



Proceedings



of the **BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING APRIL 26, 2022**

AT THE BROWN CITY COMMUNITY ROOM, 4205 MAIN STREET [810-346-2325]

Present: Board Members Tara Owens, Ron Marion, Rick Mitchell, Matthew Taepke, Sean Hagey, Brenda Martus (Louis Martus), and Christine Lee

Absent: Board Members Louis Martus.

Guests: City Manager Clinton Holmes, Mayor Julie Miller, Ruth Glover, Frank Miller, Missey Bennett (Community Markets and More), Jamie Bird, Kristyna & Eric Hine (Scouts), Chris & Mary Madia (Hog Town).

Meeting called to order by Chairperson Ron Marion at 7:02 p.m.

APPROVAL OF MINUTES:

1. Regular Meeting February 22, 2022:

Motion by Sean Hagey, second by Tara Owens, to Approve Minutes of Regular Meeting on March 22, 2022. Motion Carried.

PAY BILLS:

Motion by Rick Mitchell, second by Sean Hagey, to Pay Bills from the Following Fund: Parks - \$1487.04 (2933).

UNFINISHED BUSINESS:

1. **Security cameras / WIFI availability:** Discussion to put together a working committee to research and recommend funding of WIFI in the park project. Tabled.
2. **Creating policy and procedures for communication between Brown City Park and Recreation Board and all groups using the park:** Discussion of the need for groups to come to meetings. Discussion of Summer Recreation games scheduled to begin April 25. Discussion of Pokémon scheduled for May 21 at 10 a.m. Board to do concessions.
3. **Pavilion repair status:** Discussion of repair status.
4. **Park and Recreation Plan:** Discussion of submittal process.

PETITIONS AND COMMUNICATIONS: None Scheduled.

PUBLIC HEARING: Opened by Ron Marion at 7:05 pm.

- 1.) Public Hearing for the purpose of gathering public comments and recommendations concerning priorities and projects for inclusion in the 2022-2027 Brown City Community Park Five Year Recreation Plan. Discussions included the following:
 - A.) Sean Hagey presented a detailed explanation of what is already included.
 - B.) Jamie Bird suggested an area for Tractor Pulls, Burn Outs.
 - C.) Missey Bennett and Frank Miller suggested Bumper Car/Bump and Run area.

Public Hearing Closed at 7:21 by Ron Marion.

- 1.) Brief discussion of public comments and suggestions.

The forgoing resolution was offered on April 26, 2022, by Ron Marion, In a Roll CALL VOTE, with the Park and Recreation Board consisting of 6 members - Yeas: 6 Nays: 0 Abstaining: 0 Absent: 1

Motion Carried Be it further resolved that a copy of the plan be forwarded to the City of Brown City Council.

COMMITTEE REPORTS:

1. **Trails (Mitchell):** Discussion of possible community clean-up day when ground firms.
2. **Concession, Batting Cages, Bathrooms and Porta-Lets (Taepke):** Discussion of keys to concession and pavilions. Schedule to follow for Little League dates.
3. **Driveways & Parking Lots (Martus):** Gravel will be leveled when ground dries.
4. **Playground Equipment and Courts (Hagey):** Discussion of checking slide equipment for damage – report of child hitting head on cement near a slide.
5. **Building Maintenance Committee (Owens / Martus):** Cap over water heater vent completed. Buildings have been treated for Bees
6. **Events & Entertainment (Lee):** No updates at this time.
7. **Utilities (Marion):** Nothing new at this time
8. **Park & Recreation Grants (Hagey):** Discussion of Five-Year Plan.

REPORTS AND RECOMMENDATIONS:

1. Current balance: \$50,707.12 – (\$44,865.02 checking (includes \$3,200 in donations belonging to Park Board of Directors); \$5,841.11 operating.) includes donations from Maple Valley Township of \$2500 and Burnside Township donation of 1,800.
2. Next regular meeting: May 23, 2022, 7:00pm.

NEW BUSINESS: None.

PUBLIC QUESTIONS AND COMMENTS:

- 1.) **Hog Town Inc. Waiver:** Chris & Mary Madia presented a copy of an Insurance Policy from Liebler Insurance Company to cover Hog Town items in Cade Rd Pavilion in addition to coverage while using park. Requested usage of Park for Hog Town on August 11th – 14th

Motion by Matt Taepke and seconded by Tara Owens to allow Hog Town usage of park August 11th – 14th. Motion Carried

- 2.) **Kristyn Hine:** on behalf of Scouts requested usage of park periodically throughout summer months for scouts starting April 29th- May 1st Exact dates to follow.

Motion by Tara Owens and seconded by Ron Marion to allow usage of Park for Scouts. Motion Carried

- 3.) **Missey Bennett:** on behalf of Community Markets and More requested the usage of park starting May 15th – October 30th every other Sunday for Open Air Market.

Motion by Ron Marion second by Tara Owens to approve Markets and More usage of Park every other Sunday. Motion Carried

- 4.) **Jamie Bird:** update on activities in the park for June 12th, 2022, and what the Festival Committee is looking forward to in 2023 more info to follow.

ADJOURN:

Motion by Matt Taepke, second by Sean Hagey, to Adjourn at 8:39 p.m.

Motion Carried.

Respectfully submitted,

Tara Owens
Park Board Secretary