



Proceedings



of the BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING MARCH 22, 2022

AT THE BROWN CITY COMMUNITY ROOM, 4205 MAIN STREET [810-346-2325]

Present: Board Members Tara Owens, Louis Martus, Ron Marion, Rick Mitchell and Matthew Taepke.
Absent: Board Members Sean Hagey and Christine Lee.
Guests: City Manager Clinton Holmes, City Clerk Rhonda Johnson, Mayor Julie Miller, Libby Hall (Fellowship Bible Church), Clayton Upper (Green Devil Disk Golf League), and Ted Orr (Northern Broadband).

Meeting called to order by Chairperson Ron Marion at 7:00 p.m.

APPROVAL OF MINUTES:

1. Regular Meeting January 25, 2022:

Motion by Louis Martus, Second by Rick Mitchell, to Approve Minutes of Regular Meeting on February 22, 2022. Motion Carried.

PAY BILLS:

Motion by Rick Mitchell, Second by Matt Taepke, to Pay Bills from the Following Fund: Parks - \$293.45 (2923).

UNFINISHED BUSINESS:

1. **Security cameras / Wifi availability:** Discussion of wifi project proposal presented February meeting by Northern Broadband.

Motion by Tara Owens, Second by Louis Martus, to put together a working committee to research and recommend funding of wifi in the park project. Motion Carried.

2. **Hog Town Inc. Waiver:** Table of status of waiver.
3. **Creating policy and procedures for communication between Brown City Park and Recreation Board and all groups using the park:** Discussion of the need for groups to come to meetings. Discussion of Summer Recreation games scheduled to begin April 25. Discussion of Pokemon scheduled for May 21 at 10 a.m.
4. **Pavilion repair status:** Discussion of repair status. Exterminators scheduled for April 2.
5. **Park and Recreation Plan:** Discussion of submittal process. Public Hearing needed and Plan approved before it can be submitted to DNR.

Motion by Louis Martus, Second by Tara Owens to schedule a Public Hearing on April 26, 2022 at 7:05 p.m. Motion Carried.

PETITIONS AND COMMUNICATIONS: None scheduled.

PUBLIC HEARING: None.

COMMITTEE REPORTS:

1. **Trails (Mitchell):** Discussion of possible community clean-up day when ground firms.
2. **Concession, Batting Cages, Bathrooms and Porta-Lets (Taepke):** Discussion of keys to concession. Discussion of schedule of Port-a-lets.

Motion by Matt Taepke, Second Louis Martus, to begin the week of April 18 with company, location and quantity same as last year. Motion Carried.

3. **Driveways & Parking Lots (Martus):** Gravel will be leveled when ground dries. Gates are locked now because driveway too soft.

4. **Playground Equipment and Courts (Hagey):** Absent.
5. **Building Maintenance Committee (Owens / Martus):** Received one bid for repairs.
6. **Events & Entertainment (Lee):** Absent.
7. **Utilities (Marion):** Discussion of electric bill.
8. **Park & Recreation Grants (Hagey):** Absent.

REPORTS AND RECOMMENDATIONS:

1. Current balance: \$49,213.52 – (\$43,372.41 checking (includes \$3,200 in donations belonging to Park Board of Directors); \$5,841.11 operating.)
2. Next regular meeting: April 26, 2022,

NEW BUSINESS: None.

PUBLIC QUESTIONS AND COMMENTS:

1. Easter Egg Hunt April 16 at 1 p.m. Representative from Fellowship Bible Church, Libby Hall, requested use of the park on April 16 from 11 a.m. until 3 p.m.

Motion by Rick Mitchell, Second by Matt Taepke, Approve Use of the Park by Fellowship Bible Church on April 16, 2022. Motion Carried.

2. Representative from Green Devil Disc Golf League, Clayton Upper, requested permission to pursue bids for 18 4' x 8' cement slabs for the disc gold course in the park. He also reported improvements and work the group has done on the trails, and requested permission to use the sign at the trails to show the Green Devils Disc Golf Course.

Consensus of the board is to allow Green Devil Disc Golf League to use the sign at the trail to display Green Devil Disc Gold Course.

ADJOURN:

Motion by Rick Mitchell, Second by Matt Taepke, to Adjourn at 8:20 p.m.

Motion Carried.

Respectfully submitted,

Rhonda Johnson
City Clerk