

**BROWN CITY COUNCIL PROCEEDINGS**  
**JANUARY 24, 2022**

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 P.M.

PRESENT: Mayor: Julie Miller; Councilmembers: Stacy Biel, Patricia Jacobson, Christine Lee, Ross McIvor, Eugene Navock and Walter Robison; City Manager Clint Holmes, City Clerk Rhonda Johnson, Police Chief Ron Smith, DPW Foremen Mike Vislosky.

ABSENT: City Attorney Gregory Stremers (available by phone).

GUESTS: Robert Jacobson.

**PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.**

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:** None.

**CORRECTION & APPROVAL OF MINUTES:**

**Motion by CM Navock, Second by CM McIvor, to Approve the Minutes of the Regular Meeting of City Council, January 11, 2022, as Written.**

**Motion Carried.**

**PAY BILLS:**

**Motion by CM Jacobson; Second by CM Lee, to Pay Bills in the Following Funds: General - \$19,258.82 (10738 – 10755), Payroll - \$18,592.99 (10107 – 10120), Sanitary Sewer - \$474.42 (4018 – 4019), Water - \$1,124.76 (3446 - 3449), Arsenic Abatement – \$10.00 (1581).**

**Motion Carried.**

**PERSONAL APPEARANCES:** None.

**PUBLIC QUESTIONS & COMMENTS:** None.

**DPW REPORT:** Accepted with no questions.

**UNFINISHED BUSINESS:** None.

**PUBLIC HEARING:** None.

**ORDINANCES:**

1. **Introduced by CM Robison:** an Ordinance to Amend Appendix 2 of Chapter 52 of the Brown City Code to Reflect a Necessary Increase in the Monthly Utility Fees and Subsequently Adjust Rates Annually for Inflation on April 1st Based on the Consumer Price Index (CPI) Published by the United States Government and Adjust to the Whole Dollar Amount. The Public Hearing is scheduled for February 14<sup>th</sup> at 7:05 p.m.

2. **Introduced by CM Biel:** An Ordinance Chapter XIV Franchises, New Section 2450: The City of Brown City Franchise Granted to SEMCO Energy Gas Company; and schedule a Public Hearing.

**Motion by CM Biel, Second by CM Lee, to schedule a Public Hearing concerning Ordinance Chapter XIV Franchises, Section 2450 at 7:05 PM on February 28, 2022. Motion Carried.**

**RESOLUTIONS:** None.

**PETITIONS & COMMUNICATIONS:** None.

### **MANAGER'S REPORT**

1. **Maple Valley Township:** On March 15, 1990, the City annexed property from Maple Valley Township that consisted of what is now known as Maple Valley Estates. The City agreed to a payment in lieu of taxes equal to two (2) mills on the property for 30-years beginning in March 1991. The last annual payment of \$1,779 will be made by March 2022. Once that fee is paid, the City will officially notify Maple Valley Township that the property is now “permanently under the jurisdiction of the CITY and shall be part of the Corporate limits of the City of Brown City.”
2. **Second Street Project:** The project is proceeding. Expect the engineering to be finished and bid packages be sent out prior to the end of February.
3. **Antique Safe:** The old safe used by the City for many years remains in storage at the DPW. The DPW Foreman would like to use this space instead for equipment.  
**Council said to move the antique safe to the Council Chambers for display.**
4. **Liability Insurance:** The City's liability insurance policy is due for renewal on May 1, 2022. The City will be meeting with the representative of MTPP to review the current policy on February 9<sup>th</sup>. The City also met with a representative from Nickel & Saph Agency to get a competitive quote. Expect to present this information to the City Council in February so a decision can be made on what company to utilize.
5. **Board of Review:** The Brown City Board of Review will meet March 14<sup>th</sup> and 15<sup>th</sup>. All tax payers in the City of Brown City are reminded that the Board will hear protests at City Hall on Monday, March 14<sup>th</sup> - 9:00 AM to 12:00 PM and 1:00 PM to 4:00 PM and Tuesday, March 15<sup>th</sup> - 2:00 PM to 5:00 PM and 6:00 PM to 9:00 PM -. By City Council Resolution 22-01, the Board of Review is authorized to act upon written request from all Brown City taxpayers who are unable to attend the meeting in person concerning their current property assessment.
6. **No Overnight Parking:** Residents are reminded that there is no overnight parking on City streets between November 1<sup>st</sup> and March 31<sup>st</sup>. The Brown City Police Department continues ticketing vehicles that are in violation of this ordinance. The new signs were installed at the entrances to the City by the DPW.

**ATTORNEY'S REPORT:** None.

**TREASURER'S REPORT:** None.

**CLERK'S REPORT:** There will be a county clerk's meeting in March.

**MAYOR'S REPORT:**

1. The Park and Recreation board will meet January 25<sup>th</sup> at 7 .m. in City Hall.

**COMMITTEE REPORTS:**

1. Building and Grounds (Mclvor) – Nothing.
2. Personnel (Biel) – Nothing.
3. Police / Fire Authority (Lee) –
  - a. Justin Johnson was hired as part time police officer with starting wage of \$19.50 per hour.
  - b. CM Lee commended the Brown City Police Officer Dillon Morgan for excellent service.
  - c. Justin Holsworth resigned as Fire Chief.
4. Streets and Sidewalks (Navock) – Nothing.
5. Tax and Finance (Jacobson) – Nothing.
6. Water and Sewer (Robison) – Nothing.

**GENERAL CONCERNS OF THE COUNCIL:** None.

**PUBLIC QUESTIONS & COMMENTS:** None.

**EXECUTIVE SESSION:** None scheduled.

**ADJOURNMENT:**

**Motion by CM Lee, Second by CM Jacobson, to Adjourn the January 24, 2022, Meeting of the City Council at 7:15 p.m. Motion Carried.**

Respectfully submitted,

Rhonda Johnson  
City Clerk