



Proceedings



of the **BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING MAY 24, 2022**

AT THE BROWN CITY COMMUNITY ROOM, 4205 MAIN STREET [810-346-2325]

Present: Board Members: Tara Owens, Sean Hagey (7:20), Louis Martus, Ron Marion, Rick Mitchell, Stacey Biel (alternate for Christine Lee) and Matthew Taepke.

Absent: Board Member: Christine Lee.

Guests: City Manager Clinton Holmes, City Clerk Rhonda Johnson, Mayor Julie Miller.

Meeting called to order by Chairperson Ron Marion at 7:00 p.m.

APPROVAL OF MINUTES:

1. Regular Meeting April 26, 2022:

Motion by Rick Mitchell, Second by Louis Martus, to Approve Minutes of Regular Meeting on April 26, 2022 as written. Motion Carried.

PAY BILLS:

Motion by Stacey Biel, Second by Tara Owens, to Pay Bills from the Following Fund: Parks- \$1,579.53 (2934 - 2939).

UNFINISHED BUSINESS:

1. **Security cameras / Wifi availability:** Discussion of possible wifi project.
2. **Creating policy and procedures for communication between Brown City Park and Recreation Board and all groups using the park:** Discussion of the need for groups to come to meetings.
3. **Pavilion repair status:** Discussion of repair status and need for repairs.

PETITIONS AND COMMUNICATIONS: None scheduled.

PUBLIC HEARING: None Scheduled.

COMMITTEE REPORTS:

1. **Trails (Mitchell):** Nothing to report. Request Boy Scout Leader phone number.
2. **Concession, Batting Cages, Bathrooms and Porta-Lets (Taepke):** Reports batting cages were cleaned.
3. **Driveways & Parking Lots (Martus):** Gravel is in process of being leveled. Burnside Township requests making parking a top priority. Gravel Companies are willing to help as much as they can.
4. **Playground Equipment and Courts (Hagey):** Discussion of ideas for the tennis courts.
5. **Building Maintenance Committee (Owens / Martus):** Reports a need for a working meeting to set priorities for repairs.
6. **Events & Entertainment (Lee):** Stacey Biel reported events in the park for June 12.
7. **Utilities (Marion):** Discussion of electric bill was paid.
8. **Park & Recreation Grants (Hagey):** Reports grant was submitted to all parties and no feedback as yet.

REPORTS AND RECOMMENDATIONS:

1. Current balance: \$54,550.37 – (\$46,380.03 checking (includes \$3,200 in donations belonging to Park Board of Directors); \$8,170.34 operating.)
2. Next regular meeting: June 28, 2022,

NEW BUSINESS:

1. Working Meeting June 7 at 7 p.m. at the Cade Road Pavilion.

PUBLIC QUESTIONS AND COMMENTS:

1. Mayor Miller read the letter for a refund to a pavilion renter due to condition of pavilion at the time of the rental.

Motion by Sean Hagey, Second by Matt Taepke, to refund pavilion rent due to condition of the pavilion. Motion Carried.

2. Mayor Miller expressed gratitude to the National Honor Society for moving picnic tables.
3. Mayor Miller expressed gratitude to KBM Concrete for painting the pool pavilion floor.

ADJOURN:

Motion by Rick Mitchell, Second by Sean Hagey, to Adjourn the May 24, 2022 meeting at 8:15 p.m.

Motion Carried.

Respectfully submitted,

Rhonda Johnson
City Clerk