

**BROWN CITY COUNCIL PROCEEDINGS  
JUNE 25, 2012**

**MEETING CALLED TO ORDER BY MAYOR CHRISTINE LEE AT 7:00 PM.**

**PLEDGE OF ALLEGIANCE LED BY MAYOR CHRISTINE LEE.**

**PRESENT:** Mayor Christine Lee, Councilmembers: Bill Walters, Julie Miller, Ross McIvor, Pat Jacobson, Eugene Navock, Dan Loutzenhiser. City Manager Clint Holmes, City Attorney Gregory Stremers and City Clerk Kelly Pavel.

**ABSENT:** None.

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:** None.

**CORRECTION & AND APPROVAL OF MINUTES:**

Motion by CM Miller, second by CM Navock, to accept the Regular Meeting Minutes from June 11, 2012 as presented. Motion carried.

**PAY BILLS:**

Motion by CM Jacobson, second by CM Navock, to pay the bills in the following funds: General - \$18,860.04 (5272-5289), Payroll - \$13,906.17 (5538-5552), Major Streets - \$90.00 (3765), Local Streets - \$568.58 (4178), Sanitary Sewer - \$9,129.76 (3232-3237), Water - \$7,410.33 (2090-2095), Arsenic Abatement - \$2,181.77 (1188-1190), Storm Sewer - \$265.13 (1123). Motion carried.

**PUBLIC QUESTIONS & COMMENTS:** None.

**DPW REPORT:**

Written report reviewed. No questions or comments.

**PERSONAL APPEARANCES:** None Scheduled.

**UNFINISHED BUSINESS:** None Scheduled.

**PETITIONS & COMMUNICATIONS:** None Scheduled.

**ORDINANCES:** None Scheduled.

**PUBLIC HEARING:** None Scheduled.

**RESOLUTIONS:** None Scheduled.

## MANAGER'S REPORT:

1. **HVAC Replacement:** One bid document, containing two bids, was submitted by Bob's Custom Heating and Cooling of Brown City for City Hall furnace and air conditioning replacement. The bids were for \$18,860 and \$14,161. These two amounts were combined when reported to the City Council and later published in The Banner. The bid by Bob's Custom Heating and Cooling, reflected in the original invoice, was \$33,021. The owner has requested that this correction be published on the front page of The Banner. Discussion with The Banner revealed an associated cost of \$115.50. How does the City Council wish to proceed?

Council discussion regarding the HVAC bids received, bids were reviewed for dollar amounts. Discussion regarding response per Bob's Custom Heating and Cooling owner.

Motion by CM Loutzenhiser, second by CM Miller, that the council minutes reflect that:  
*"One bid document, containing two bids, was submitted by Bob's Custom Heating and Cooling of Brown City for City Hall furnace and air conditioning replacement. The bids were for \$18,860 and \$14,161. These two amounts were combined when reported to the City Council and later published in The Banner. The bid by Bob's Custom Heating and Cooling, reflected in the original invoice, was \$33,021. ROLL CALL VOTE: Walters-yes, Miller-yes, McIvor-yes, Jacobson-yes, Navock-yes, Loutzenhiser-yes.*  
Motion carried.

2. **Brown City Park:** This grant project is currently underway. The Pond is being pumped down and the contractor expects to begin the dredging process soon. The new trail immediately to the east of the pond has been cut. The People for the Ethical Treatment of Animals (PETA) contacted the City and expressed their concern "in regards to the fish who live in the Brown City Park pond" and expressed the desire that the fish be relocated or euthanized. They are in the process of finding volunteers to accomplish this. The City is working closely with the contractor to minimize any negative impact on the pond's residents.
3. **Maple Valley Estates:** The City has invoiced the owners of the manufactured home facility concerning three residents who left the facility (or were evicted) and failed to pay almost \$300 in utility bills. In one case, the manufactured home has since been rented and the lock on the water supply removed. The owner has been repeatedly billed. This information was forwarded to the City Attorney for review and action.
4. **L-4029:** The City has forwarded the required paperwork to Sandusky and Lapeer to ensure that Winter Tax Bills are properly prepared.
5. **Brown City Clean-up Days:** The annual clean-up days went well with no problems or incidents reported.

6. **Special Planning Commission Meeting:** There will be a Public Hearing conducted by the Planning Commission at 7:05 PM on Thursday, June 28<sup>th</sup>. The hearing will center on 6827 Cade Road and their request to construct a carport that extends to the west. A second item will be the placement of a modular home on a vacant lot at 4043 Main Street.
7. **MML Risk Management Inspection:** As part of our Workers Compensation Insurance policy with the MML, the City Hall and DPW will be inspected, to include a policy review, on Wednesday, June 27<sup>th</sup>.
8. **July 4th:** The City Hall and DPW will be closed on Wednesday, July 4<sup>th</sup> in honor of Independence Day. Residents are reminded that under the new Michigan Fireworks Law, Commercial Grade fireworks are legal to purchase and use on private property the day before, the day of, and the day after a national holiday. However, the law makes it ILLEGAL to use fireworks on any public property, to include streets, sidewalks, the Brown City Park or other City or State property.

**ATTORNEY'S REPORT:** No additional information to report.

**TREASURER'S REPORT:** Update on mailing dates for tax bills.

**MAYOR'S REPORT:**

1. Proclamation for Firefighter James Groat, Sr.

Motion by CM Walters, second by CM Loutzenhiser, to accept the Proclamation for Firefighter James Groat Sr. as presented. **ROLL CALL VOTE:** Walters-yes, Miller-yes, Mclvor-yes, Jacobson-yes, Navock-yes, Loutzenhiser-yes. Motion carried.

Mayor Lee performed marriage ceremony duties for Terra Lachevet and Jonathon Dusette on June 16, 2012. She will perform these duties for another couple in the future.

Mayor Lee announced that Attorney Stremers has completed necessary educational requirements for his entrance into the Academy of Municipal Attorneys as well as offering congratulations on behalf of the City of Brown City.

**COMMITTEE REPORTS:**

1. Police – none.
2. Water & Sewer – none.
3. Tax & Finance – none.
4. Thumb Soybean Festival – none.
5. Streets & Sidewalks – none.
6. Buildings & Grounds – none.
7. Personnel – none.

**GENERAL CONCERNS OF THE COUNCIL:** None.

**PUBLIC QUESTIONS & COMMENTS:** None.

**EXECUTIVE SESSION:** None scheduled.

**ADJOURNMENT:**

Motion by CM Jacobson, second by CM Navock, to adjourn at 7:22 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel  
City Clerk