

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909

RE: Compliance Form 4886 for City of Brown City, MI Transparency & Accountability

The City of Brown City is pleased to submit form 4886 with the required documents in compliance with the State of Michigan's Transparency and Accountability Initiative.

The City of Brown City has chosen to use a web-service for this requirement, and has partnered with Munetrix to showcase our data.

Included with this letter are the required documents for City of Brown City:

- Citizen's Guide to Finances including our Pension and OPEB status
- Performance Dashboard
- Debt Service Report
- Projected Budget Report

We have made the data available to the public via a link on our website; as well we will make available limited quantities of paper copies in our municipality lobby and notify residents in our periodic mailings. You will find the confirmation of our website link and various supporting transparency documentation included with this letter.

We look forward to receiving these important funds from the State of Michigan and trust you will contact us if there are any questions or concerns.

Sincerely,



Clint Holmes
City Manager


City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2021 Public Act 87. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2021 Public Act 87. The local unit must include in any mailing of general information to its citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2021**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-335-7484.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name City of Brown City		Local Unit County Name Sanilac County	
Local Unit Code 76 2010		Contact E-Mail Address browncty@greatlakes.net	
Contact Name Clint Holmes	Contact Title City Manager	Contact Telephone Number 810-346-2325	Extension
Website Address, if reports are available online http://munetrix.com/sections/data/municipal.php?MuniID=97&Type=City		Current Fiscal Year End Date 03/31/2022	
PART 2: CITIZEN'S GUIDE			
Check any of the following that apply:			
<input type="checkbox"/> The local unit has elected to use Treasury's online Citizen's Guide to comply with the legislative requirements. Therefore, a copy of the Citizen's Guide will not be submitted to Treasury.			
<input checked="" type="checkbox"/> The local unit does not have any unfunded liabilities (pensions or other postemployment benefits (OPEB)).			
PART 3: CERTIFICATION			
<i>In accordance with 2021 Public Act 87, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report and 2) will include in any mailing of general information to our citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification, unless otherwise noted in Part 2.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b) 		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Clint Holmes	
Title City Manager		Date November 16, 2021	

Completed and signed form (including required attachments) should be e-mailed to: TreasRevenueSharing@michigan.gov.
If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
CVTRS/CIP Eligible Y N	Certification Received	Citizen's Guide Received
Performance Dashboard Received	Debt Service Report Received	Projected Budget Report Received
Final Certification	CVTRS/CIP Notes	

General Info

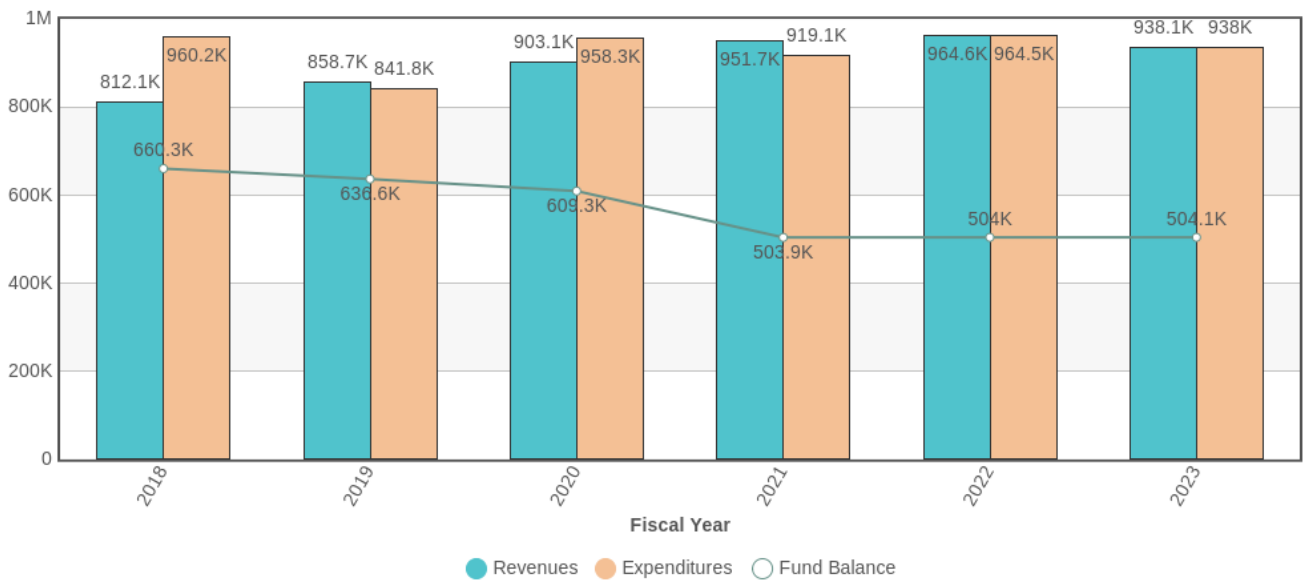
Name	Type	Fiscal Year End	Population (2010)	Phone	Website
Brown City	City	March	1250	(810) 346-2325	www.ci.brown-city.mi.us

Multi-Year General Fund Only

Year	Data Status	Fiscal Score	Population	Operating Millage	General Fund Revenues	General Fund Expenditures	*Available Fund Balance	Taxable Value
2023	Forecast	0	1325		\$938,060	\$937,960	\$504,080	\$22,860,928
2022	Budget	0	1325	16.8733	\$964,560	\$964,460	\$503,980	\$22,545,294
2021	Historic	0	1325	16.8733	\$951,690	\$919,140	\$503,880	\$22,234,018
2020	Historic	1	1325	16.8733	\$903,147	\$958,302	\$609,289	\$20,204,683
2019	Historic	1	1250	16.8733	\$858,718	\$841,829	\$636,607	\$21,902,446
2018	Historic	1	1249	18.1233	\$812,086	\$960,155	\$660,281	\$20,204,683

*Available Fund Balance includes Committed, Assigned, and Unassigned Funds. It excludes Nonspendable and Restricted Funds.

How We Have Managed Our Resources



Fiscal Year Assumptions Notes

2023 Notes: General and All Other Governmental Funds

The City Budget consists of three types of funds: Revenue, Enterprise and special. Revenue funds use tax dollars directly and consist of the General Fund (property tax and revenue sharing (CVTRS)), Major and Local Street Funds (Act 51, Street Reserve Account, County Road Tax, Metro Act), and Park Fund (special-voted Park Millage). Enterprise Funds are fee for service, generally expected to be self-supporting, and include the Water, Arsenic Abatement, Lead and Copper Rule, Sewer, Storm Sewer, Cemetery, DDA, and Festival Funds. Special Funds are accounts required by law or the City Council for a specific use and includes the Sewer Reserve Account, Street Reserve Account and Veterans Memorial Account.

The adopted 2021/2022 October Budget Amendment shows an overall INCREASE of \$478,880.⁰⁰ over the March 2021 Adopted Budget which is primarily from an increase in revenue – especially DWAM and ARPA Grants.

Increase in the General Fund: Due to transfer of reserve funds to Local Streets for the Reed Street Project.

Increase in the Major Streets Fund: Higher than expected in M-90 Maintenance Contract reimbursement.

Increase in Local Street Fund: Due to the Reed Street replacement project completed this summer.

Increase in Sewer Fund: Transfer from Fund Equity to apply toward engineering costs.

No net change Storm Sewer Fund.

Significant increase Water Fund: Receipt of DWAM Grant Program revenue.

No net change in the Arsenic Abatement Fund.

Large increase in the Lead and Copper Rule Fund: Receipt of ARPA funds.

Small increase in Equipment Fund: Reflects sale of equipment.

Increase in Park and Recreation Fund: Increased revenue from donations.

Increase in Cemetery Operating Fund: Because of transfer from Fund Equity to meet expenses.

No net change in Perpetual Care, DDA or Veterans Memorial Funds from the 2021/2022 Adopted Budget.

Increase in Festival Commission: Large increase due to summer festival revenues and donations.

The proposed 2022/2023 Forecast Budget shows an overall DECREASE of \$393,050.⁰⁰ or about 16% relative to last year's budget.

Decrease in the General Fund: Primarily reflects decrease in anticipated funds transfer for street replacement. Line item increases include payroll, the associated FICA, and retirement contributions; decreases identify reduced contributions to police car reserve and Fund Contingency.

No Net Change in Major Streets Fund.

Decrease in Local Street Fund: About \$140,000 due to the no anticipated street replacement project planned for 2022; however, expect to repave Second Street during the summer 2023, following completion of the water main replacement project (subsequent budget).

Small decrease in Sewer Fund: Expect that with the completion of the City's sewer engineering study in early 2022, that this fund will increase dramatically when costs for a new lift station and main repair are identified and the bond process begun.

No Net Change in Storm Sewer Fund.

Increase in Arsenic Abatement Funds and Lead and Copper Rule Fund: The City plans to undertake the replacement of the water main and service leads on Second Street between St Marys and Walter Streets. This project is required to meet new Lead and Copper Rule mandates. Estimated cost is about \$265,000. Project is driven by the \$340,000 DWAM Grant awarded to the City by the State of Michigan, and used to develop a comprehensive long-range capital improvement plan.

Decrease in Water Fund: Reflects the completion of the DWAM Grant. However, funds are being withdrawn from reserves to help finance the Second Street Project.

Small Decrease in Park and Recreation Fund: Anticipate decreases in donations, fund equity transfer, and contingency.

No net change in Equipment, Cemetery Operating, Perpetual Care, DDA, Festival Commission or Veterans Memorial Funds from the 2021/2022 Budget.

Financial Statement

Including General Fund only

Balance Sheet

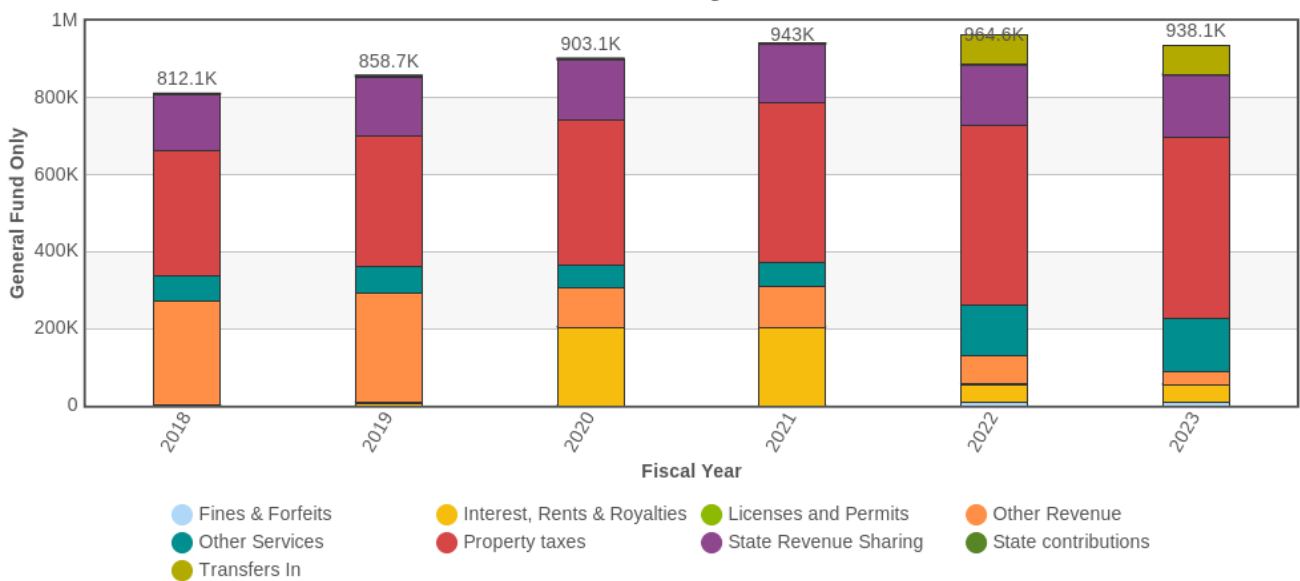
Category Name	2023	2022	2021	2020	2019	2018
Fund Equity	\$504,080	\$503,980	\$749,197	\$687,240	\$743,030	\$726,141
Total Assets	N/A	N/A	\$865,007	\$778,654	\$815,908	\$774,956
Total Liabilities	N/A	N/A	\$11,270	\$11,054	\$25,798	\$10,735

*Fund Equity includes all five fund types: Committed, Assigned, Unassigned, Nonspendable and Restricted Funds.

Revenues

Category Name	2023	2022	2021	2020	2019	2018
Fines & Forfeits	\$8,100	\$8,900				
Interest, Rents & Royalties	\$46,150	\$46,150	\$203,175	\$203,676	\$7,390	
Licenses and Permits	\$1,520	\$1,520	\$1,427	\$1,432	\$1,430	\$1,352
Other Revenue	\$33,930	\$75,030	\$105,258	\$102,352	\$284,157	\$271,437
Other Services	\$136,480	\$131,980	\$61,900	\$60,499	\$70,026	\$64,374
Property taxes	\$472,500	\$465,100	\$417,311	\$375,778	\$338,815	\$325,913
State Revenue Sharing	\$163,600	\$160,100	\$152,240	\$159,410	\$153,567	\$148,010
State contributions			\$1,700		\$3,333	\$1,000
Transfers In	\$75,780	\$75,780				
Total	\$938,060	\$964,560	\$943,011	\$903,147	\$858,718	\$812,086

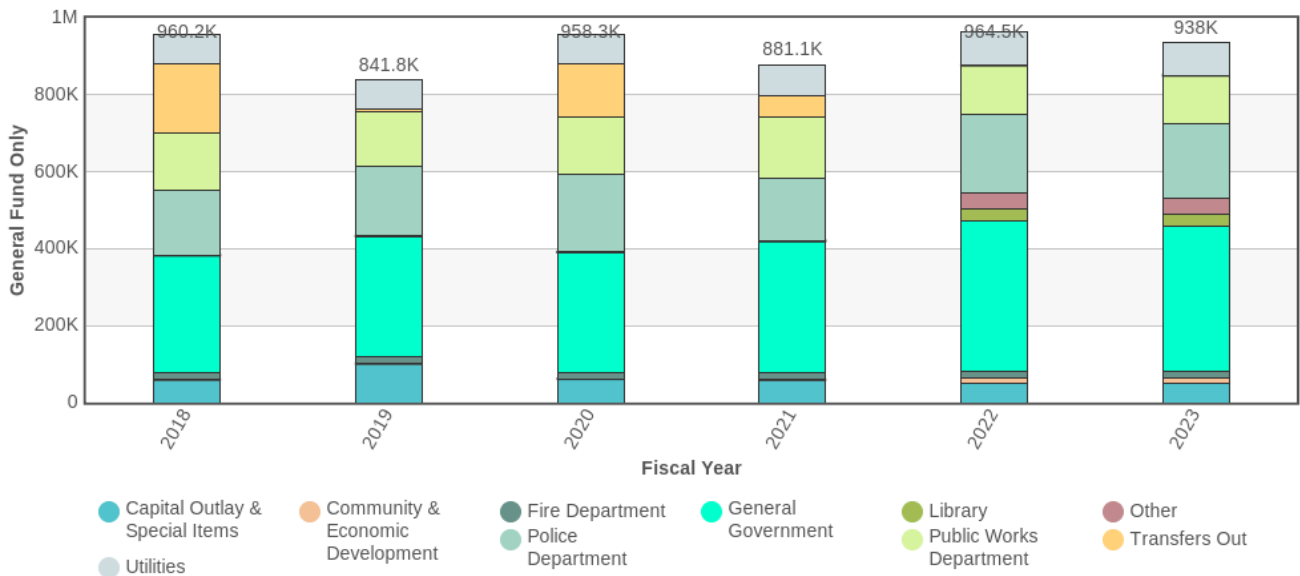
Where The Money Comes From



Expenses

Category Name	2023	2022	2021	2020	2019	2018
Capital Outlay & Special Items	\$51,000	\$50,700	\$60,174	\$62,701	\$102,302	\$60,615
Community & Economic Development	\$15,150	\$15,150				
Fire Department	\$15,300	\$15,300	\$17,118	\$16,139	\$17,146	\$18,484
General Government	\$378,680	\$392,780	\$344,408	\$313,743	\$314,796	\$305,610
Library	\$30,700	\$30,700				
Other	\$41,550	\$41,550				
Police Department	\$193,470	\$206,170	\$164,162	\$202,954	\$180,099	\$167,806
Public Works Department	\$126,610	\$126,610	\$159,966	\$149,999	\$143,496	\$150,105
Transfers Out			\$53,300	\$138,000	\$8,000	\$181,300
Utilities	\$85,500	\$85,500	\$81,925	\$74,766	\$75,990	\$76,235
Total	\$937,960	\$964,460	\$881,053	\$958,302	\$841,829	\$960,155

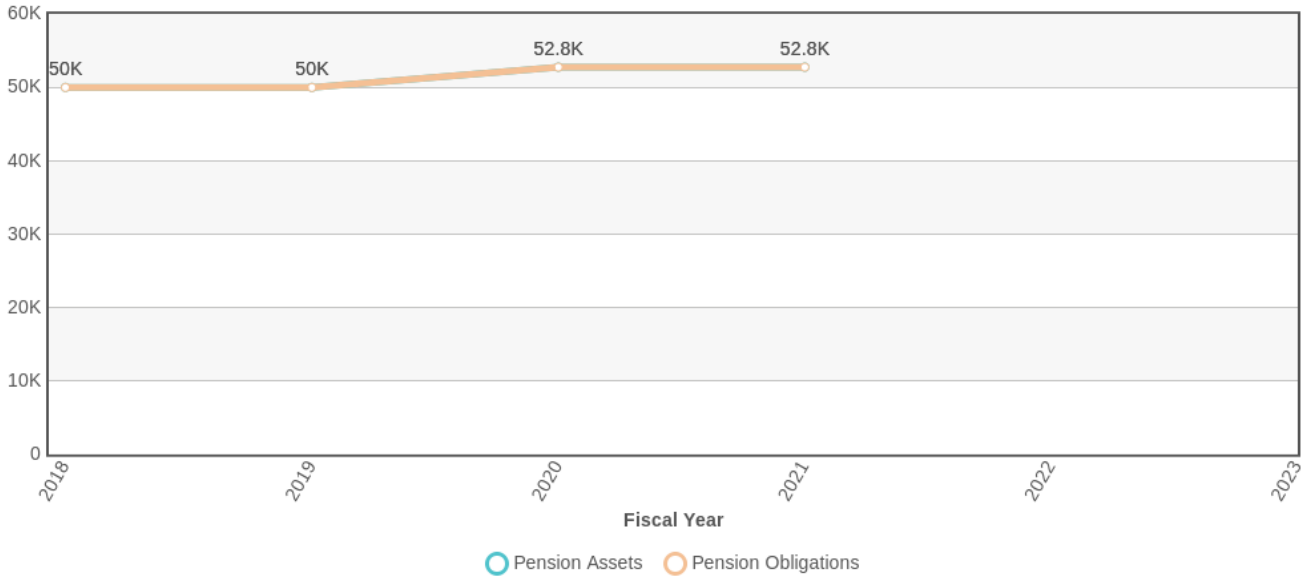
How The Money Is Spent



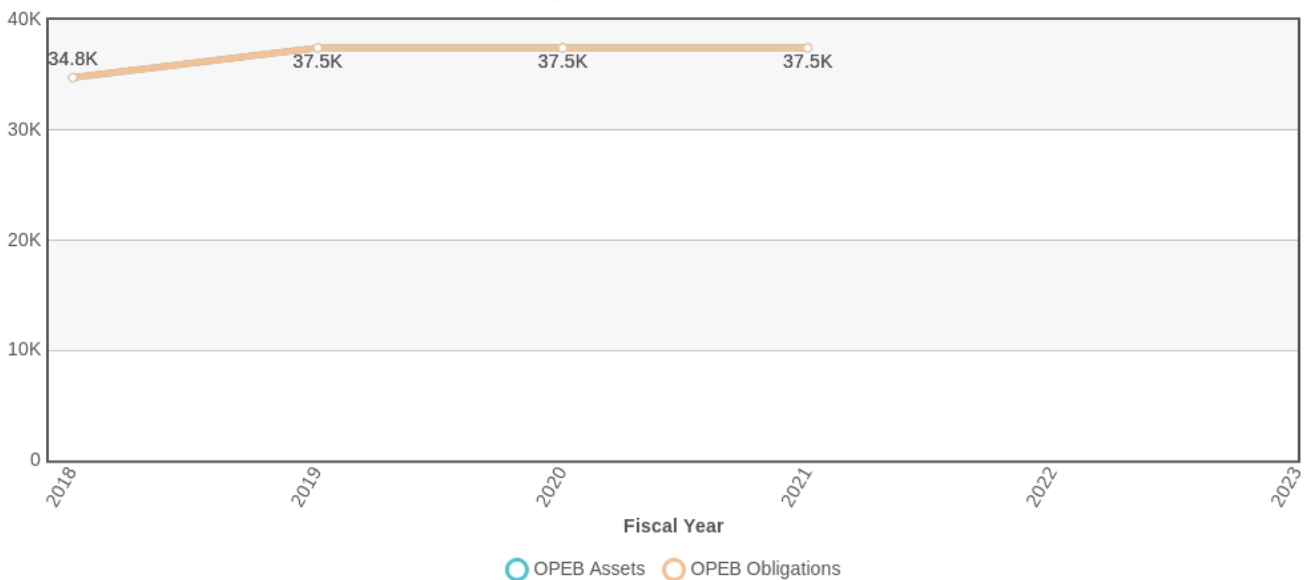
Supplementary Information (Pension / OPEB)

Category Name	2023	2022	2021	2020	2019	2018
Pensions Actuarial Liability	N/A	N/A	\$52,767.00	\$52,767.00	\$50,000.00	\$50,000.00
Pension Fund Assets	N/A	N/A	\$52,767.00	\$52,767.00	\$50,000.00	\$50,000.00
OPEB Actuarial Liability	N/A	N/A	\$37,480.00	\$37,480.00	\$37,480.00	\$34,780.00
OPEB Fund Assets	N/A	N/A	\$37,480.00	\$37,480.00	\$37,480.00	\$34,780.00

Pension Fund Status



Other Post-Employment Benefit Fund Status



Fund Equity Detail

Category Name	2023	2022	2021	2020	2019	2018
Assigned	0	0	\$19,137.00	\$19,041.00	\$18,745.00	\$20,441.00
Committed	0	0	\$98,325.00	\$85,804.00	\$113,982.00	\$80,249.00
Nonspendable	0	0	\$12,051.00	\$19,954.00	\$19,899.00	\$18,048.00
Restricted	0	0	\$102,297.00	\$57,997.00	\$86,524.00	\$47,812.00
Unassigned	\$504,080.00	\$503,980.00	\$517,387.00	\$504,444.00	\$503,880.00	\$559,591.00

Dashboard for Brown City

Fiscal Stability	2020	2021	Progress	Target
Fiscal Wellness Indicator Score	1	0	↑	0
Annual General Fund expenditures per capita	\$723	\$694	↑	\$728
Fund balance as % of General Fund Revenues	67.5%	52.9%	↓	52.2%
Other Post Employment Benefits % Funded	100.0%	100.0%	↔	-
Pension % Funded	100.0%	100.0%	↔	-
Debt burden per capita	\$347.6	\$426.8	↓	\$215.1
Operating Millage	16.87	16.87	↔	16.87
Economy & Financial Health				
Economy & Financial Health	2020	2021	Progress	Target
Population	1,325	1,325	↔	1,325
Taxable Value (100k)	\$20,205	\$22,234	↑	\$22,545
Public Safety				
Public Safety	2018	2019	Progress	Target
Crimes against persons per thousand residents	16.8	24.0	↓	-
Crimes against property per thousand residents	40.0	41.6	↓	-
Crimes against society per thousand residents	9.6	9.6	↔	-
Traffic crashes property	13	9	↑	-
Traffic crashes injuries	2	2	↔	-
Traffic crashes fatalities	0	0	↔	-

City of Brown City

Local Code: 76-2010

Debt Service Summary Report

Bonds & contracts payable	Fiscal Years			
Name	2021	2022	2023	2024
2007 General Obligation	55,695	53,975	52,255	55,535
Subtotal for Bonds & contracts payable	55,695	53,975	52,255	55,535
Capital leases	Fiscal Years			
Name	2021	2022	2023	2024
Equipment Lease Purchase	22,342	22,342	22,342	22,342
Subtotal for Capital leases	22,342	22,342	22,342	22,342
Total Principal & Interest	78,037	76,317	74,597	77,877

Brown City

Complete Debt Report for 2007 General Obligation

Issuance Information

Debt Type:	Bonds & contracts payable
Activity Type:	Government
Repayment Source:	Revenue - Water
Issuance Date:	2007-06-05
Issuance Amount:	\$700,000
Interest Rate:	4.30
Maturing Through:	2027
Principal Maturity Range:	\$20,000 - \$55,000
Purpose:	Remove arsenic from drinking water required by EPA/MDEQ.
Fund Number:	592
Comments:	Bond was acquired through Sanilac County to fund the construction of an arsenic abatement facility as required by EPA/MDEQ.

Payment Schedule

Date Due	Interest Rate	Principal	Interest	Payment	Balance
2021-05-01		0.00	6,987.50	6,987.50	\$325,000.00
2021-11-01	4.3	40,000.00	6,987.50	46,987.50	\$285,000.00
2022-05-01		0.00	6,127.50	6,127.50	\$285,000.00
2022-11-01	4.3	40,000.00	6,127.50	46,127.50	\$245,000.00
2023-05-01		0.00	5,267.50	5,267.50	\$245,000.00
2023-11-01	4.3	45,000.00	5,267.50	50,267.50	\$200,000.00
2024-05-01		0.00	4,300.00	4,300.00	\$200,000.00
2024-11-01	4.3	45,000.00	4,300.00	49,300.00	\$155,000.00
2025-05-01		0.00	3,332.50	3,332.50	\$155,000.00
2025-11-01	4.3	50,000.00	3,332.50	53,332.50	\$105,000.00
2026-05-01		0.00	2,257.50	2,257.50	\$105,000.00
2026-11-01	4.3	50,000.00	2,257.50	52,257.50	\$55,000.00
2027-05-01		0.00	1,182.50	1,182.50	\$55,000.00
2027-11-01	4.3	55,000.00	1,182.50	56,182.50	
Total		\$325,000.00	\$58,910.00	\$383,910.00	

Brown City

Complete Debt Report for Equipment Lease Purchase

Issuance Information

Debt Type:	Capital leases
Activity Type:	Government
Repayment Source:	Internal Service Funds
Issuance Date:	2017-04-03
Issuance Amount:	\$200,000
Interest Rate:	2.35
Maturing Through:	2025
Principal Maturity Range:	\$18,075 - \$21,822
Purpose:	Purchase of dump truck and backhoe
Fund Number:	661
Comments:	Purchase was made to replace necessary heavy equipment.

Payment Schedule

Date Due	Principal	Interest	Payment	Balance
2021-04-30	19,860.82	2,481.43	22,342.25	\$0.00
2022-04-30	20,334.03	2,008.22	22,342.25	\$0.00
2023-04-30	20,818.51	1,523.74	22,342.25	\$0.00
2024-04-30	21,311.72	1,030.53	22,342.25	\$0.00
2025-04-30	21,822.32	519.94	22,342.26	\$0.00
Total	\$104,147.40	\$7,563.86	\$111,711.26	