



Proceedings



of the

BROWN CITY PARK AND RECREATION BOARD MEETING WEDNESDAY, JULY 20, 2021

.....
AT THE BROWN CITY COMMUNITY ROOM, 4205 MAIN STREET [810-346-2325]
.....

Present: Christine Lee, Louis Martus, Tara Owens, Sean Hagey, Matthew Taepke, Ron Marion (7:15), and Rick Mitchell Maple Valley Supervisor and alternate representative.

Absent: Thomas Zyrowski, George Morris (resigned).

Guests: Mayor Julie Miller, City Manager Clinton Holmes, City Clerk Rhonda Johnson, Jamie Bird, Larry Steigerwald, Kevin B. Miller, Mike Lents, Marvin Ford, Amy Wheeler, Jim Siegler.

Meeting called to order by board member Lee at 7:01 p.m.

Oath of Office sworn by Christine Lee, Louis Martus, Tara Owens, Sean Hagey, Matthew Taepke as a group. Ron Marion took the Oath of Office when he arrived. All board members signed their copy of Oath of Office.

Agenda Item 1.b. Election of Chairperson, Vice-Chairperson and Secretary:

Chairperson of Brown City Park and Recreation Board:

Motion by Louis Martus, second by Sean Hagey, to accept the nomination of Ron Marion for Chairman of Brown City Park and Recreation Board.

Motion Carried.

Chairperson Ron Marion continued the meeting with election of Vice-Chairperson:

Motion by Sean Hagey, second by Louis Martus, to accept the nomination of Christine Lee for Vice-Chairperson of the Brown City Park and Recreation Board.

Motion Carried.

Election of Secretary:

Motion by Sean Hagey, second by Louis Martus, to accept the nomination of Tara Owens for Secretary of the Brown City Park and Recreation Board.

Motion Carried.

PAY BILLS:

Motion by Sean Hagey, second by Louis Martus, to recommend that the city pay bills from the following fund: Parks - \$9,134.36 (2895-2905).

Motion Carried.

UNFINISHED BUSINESS: None.

PUBLIC HEARING: None.

PUBLIC QUESTIONS AND COMMENTS: None.

REPORTS AND RECOMMENDATIONS:

1. Initial Meeting of the Park and Recreation Board (PRB):

- a. Questions concerning Ordinance 31.200:
Who are the members-at-large? Sean Hagey for a 3-year term, Tara Owen for a 2-year term, and Ron Marion for a 1-year term.
- b. Consider By-Laws:

Discussion of appointing alternate board members with voting rights, and of providing minutes to the township offices.

Motion by Chris Lee, second by Tara Owens, to accept the by-laws with the addition to Article 3.: (G) Organizations listed in Brown City Ordinance Section 31-201 will each appoint an alternate board member to attend whenever their appointed board member is unable to attend. Alternates will affirm the Oath of Office and have voting rights when serving in place of their organization's appointed board member.

Motion Carried.

Motion by Sean Hagey, Second by Louis Martus, that meetings of the Board be held the fourth Tuesday of every month at 7 PM at the location given in the public notice of the meeting.

Motion Carried.

- c. Discussion of Park and Recreation Plan: Copies of the draft plan was briefly discussed by the board members.
- d. Need for Sub-Committee for emergency spending/policy decisions: Discussion of the need for a transparent, consistent and accountable procedural plan for decisions involving the spending of park mileage money.

Motion by Chris Lee, Second by Sean Hagey, to appoint Louis Martus, Matthew Taepke, and Ron Marion to the Sub-Committee for emergency spending/policy decisions.

Motion Carried.

- e. Review of 2021/2022 Park Budget: A copy of the Park and Recreation Board current budget was briefly reviewed.

- 2. Park Maintenance Priorities: Discussion of pavilion access and maintenance.

Motion by Chris Lee, Second by Matt Taepke, to have a working group meeting to walk through the park July 28, 2021 at 4 p.m.

Motion Carried.

- 3. Next regular meeting: August 24, 2021 at 7 p.m. at the Brown City Community Room 4205 Main Street.

PETITIONS AND COMMUNICATIONS: None.

NEW BUSINESS:

Open-Air Market on August 1 recommended by the Board of Directors.

Motion by Chris Lee, second by Sean Hagey, to approve the recommendation of the Open-Air Market in the park on August 1, 2021.

Motion Carried.

PUBLIC QUESTIONS AND COMMENTS:

Discussion of calendar of events, communication to the community, and ways to promote community involvement in annual and long range planning for the park.

ADJOURN:

Motion by Chris Lee, second by Sean Hagey, to adjourn at 8:54 p.m.

Motion Carried.

Respectfully submitted,

Rhonda Johnson
City Clerk