

COUNCIL PROCEEDINGS FOR MARCH 10, 2003

Meeting called to order at 7:00 P.M. by Mayor Carpenter.

Pledge of Allegiance led by John Lengemann.

PRESENT: Mayor Laura Carpenter; Councilmembers – JoAnn Potts, Frank Lukacs, Jason Nielsen, Julie Miller, and Pat Jacobson; City Clerk Christine Lee, City Manager Clint Holmes, City Attorney John Lengemann.

ABSENT: Councilmember Charles Zuhlke.

CORRECTION AND APPROVAL OF MINUTES:

Move by CM Miller, second by CM Jacobson, to approve the Minutes of February 24, 2003 as presented. Motion Carried.

PAY BILLS:

Move by CM Jacobson, second by CM Miller, to pay the bills as presented in the following funds: General -\$34,619.17, Payroll - \$12,678.93, Sanitary Sewer - \$875.00, Major St. - \$836.47, Local St. - \$836.47, Investment - \$16,777.60. Motion Carried.

OLD BUSINESS:

1. City Ordinance Chapter 5 Work Session Scheduling: Pending.
2. Rezoning Request – Keith Muxlow: Pending

PUBLIC QUESTIONS AND COMMENTS:

1. County Commissioner William Walters presented City Manager Clint Holmes with a resolution from the County Commissioners for his years of service to the City of Brown City.
2. Larry Streigerwald is not happy with the service that he is getting from Comcast Cable Company and wanted to know what the City is going to do to make it better. Mr. Streigerwald said that Marlette had the same problems and had the cable company come to their council meeting to explain what they are going to do to make things better. He is tired of the price going up and the quality of service going down. Port Huron and Flint are getting more channels for less money. Mayor Carpenter stated that they would get somebody from Comcast to the next meeting.

PERSONAL APPEARANCES:

1. Bob Armstrong – WMIC – Summer Activity Guide.

Mr. Armstrong stated that they would donate ½ page to the Festival Committee, May 1st is the deadline to get the information in. Move by CM Lukacs, second by CM Jacobson, to purchase radio advertising in the 2003 WMIC/WTGV FM Fair and Festivals Guide for \$690.00 for 60 commercials to promote the community. Motion Carried.

PUBLIC HEARING:

1. 7:15 P.M. = Proposed Fiscal Year 2003-2004 Budget and Necessary Amendments to Fiscal Year 2002-2003 Budget.

Mayor Carpenter opened the Public Hearing at 7:15 P.M.

City Manager Holmes highlighted the proposed 2003-2004 Budget and Necessary Amendments to fiscal year 2002-2003 Budget.

Mayor Carpenter closed the Public Hearing at 7:20 P.M.

RESOLUTIONS:

1. No. 03-05 = Resolution Suspending Property Tax Contribution to the Street Reserve Account for the 2003-2004 Fiscal Year.

Move by CM Jacobson, second by CM Nielsen, to adopt Resolution No. 03-05.
ROLL CALL VOTE: Miller - Yes, Jacobson – Yes, Nielsen - Yes, Lukacs - Yes, Potts - Yes. 5 - Yes, 0 - No, 0 - Abstain, 1 - Absent. Motion Carried.

2. No. 03-06 = Resolution of the City of Brown City to Amend the City's 2002-2003 Budget to Better Reflect Revenues and Expenditures.

Move by CM Jacobson, second by CM Miller, to adopt Resolution No. 03-06.
ROLL CALL VOTE: Miller - Yes, Jacobson – Yes, Nielsen - Yes, Lukacs - Yes, Potts - Yes. 5 - Yes, 0 - No, 0 - Abstain, 1 - Absent. Motion Carried.

3. No. 03-07 = Resolution Formally Approving the City of Brown City Millage Rate of 16.8733 and Brown City Park Millage Rate of ~1.1474 and the Fiscal Year 2003-2004 Budget.

Move by CM Miller, second by CM Jacobson, to adopt Resolution No. 03-07.

ROLL CALL VOTE: Miller - Yes, Jacobson – Yes, Nielsen - Yes, Lukacs - Yes, Potts - Yes. 5 - Yes, 0 - No, 0 - Abstain, 1 - Absent. Motion Carried.

4. No. 03-08 = Resolution Formally Approving the City of Brown City Master Plan.

Move by CM Lukacs, second by CM Miller, to adopt Resolution No. 03-08.

ROLL CALL VOTE: Miller - Yes, Jacobson – Yes, Nielsen - Yes, Lukacs - Yes, Potts - Yes. 5 - Yes, 0 - No, 0 - Abstain, 1 - Absent. Motion Carried.

Mayor Carpenter asked former Mayor Ken Brown to make a presentation to City Manager Holmes on behalf of the City.

Ken Brown presented a plaque to City Manager Clint Holmes from the City Council for outstanding service to the City of Brown City.

Pat Jacobson presented a plaque to City Manager Clint Holmes from the Festival Committee for all his help and support.

2. 7:30 P.M. = Adoption of Section 8000: City of Brown City Zoning Ordinance.

Mayor Carpenter opened the Public Hearing at 7:30 P.M.

City Manager Holmes highlighted some of the changes to Section 8000: City of Brown City Zoning Ordinance.

Raymond Carman had a question on parking spaces, and wanted to know if the County standard supersedes the City's standard. City Manager Holmes inform Mr. Carman that handicap parking comes under the ADA and that the County does not get into parking.

Mayor Carpenter closed the Public Hearing at 7:40 P.M.

ORDINANCES:

1. Section 8000: City of Brown City Zoning Ordinance.

Move by CM Miller, second by CM Potts, to adopt Section #8000.

ROLL CALL VOTE: Miller - Yes, Jacobson – Yes, Nielsen - Yes, Lukacs - Yes, Potts - Yes. 5 - Yes, 0 - No, 0 - Abstain, 1 - Absent. Motion Carried.

PETITIONS AND COMMUNICATIONS:

Preapplication Building Permits – None

COMMITTEE REPORTS:

1. Police (Miller)- None
2. Tax and Finance (Jacobson)- None
3. Personnel (Zuhlke)- None
4. Water and Sewer (Nielsen)- None

CM Nielsen wanted to remind everyone about Household Hazardous Waste and Pesticide Collection on March 29, 2003 in the City of Brown City and that you need to pre-register.

5. Streets and Sidewalks (Lukacs) – None

CM Lukacs asked City Manager Holmes if he heard from the EPA. CM Lukacs also asked about the Street Enhancement Grant and what streets are slated for this coming year. City Manager Holmes stated that we will hear from the EPA sometime in April. Street Enhancement Grant: the City needs to reapply. Sidewalks: City Manager recommended that the City finished the sidewalks on Maple Street between Reed and McMorran Street. Streets: depending on final bids on the Maple Valley Road Project, you might be able to do a couple blocks on John or James Street.

6. Building and Grounds (Potts) - None

TREASURER’S REPORT:

1. Tax Collection Status.

City Treasurer reported that she turned in the tax money today. She collected 86 ½ % of the Taxes - \$838,193.39 and uncollected \$139,107.72. Four people went to Sandusky to pay their taxes. She sold 75 dog licenses and next year the County will give her 150. A class will be offered on what she can and cannot do on the computer for Summer Taxes.

DPW SUPERVISOR’S REPORT:

DPW Supervisor Dave Kinney reported that he applied for a permit from MDOT for Maple Valley Road.

ATTORNEY’S REPORT:

City Attorney John Lengemann: DDA Sale of building at 4227 Main Street.

CITY MANAGER’S REPORT:

1. **Police Officer:** Chief Smith, Ken Brown and I interviewed two individuals for part-time police officer on March 6th. Two other interviews are scheduled for March 10th. Anticipate hiring up to two part-time officers in the near future. Current plan is to promote a part-time officer to full-time once these officers have been carefully evaluated and trained. I recommended that you hire two part-time officers until summer at the next meeting.
2. **Treasurer's Computer:** The City purchased a new computer from the low bidder, Anytown.info, which arrived on March 5th. I set up the computer and transferred data and moved the three other computers. All systems seem to be working correctly. Savings to the City was between \$400-\$500. The State is requiring that all Police Reports sent by email, so the City is getting another Internet line from Great Lakes on a limited usage just for Police Reports.
3. **Street Lights:** The streetlights on the south side of east Main Street have been out due to at least two separate breaks in the power cable. Detroit Edison repaired the break in front of City Hall and should also have the one in front of the Post Office fixed.
4. **Thank you:** I would like to thank everyone for the five good years that I had at Brown City.

MAYOR'S REPORT:

1. Contract for Interim City Manager.

Mayor Carpenter recommended that the City hire Ken Brown to fill the position until a new City Manager is hired.

CM Lukacs want to know if all the proper procedures are being followed according to the handbook and why the Mayor couldn't do the job. Mayor Carpenter feels that she does not have the experience to do grant writing.

Move by CM Jacobson, second by CM Miller, to hire Ken Brown as Interim City Manager for four months or until a successor is hired, with pay being \$12.00 an hour plus mileage. Motion Carried.

2. MML Contract for City Manager Search.

Move by CM Miller, second by CM Nielsen, to enter into a contract with MML for City Manager search at the cost of \$5,000.00 with an additional \$750.00 for targeted outreach. Motion Carried.

3. Mayor Carpenter thanked City Manager Holmes for all the good years and service to the City of Brown City.

Commissioner Walters stated that there is a website for Federal surplus equipment.

Mayor Carpenter invited everyone for coffee and cake in honor of Clint Holmes in City Hall.

Motion by CM Miller, second by CM Jacobson, to adjourn the meeting at 8:01 P.M. Motion Carried.

Respectfully Submitted,

Christine Lee
City Clerk