



# Proceedings



## of the **BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING JANUARY 25, 2022**

AT THE BROWN CITY COMMUNITY ROOM, 4205 MAIN STREET [810-346-2325]

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**Present: Board Members: Tara Owens, Ron Marion, Matthew Taepke, Christine Lee, Louis Martus and Rick Mitchell.**

**Absent: Sean Hagey.**

**Guests: City Manager Clinton Holmes, City Clerk Rhonda Johnson, Ron Campbell, Mayor Julie Miller.**

**Meeting called to order by Chairman Ron Marion at 7:00 p.m.**

### **APPROVAL OF MINUTES:**

1. Regular Meeting December 21, 2021:

**Motion by Christine Lee, Second by Rick Mitchell, to Approve Minutes of the Regular Meeting on December 21, 2021. Motion Carried.**

### **PAY BILLS:**

**Motion by Tara Owens, Second by Louis Martus, to pay bills from 1-22-2021 – 1-25-2022 as Follows: Brown City Park & Recreation Board: \$1,198.53 (2925 – 2927).**

**Motion Carried.**

### **UNFINISHED BUSINESS:**

1. **Security cameras / Wifi availability:**  
Discussion of the progress of wifi availability.
2. **Pavilion rental contract / booking procedures:**
  1. Tabled contract revision until a decision is made about the West (Pool) Pavilion renovation.
  2. Discussion of getting input from local contractors about building renovations.
3. **Hog Town Inc. Waiver:** Discussion of status of waiver.
4. **Park and Recreation Plan:** Discussion of submittal process.
5. **Creating policy and procedures for communication between Brown City Park and Recreation Board and all groups using the park:** Christine Lee said she is creating a form.

**PUBLIC QUESTIONS AND COMMENTS:** None.

**PUBLIC HEARING:** None.

### **REPORTS AND RECOMMENDATIONS:**

1. Current balance: \$29,086.04 – (\$20,046.83 checking (includes \$3,200 in donations belonging to Park Board of Directors); \$5,839.21 operating.)
2. Next regular meeting: February 22, 2022,

**PETITIONS AND COMMUNICATIONS:** None.

### **NEW BUSINESS:**

1. Discussion of soccer nets needing to be put away.
2. Discussion of scheduling sub-committee reports and recommendations.

**PUBLIC QUESTIONS AND COMMENTS:**

1. Mayor Miller said she had thank you cards for the board to sign for donations.
2. Discussion of putting up signs to acknowledge donations in the park.
3. Louis Martus asked when the Park Board of Directors meeting will be scheduled.
4. Discussion of Festival Commission park activities.

**ADJOURN:**

**Motion by Christine Lee, Second by Tara Owens, to Adjourn at 8:00 p.m.**

**Motion Carried.**

Respectfully submitted,

Rhonda Johnson  
City Clerk