility as required by EPA/MDEQ.

Payment Schedule

Date Due	Interest Rate	Principal	Interest	Payment	Balance
2018-05-01		0.00	9,352.50	9,352.50	\$435,000.00
2018-11-01	4.3	35,000.00	9,352.50	44,352.50	\$400,000.00
2019-05-01		0.00	8,600.00	8,600.00	\$400,000.00
2019-11-01	4.3	35,000.00	8,600.00	43,600.00	\$365,000.00
2020-05-01		0.00	7,847.50	7,847.50	\$365,000.00
2020-11-01	4.3	40,000.00	7,847.50	47,847.50	\$325,000.00
2021-05-01		0.00	6,987.50	6,987.50	\$325,000.00
2021-11-01	4.3	40,000.00	6,987.50	46,987.50	\$285,000.00
2022-05-01		0.00	6,127.50	6,127.50	\$285,000.00
2022-11-01	4.3	40,000.00	6,127.50	46,127.50	\$245,000.00
2023-05-01		0.00	5,267.50	5,267.50	\$245,000.00
2023-11-01	4.3	45,000.00	5,267.50	50,267.50	\$200,000.00
2024-05-01		0.00	4,300.00	4,300.00	\$200,000.00
2024-11-01	4.3	45,000.00	4,300.00	49,300.00	\$155,000.00
2025-05-01		0.00	3,332.50	3,332.50	\$155,000.00
2025-11-01	4.3	50,000.00	3,332.50	53,332.50	\$105,000.00
2026-05-01		0.00	2,257.50	2,257.50	\$105,000.00
2026-11-01	4.3	50,000.00	2,257.50	52,257.50	\$55,000.00
2027-05-01		0.00	1,182.50	1,182.50	\$55,000.00
2027-11-01	4.3	55,000.00	1,182.50	56,182.50	
Total		\$435,000.00	\$110,510.00	\$545,510.00	



Brown City

Complete Debt Report for Equipment Lease Purchase

Issuance Information

Debt Type:	Capital leases
Activity Type:	Government
Repayment Source:	Internal Service Funds
Issuance Date:	2017-04-03
Issuance Amount:	\$200,000
Interest Rate:	2.35
Maturing Through:	2025
Principal Maturity Range:	\$18,075 - \$21,822
Purpose:	Purchase of dump truck and backhoe
Fund Number:	661
Comments:	Purchase was made to replace necessary heavy equipment.

Payment Schedule

Date Due	Principal	Interest	Payment	Balance
2018-04-30	18,506.43	3,835.82	22,342.25	\$0.00
2019-04-30	18,947.38	3,394.87	22,342.25	\$0.00
2020-04-30	19,390.75	2,951.50	22,342.25	\$0.00
2021-04-30	19,860.82	2,481.43	22,342.25	\$0.00
2022-04-30	20,334.03	2,008.22	22,342.25	\$0.00
2023-04-30	20,818.51	1,523.74	22,342.25	\$0.00
2024-04-30	21,311.72	1,030.53	22,342.25	\$0.00
2025-04-30	21,822.32	519.94	22,342.26	\$0.00
Total	\$160,991.96	\$17,746.05	\$178,738.01	