

BROWN CITY COUNCIL PROCEEDINGS
JANUARY 10, 2022

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 P.M.

PRESENT: Mayor: Julie Miller; Councilmembers: Stacy Biel, Patricia Jacobson, Christine Lee, Ross McIvor (7:15), Eugene Navock and Walter Robison; City Manager Clint Holmes, City Clerk Rhonda Johnson, Police Chief Ron Smith, DPW Assistant Foremen Mike Vislosky.

ABSENT: City Attorney Gregory Stremers.

GUESTS: Robert Jacobson.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: One addition to Petitions & Communications.

CORRECTION & APPROVAL OF MINUTES:

**Motion by CM Navock, Second by CM Biel, to Approve the Minutes of the Regular City Council Meeting of December 20, 2021, as Written.
Motion Carried.**

PAY BILLS:

**Motion by CM Jacobson; Second by CM Lee, to Pay Bills in the Following Funds: General - \$25,196.65 (10699 – 10737), Payroll - \$19,289.11 (10084 – 10105), Major Street - \$3,083.39 (4079 – 4081), Local Street - \$2,590.77 (4376 – 4377), Sanitary Sewer - \$3,766.15 (4015 – 4017), Water - \$30,510.48 (3437), Arsenic Abatement – \$162.00(1579), Equipment - \$52.70 (1789 - 1790).
Motion Carried.**

PERSONAL APPEARANCES: None.

PUBLIC QUESTIONS & COMMENTS: None.

POLICE REPORT: Chief Ron Smith reported that the year end and monthly reports were submitted, and the new police car should be ready in a few weeks.

UNFINISHED BUSINESS: None.

PUBLIC HEARING: None.

ORDINANCES: None.

RESOLUTIONS:

- 1. Resolution 22-01: A Resolution Allowing the Board of Review to Act Upon Written Requests From Taxpayers.**

Motion by CM Biel, Second by CM Jacobson to approve Resolution 22-01 to allow Board of Review to Act Upon Written Requests From Taxpayers.

Roll Call Vote: CM Biel – Yes, CM Jacobson – Yes, CM Lee – Yes, CM McIvor – Absent, CM Navock – Yes, CM Robison – Yes; Yeas – 5, Nays – 0, Abstaining – 0, Absent – 1. Motion Carried.

- 2. Resolution 22-02: A Resolution to Formally Adopt Guidelines for Poverty Exemption.**

Motion by CM Lee, Second by CM Biel, to approve Resolution 22-02 to Formally Adopt Guidelines for Poverty Exemption.

Roll Call Vote: CM Biel – Abstain, CM Jacobson – Yes, CM Lee – Yes, CM McIvor – Absent, CM Navock – Yes, CM Robison – Yes; Yeas – 5, Nays – 0, Abstaining – 0, Absent – 1. Motion Carried.

PETITIONS & COMMUNICATIONS:

- 1. 4436 Main Street – Tri-County Bank: Request for permit to install ~468' of underground fiber optic cable.**

Motion by CM Lee, Second by CM Navock to approve the request for permit to install ~468' of underground fiber optic cable at 4436 Main Street.

Roll Call Vote: CM Biel – Abstain, CM Jacobson – Yes, CM Lee – Yes, CM McIvor – yes, CM Navock – Yes, CM Robison – Yes; Yeas – 5, Nays – 0, Abstaining – 1, Absent – 0. Motion Carried.

MANAGER'S REPORT:

- 1. DPW Assistant Foreman:** Ron Krick began work for the DPW on January 4th. Required training and licensing is being scheduled.
- 2. Second Street Project:** The contract for the Second Street Water Main Project was finalized and staff met with the lead engineer on the project. The initial survey work was completed by January 7th and primary engineering should be done within the next couple of weeks. The City requested that engineering be finished and bid packages be sent out prior to the end of February. The City also requested that the project be completed prior to Labor Day. The current plan is to repave Second Street from Walter west to the school parking lot during the summer of 2023. This will complete Phase II of the City's Lead and Copper Rule Project.
- 3. Sanilac Tourism Association:** The Association will again be publishing the Sanilac Visitor's Guide. Suggested dues are \$100 and an ad the same size as the City had previously is \$455 (less 10% with membership), the same price as last year.

Motion by CM Lee, Second by CM Jacobson, to pay \$100 membership dues and ¼ page add to Sanilac Tourism Association for a total of \$505. Motion Carried.

- 4. City Hall Lights:** On December 30th, the exterior lights by the entrance door and on the east wall of City Hall were replaced with LEDs; and the light at the bottom of the flagpole was repaired.

- 5. **Board of Review:** The Brown City Board of Review will meet March 14th and 15th. All taxpayers in the City of Brown City are reminded that the Board will hear protests at City Hall on Monday, March 14th - 9:00 AM to 12:00 PM and 1:00 PM to 4:00 PM and Tuesday, March 15th - 2:00 PM to 5:00 PM and 6:00 PM to 9:00 PM -. By City Council Resolution 22-01, the Board of Review is authorized to act upon a written request from all Brown City taxpayers who are unable to attend the meeting in person concerning their current property assessment.
- 6. **Holiday Decorations:** The Brown City DPW, along with the assistance of a lift truck and driver from Michigan Agricultural Commodities (M.A.C.), was scheduled to remove the holiday decorations from Main Street and placed them into storage on January 7th. However, because of the extremely cold weather, the lift truck would not start, so decoration removal and storage will take place around January 12th.
- 7. **No Overnight Parking:** Residents are reminded that there is no overnight parking on City streets between November 1st and March 31st. The Brown City Police Department continues ticketing vehicles that are in violation of this ordinance. The new signs were installed at the entrances to the City by the DPW.
- 8. **Martin Luther King Jr. Federal Holiday:** City Hall, Police Department and DPW will be open and working on Monday, January 17th.

ATTORNEY’S REPORT: None.

TREASURER’S REPORT: None.

CLERK’S REPORT: None.

MAYOR’S REPORT: None.

COMMITTEE REPORTS:

- 1. Building and Grounds (Mclvor) – Nothing.
- 2. Personnel (Biel) – Nothing.
- 3. Police / Fire Authority (Lee) – Review of January 4, 2022 BCAFA Board meeting.
- 4. Streets and Sidewalks (Navock) – Nothing.
- 5. Tax and Finance (Jacobson) – Nothing.
- 6. Water and Sewer (Robison) – Review of January 5, 2022 Meeting.

Motion by CM Robison, Second by CM Lee, to hold a Public Hearing concerning the proposed City Utility Rate changes on February 14, 2022 at 7:05 p.m. Motion Carried.

GENERAL CONCERNS OF THE COUNCIL: None.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Lee, Second by CM Jacobson, to Adjourn the January 10, 2022, Meeting of the City Council at 7:21 p.m. Motion Carried.

Respectfully submitted,

Rhonda Johnson
City Clerk