

## COUNCIL PROCEEDINGS FOR NOVEMBER 22, 1999

Meeting called to order at 7:00 PM by Mayor Ken Brown.

Pledge of Allegiance led by City Clerk Julie Miller.

**PRESENT:** Councilmembers: Laura Carpenter, Frank Lukacs, Mike Lents, Judy Murray, Kelly Pavel; Mayor Ken Brown, City Manager Clint Holmes, City Attorney Marilyn Zimmerman, City Clerk Julie Miller.

### **APPOINTMENT OF NEW COUNCILMEMBER:**

Moved by CM Pavel, supported by CM Carpenter, to appoint Julie Miller to fill Marvin Ford's remaining Council term (to November 2001). Roll Call Vote: Pavel-yes, Murray-yes, Lents-yes, Lukacs-yes, Carpenter-yes. 5-yes, 0-no. Motion carried. David VanCura, Deputy City Clerk, swore in Councilmember Miller.

### **APPOINTMENT OF NEW CITY CLERK:**

Moved by CM Carpenter, supported by CM Lukacs, to appoint Barbara Seidel to fill Julie Miller's remaining term as City Clerk (to November 2000). Roll Call Vote: Pavel-yes, Murray-yes, Lents-yes, Miller-yes, Lukacs-yes, Carpenter-yes. 5-yes, 0-no. Motion carried. Mayor Brown swore in City Clerk Barbara Seidel.

### **CORRECTION/APPROVAL OF MINUTES:**

CM Carpenter requested correction to Minutes of November 8, 1999, should read CM Lents absent. City Attorney Marilyn Zimmerman requested correction to Minutes of November 8, 1999, Pg. 2, #2 of Manager's Report should read "post signs as requested". Moved by CM Pavel, supported by CM Carpenter, to approve Minutes as corrected. Motion Carried.

### **PAY BILLS:**

Moved by CM Murray, supported by CM Pavel, to pay the bills as presented in the following funds: General fund \$8,148.26; Payroll fund \$10,287.16; Sanitary Sewer fund \$177.36; Water Recreation fund: \$115.50; Investment fund \$23,995.70. Motion Carried.

**OLD BUSINESS:** Hillside Subdivision Site Plan Amendment Approval. City Manager Clint Holmes stated the final review of the drainage plan by Jones&Henry Engineers was pending, subject to receipt of additional information from Phillips Engineering, the engineers of record for the project. Issue should be resolved by next meeting.

**PUBLIC QUESTIONS AND COMMENTS:** Resident Gary Abel, property owner on Third Street, voiced concerns regarding debris and concrete on property north of his home. City Attorney Zimmerman stated property owner is may be in violation of Ordinance 4107.1A, "Public Nuisance". City Manager Holmes is meeting with the property owner, 11/24/99, and will request removal of all debris and concrete at owner's expense.

**PERSONAL APPEARANCES:** None.

**RESOLUTIONS:** Number 99-22 (Amend the City's 1999-2000 Budget to Better Reflect Revenues and Expenditures). Moved by CM Murray, supported by CM Lukacs, to adopt Resolution 99-22 to amend the 1999/2000 Budget as presented. Roll Call Vote: Pavel=yes, Murray=yes, Lents=yes, Miller=yes, Lukacs=yes, Carpenter=yes. 6=yes, 0=no. Resolution Carried.

**PETITIONS AND COMMUNICATIONS:**

1. Moved by CM Carpenter, supported by CM Pavel, to approve the pre-application building permit for Harry Dennis, 6821 James Street, to remove/replace shingles. Motion Carried.

**PUBLIC HEARING:** 7:15 PM-Proposed Downtown Improvement Plan/MDOT Street Enhancement Grant Application. Hearing called to order at 7:17 PM. City Manager Holmes addressed residents and explained the three tentative plans for the Grant. Plan A would replace sidewalks, trees to include metal base grates and add streetlights from West End/east of Veteran's Park to East End/James Street. Plan B same as plan A with "traffic calming" traffic island. Plan C-Same as Plan A with raised crosswalks, "speed bumps". Issues and concerns were addressed by citizens: Cost to business owners along Main Street, water/sewer line replacement, slowing traffic along Main Street, type of cement, type of streetlight poles, etc. City Manager Holmes explained that business owners would pay 10% of sidewalk replacement costs. Consensus of citizens was to go ahead with Plan A, with colored/stamped concrete, uniform streetlight poles and small crown trees with decision to be made by Council. Grant package due in Lansing, December 6, 1999, with notification of approval possibly in Spring. Public Hearing closed at 8:00 PM.

CM Lents recommended having formal engineering/landscaping plan ready by the time the grant is expected to be approved. City Manager will request proposals from various engineering firms. Sealed bids will be scheduled for opening on 24 January, 2000.

**RESOLUTION 99-23 (Resolution of the City of Brown City To Actively Support The Enhancement of Our Main Street). Moved by CM Lukacs, supported by CM Miller, to approve Resolution 99-23. Motion Carried.**

**ORDINANCES:** None.

**COMMITTEE REPORTS:**

Buildings and Grounds: Carpenter: None.

Personnel: Lukacs: Personnel Committee and Police Committee meeting in Manager's Report.

Police: Miller: None.

Sewer and Water: Lents: None.

Tax and Finance: Murray: None.

Streets and Sidewalks: Pavel: Special meeting November 24, 1999, at 5:00 PM.

**ATTORNEY'S REPORT:** Provided City with draft lease and warranty deed for Ed Pieters to purchase fire hall and adjacent property, Ordinance 17.100. Transfer of funds and signing of lease and deed is scheduled for Wednesday, November 24 at 3:30 PM.

Chapter 5 of Ordinances started.

## **MANAGER'S REPORT:**

- 1. WATER WELL:** The water purity test on the well finally came back good, and Well #4 was put on line last Wednesday.
- 2. HYDRANT FLUSHING:** Completed last Friday.
- 3. CHRISTMAS DECORATIONS:** Plan to put up decorations on or about December 1<sup>st</sup>. Four additional decorations were purchased and should be arriving next week.
- 4. LIFT STATIONS:** Overhaul of pump #1 is complete. HydroDynamics is scheduled to arrive tomorrow (Tuesday) to install pump #1 and the new control panel. They will then pull pump #2 for overhaul. Still waiting for installation of 3-phase electric power for the Thelman Avenue station by Detroit Edison.
- 5. POLICE PAY INCREASE:** Currently, the \$8-\$9 per hour paid to part time officers is not comparable to wages paid in other area communities. Following discussion with Personnel Chairman, recommend that starting wage increase to \$9, with an increase to \$10 once 510 hours have been served, and to \$11 when 2040 hours have been completed. Should be retroactive to November 1. **REQUIRES RESOLUTION.**

**Moved by CM Lukacs, supported by CM Carpenter, for part-time police officer pay increase, as scheduled. Motion carried.**

- 6. POLICE HIRES:** The Chief and I conducted three interviews for part-time officers last Wednesday. One of the individuals, Scott Dahlin, is recommended for employment. Request approval to hire this individual. **REQUIRES RESOLUTION.**

**Moved by CM Lukacs supported by CM Miller to hire Scott Dahlin as part-time police officer. Motion Carried.**

- 7. DPW EMPLOYEE HIRES:** Virgil Baumgarten resigned last Wednesday. Need to hire a replacement as soon as possible. Need to determine when Gary's replacement should be hired.

**Need to hire one DPW worker within two weeks to replace V. Baumgarten who resigned last week. Council recommended not hiring new DPW worker to replace G. Gorsline until official resignation is obtained from G. Gorsline and then hire new worker 60 days prior to his retirement.**

- 8. SANILAC COUNTY EDC:** The first organizational meeting of this organization is scheduled for Tuesday, December 7 at 6:30 PM at the Sanilac Career Center. We have been requested to send two representatives. (Fire Authority meeting is scheduled for the same time.)

**Moved by CM Pavel, supported by CM Murray, that Mayor and City Manager attend meeting. Motion Carried.**

**9. GIRL SCOUTS:** The Girl Scouts have asked to be involved in the lighting of a Christmas Tree in Veteran's Park as well as the traditional lighting of the street mounted Christmas decorations. We will continue to coordinate this with a ceremony possibly scheduled for the first weekend in December.

**10. MICHIGAN MUNICIPAL LEAGUE MEETING – MACKINAC ISLAND:** MML requested City identify number of individuals planning to attend the MML conference and who plan to stay at the Grand Hotel. Mayor has paperwork for action.

**MAYOR'S REPORT:**

**1.** Maple View Estates, Phase 2. Lincoln Street Entrance has a locked cable across this entrance and residents are concerned about safety. The cable should be removed and bushes installed. The cable at the field entrance should have a "No Trespassing" sign installed on the cable. City Manager to handle the matter.

Moved by CM Pavel, supported by CM Lukacs, to adjourn at 8:37 PM. Motion Carried.

Respectfully submitted,

Barbara J. Seidel  
City Clerk