

BROWN CITY COUNCIL PROCEEDINGS DECEMBER 22, 2014

MEETING CALLED TO ORDER BY MAYOR CHRISTINE LEE AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR CHRISTINE LEE.

PRESENT: Mayor Christine Lee, Councilmembers: Pat Jacobson, Dan Loutzenhiser, Ross McIvor, Julie Miller, Alecia Parks, and Bill Walters; City Clerk Juanita Smith, and City Manager Clint Holmes.

ABSENT: City Attorney Gregory Stremers.

GUESTS: Frontier General Manager Sarah Norat-Phillips.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Miller, second by CM McIvor, to accept the Regular Meeting Minutes of December 8, 2014 as presented. Motion carried.

PAY BILLS:

Motion by CM Jacobson, second by CM Loutzenhiser, to pay the bills in the following funds: General - \$3,436.47 (6643-6655), Payroll - \$12,604.26 (6727-6749 plus EFT), Sanitary Sewer - \$472.91 (3437-3438), Water - \$1,034.15 (2456-2457), Equipment - \$712.75 (1462). Motion carried.

PUBLIC QUESTIONS & COMMENTS: None.

DPW REPORT: Report reviewed. Not questions or concerns.

PERSONAL APPEARANCES:

1. **Frontier General Manager, East Central Michigan - Sarah Norat-Phillips:** Status of infrastructure upgrades for the Brown City area.

Sarah Norat-Phillips gave an oral presentation to the Councilmembers on the background and upgrades of Frontier Communications. A handout was given to each Councilmember entitled, "Frontier Communications Infrastructure Up-date". A copy of this handout is attached to the Council Proceeding Minutes.

UNFINISHED BUSINESS: None.

PUBLIC HEARING: None Scheduled.

PETITIONS & COMMUNICATIONS: None Scheduled.

RESOLUTIONS: None Scheduled.

ORDINANCES: None Scheduled.

MANAGER'S REPORT:

- 1. Firearm donation:** A resident donated a .32 Colt pistol and a .22 rifle to the Brown City Police Department. The paperwork to formally register the pistol to BCPD ownership was completed. The pistol and rifle were valued by a William's Gun Sight expert at \$500 and \$100 respectively. The BCPD can use neither weapon and would prefer not to retain them. The City will send a formal thank you letter to the resident. What does the City Council wish to do with the weapons?

Motion by CM Miller, second by CM McIvor, to sell the guns and apply the money received towards new Tasers for our full time police officers as the ones they currently have are about ten (10) years old.

ROLL CALL VOTE: CM Jacobson – yes, CM Parks – yes, CM Loutzenhiser – yes, CM McIvor – yes, CM Miller – yes, CM Walters – yes. 6 Yes votes, 0 No votes, 0 Absent, 0 Abstaining. Motion carried.

- 2. Frontier Communications:** The City's contract with Frontier has lapsed. Frontier Account Executive Lynn Siudym conducted a rate analysis and determined that under the proposed contract, the City will see significant monthly savings. Recommend the City Council approve the proposed contract and rate schedule and authorize the Mayor to sign both.

Motion by CM Walters, second by CM Jacobson, to approve the proposed contract and rate schedule and authorize the Mayor to sign both pending the approval of the wording of such proposed contract and rate schedule by our City Attorney, Gregory Stremers.

ROLL CALL VOTE: CM Parks – yes, CM Loutzenhiser – yes, CM McIvor – yes, CM Miller – yes, CM Walters – yes, CM Jacobson – yes. 6 Yes votes, 0 No votes, 0 Absent, 0 Abstaining. Motion carried

- 3. COMCAST Cable TV:** Discussion with the Facility Supervisor for Real Estate at COMCAST revealed their intent to pay the City the \$7,500 owed for twenty-five years worth of back-rent on their downlink site adjacent to the water tower. They are also planning to provide a draft contract for their continued occupation of the site, possibly by as soon as the end of this month. However, voicemail requesting the status of the payment and contract left on December 18th and 19th remains unanswered.

- 4. Downtown Development Authority:** The DDA sold the building at 4227 Main Street on December 16th to a local couple. There were no issues associated with the sale and the DDA did not take a significant loss. A January court date has been set for the land contract hearing associated with 4223 Main Street. If payments are not current by that date, anticipate foreclosure to be complete sometime in April.

- 5. Boundary and Annexation Survey:** As a component of the US Census, the City is required to complete forms identifying the current boundaries of the City and any annexations that have taken place since the last survey. This item, which is due every five years, was completed and accepted by the US Census.

6. **Errata:** In response to questions from the last meeting, the dirt pile located at the corner of Maple and Welles street was inspected and it was apparently spread around the yard. Should not affect drainage for the house to the west. The ditch/trench originating behind 8957 Burnsline Road and terminating at Cade Road near M-90 is to install perforated tile to enhance drainage of the backyard of the house. The trench is located in Lapeer County.
7. **Fleis and Vandenbrink:** The engineers for the Karegnondi Water Authority, which is building 74 miles of 5-foot diameter pipe through Sanilac, Lapeer and Genesee counties requested a map identifying the boundaries of the Brown City Fire Authority. The Fire Chief provided the information.
8. **Holiday Closings:** The City Hall and DPW will be closed on December 25th and 26th as well as January 1st and 2nd. A DPW employee will be on-call during those periods as well as the weekends. On behalf of the City employees, I would like to thank the Mayor and Council for their support, and hope they have a good holiday season.

ATTORNEY'S REPORT: None.

TREASURER'S REPORT: None.

MAYOR'S REPORT:

1. **Commission and Authority Appointments:** Reappoint the following individuals to terms ending on December 31st of the indicated year: Board of Review – Imogene Sealey, Ronald Campbell and John Bell (2016); Planning Commission – JoAnn Potts and Todd Vandewarker (2017); Downtown Development Authority – Jay Berry, Jack Nickens and Keith Redlin (2018); Evergreen Cemetery – John Liebler and Jean Curson (2019); and Board of Elections – David VanCura (2016). Councilmember Alecia Parks will serve on the Planning Commission and Downtown Development Authority Board and the Mayor will continue to serve on the Planning Commission, Festival Commission, Downtown Development Authority Board and Brown City Area Fire Authority.

Jamie Daws was appointed to the Downtown Development Authority upon the resignation of Frank Lukacs (2017).

Motion by CM Miller, second by CM Jacobson, to Reappoint the following individuals to terms ending on December 31st of the indicated year. Board of Review – Imogene Sealey, Ronald Campbell and John Bell (2016); Planning Commission – JoAnn Potts and Todd Vandewarker (2017); Downtown Development Authority – Jay Berry, Jack Nickens, Keith Redlin, and Jamie Daws (2018), Evergreen Cemetery – John Liebler and Jean Curson (2019); and Board of Elections – David VanCura (2016). Councilmember Alecia Parks will serve on the Planning Commission and Downtown Development Authority Board and the Mayor will continue to serve on the Planning Commission, Festival Commission, Downtown Development Authority Board and Brown City Area Fire Authority. Motion carried.

2. **The Mayor wished the City Council a happy holiday season.**

COMMITTEE REPORTS:

1. Police (Miller) – None.
2. Water and Sewer (Loutzenhiser) – None.
3. Tax and Finance (Jacobson) – None.
4. Streets and Sidewalks (Walters) – None.
5. Building and Grounds (Parks) – None.
6. Personnel (McIvor) – None.

GENERAL CONCERNS OF THE COUNCIL:

CM Walters asked if something could be done about the street sign on the corner of Maple Valley Road and Main Street as it is extremely rusted and difficult to read.

CM Jacobson inquired if our Police Officers carried cameras on them. City Manager Clint Holmes replied that our two full time police office did carry cameras.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Miller, second by CM Jacobson, to adjourn at 7:34 p.m. Motion carried.

Respectfully submitted,

Juanita Smith
City Clerk