

**BROWN CITY COUNCIL PROCEEDINGS
JULY 14, 2009**

Meeting called to order at 7:00 p.m. by Mayor Carpenter.

Pledge of Allegiance led by Mayor Carpenter.

PRESENT: Mayor Laura Carpenter, Council members: Pat Jacobson, Julie Miller, Ross McIvor, Mike Lents, Christine Lee, and Ken Brown. City Manager Clint Holmes, City Attorney Gregory Stremers, City Clerk Kelly Pavel.

ABSENT: None.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Brown, second by CM Miller, to accept the Regular Meeting minutes of June 23, 2008 as presented. Motion carried.

PAY BILLS:

Motion by CM Lee, second by CM Brown to pay the bills in the following funds: General - \$14,772.43, Payroll - \$13,792.49, Local Street - \$90.85, Major Street - \$142.37, Sanitary Sewer - \$5,978.90, Water - \$13,215.97, Storm Sewer - \$3,175.99, Equipment - \$3,579.87. Motion carried.

PUBLIC QUESTIONS & COMMENTS:

County Commissioner Bill Walters asked for support for his next bid for County Commissioner in the upcoming August 5, 2008 election.

PERSONAL APPEARANCES: None scheduled.

POLICE REPORT: Written report reviewed. No questions or comments.

UNFINISHED BUSINESS:

1. 7030 Welles Street Basement Flooding – Line televised – No leaks detected.

City Manager stated no new updates on unfinished business portion of agenda.

PETITIONS & COMMUNICATIONS:

Motion by CM Brown, second by CM Lee, to accept the pre-application building permit for 4432 Autumn Gold to construct a front porch. Motion carried.

PUBLIC HEARING: None scheduled.

ORDINANCES: None scheduled.

RESOLUTIONS: **Resolution 08-10: Resolution Approving Storm Water / Sewer Renovation Project (blue).**

City Manager provided background and procedural information regarding Resolution 08-10.

Motion by CM Lents, second by CM Brown, to adopt Resolution 08-10, *A Resolution Approving Storm Water/Sewer Renovation Project*. ROLL CALL VOTE: Jacobson-yes, Miller-yes, Mclvor-yes, Lents-yes, Lee-yes, Brown-yes. Motion carried.

MANAGER'S REPORT:

- 1. Walter Street Drainage:** The project is complete except for landscaping, which will be addressed when the fill settles. The original plan was modified when the sewer main on the west side of 4th Street turned out to be shallow enough to interfere with culvert and catch basin installation. The new routing of the culvert was reviewed by the (Acting) City Engineer prior to installation. The culvert now crosses 4th Street at a 45-degree angle and the catch basin is now on the east side of the street. This new design avoided more of the 6" high-pressure gas main and phone/cable lines. Also, it will aid in the drainage of 4116 4th Street more than the previous design.
- 2. City Hall Sign:** The new City Hall/Library signs should be delivered by July 18th. The DPW will mount the signs on the north and east sides of the building.
- 3. 2008 Street Rehabilitation Program:** The (Acting) City Engineer is still working on the construction plans for Lincoln, Maple and Welles Streets. When available, the construction plan and materials list will be used to put together the Request For Proposals. Anticipate project completion by the end of August.
- 4. Downtown Development Authority (DDA):** The DDA met with the Park Board on July 10th to discuss areas of mutual interest and determine how the two organizations can better promote the Park and the City as a whole. The meeting was well attended by members of both groups. The members agreed to meet again on Tuesday, July 15th at 7:00 PM in the Park to inspect the facilities and select a Task Force to continue the planning process. Minutes of the meeting are attached (orange)
- 5. Well #3:** During a routine daily inspection on June 11th, the pump at Well #3 was found to be inoperable. The contractors, Maurer Electric, were called to determine the problem. Apparently, the Well House was struck by lightning

sometime during the night of June 10/11 causing contacts and wires to be burned. Repairs were completed for a total cost of \$1,894.87. An insurance claim was submitted to Midwest Claims.

6. Sanilac Economic Alliance (SEA): The SEA appointed Mr. Jim Rutkowski to head up the organization beginning July 10th. A copy of the letter making the announcement and providing additional information is enclosed (lavender).

7. Risk Control: The City received a letter from our insurance carrier stating that the Brown City Police Department had met the MCG Red and Yellow deficiencies and are in full compliance with risk control policies. Congratulations to Chief Ron Smith for quickly bringing the City into full compliance.

ATTORNEY'S REPORT: None.

TREASURER'S REPORT: None.

COMMITTEE REPORTS:

1. Police (Miller) – None.
2. Water and Sewer (Lents) – None.
3. Tax and Finance (Lee) – None.
4. Streets and Sidewalks (Jacobson) – None.
5. Building and Grounds (Brown) – None.
6. Personnel (McIvor) – None.

GENERAL CONCERNS OF THE COUNCIL:

CM McIvor reminded the City Manager that dirt needs to be worked up and seeded behind the old BP station after work last year.

Kelly Pavel asks if sewer pipe can be cut and recapped behind the new Exchange State Bank site as it is about 6 feet above the ground. City Manager will speak with Dennis Phalen regarding non-compliant items, i.e., trees and ditching on this site as well as the shortening of sewer pipe.

CM Miller asked when the landscaping work will be completed around water main on the corner of Thelman Avenue and M90. City Manager stated that the dirt needs to settle longer then work will be completed.

MAYOR'S REPORT:

Mayor Carpenter read a thank you note from George Emmie expressing his enjoyment of being involved in Mayor Exchange Day.

City Officials are invited to the grand opening of Stone Gate Village in Sandusky.

PUBLIC QUESTIONS & COMMENTS: None.

Motion by CM Miller, second by CM Lee, to adjourn at 7:17 p.m. Motion carried.

Respectfully submitted

Kelly Pavel
City Clerk