



Proceedings



of the **BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING** **June 28, 2022**

AT THE BROWN CITY COMMUNITY PARK CADE RD PAVILION
4410 RAYMOND WITMER DRIVE [810-346-2325]

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Meeting called to order by Chairperson Ron Marion at 7:03 p.m.

Present: Board Members: Sean Hagey, Louis Martus, Ron Marion, Rick Mitchell, Stacy Biel (alternate for Christine Lee) and Matthew Taepke.

Absent: Board Member: Christine Lee, Tara Owens.

Guests: City Manager Clinton Holmes, Mayor Julie Miller, Kevin Miller, Ron Campbell, and Mike Vislosky.

APPROVAL OF MINUTES:

1. Regular Meeting May 24, 2022:

Motion by Louis Martus, second by Sean Hagey, to Approve Minutes of Regular Meeting on May 24, 2022 as written. Motion Carried.

PAY BILLS:

Motion by Sean Hagey, Second by Rick Mitchell, to Pay Bills from the Following Fund: Parks- \$4219.63.

UNFINISHED BUSINESS:

1. **Security cameras / WIFI availability:** No update.
2. **Creating policy and procedures for communication between Brown City Park and Recreation Board and all groups using the park:** No update.

PETITIONS AND COMMUNICATIONS: None scheduled.

REPORTS AND RECOMMENDATIONS:

1. Ron M. reported there were 2 donations: one in memory of Gary Kohler (\$5000) and one from Candy & Todd Vandwalker in memory of their dad Charles (\$25)
2. **Working Group Report:**
 - a. Parking Lot: discussion on extending current parking lot by pool pavilion and also turning the old court into a parking lot.
 - b. Performance stage at Cade Rd pavilion: Chris Madia is supposed to be giving a quote to build.
 - c. Cade Road Pavilion Repairs: Ron is going to contact plumber, Chris Bowerman, to fix urinals.
 - d. Park Survey: Clint brought survey for viewing.
3. Set policy for Park equipment (Martus): Decided by board that all decisions regarding park equipment disposal/sales needs to go through the board first.

Motion by Louie Martus, second by Sean Hagey to sell old folding tables and deposit proceeds into park fund. Motion Carried.

4. Coordination of fundraising events (Martus): No update.
5. Current Balance: \$50,398.06 (not including recent donations).
6. Next Regular Meeting: July 26.2022

PUBLIC HEARING: None Scheduled.

COMMITTEE REPORTS:

1. **Trails (Mitchell):** Marking trail trees that need cut.
2. **Concession, Batting Cages, Bathrooms and Porta-Lets (Taepke):** Had problems with current port-a-let company. Possibly look into different company for next year.
3. **Driveways & Parking Lots (Martus):** Gravel is leveled with some left over. A few holes need filled in the road still. Discussion on closing middle gate during ball games.

Motion by Sean Hagey, second by Louie Martus, to mandate that the middle gate is closed during ball games to ensure safety for players and visitors during games. Motion Carried.

4. **Playground Equipment and Courts (Hagey):** Discussion of ideas for the tennis courts. Ties into parking lot ideas.
5. **Building Maintenance Committee (Owens / Martus):** No update
6. **Events & Entertainment (Lee):** No update.
7. **Utilities (Marion):** No update.
8. **Park & Recreation Grants (Hagey):** No update.

NEW BUSINESS:

1. Lengthy discussion about water line repairs needed in the park. The consensus of the board is to fix McMorran line first. Ron M. is going to call B & J Well Drilling to come and give estimate for repairs.

Motion by Sean Hagey, Second by Rick Mitchell to allow the emergency committee to make a decision regarding repair once the quote is received.

Motion Carried.

2. Louie Martus brought a discussion regarding Markets & More. He was approached and asked about where the money being raised by vendor fees was being donated to. After a lengthy discussion, it was decided that the current rental policy needs to be amended and a fee schedule needs to be set for Markets and More, beginning next year. Ron M. said that he would give them the heads up regarding the upcoming changes.

PUBLIC QUESTIONS AND COMMENTS:

1. Mayor Miller reported that the pool pavilion did not have the garbage taken out after the July 25 rental, but the renters received their deposit back anyways. Reported the dumpster by the pool pavilion has a hole in the bottom.
2. Mayor Miller gave an update from Clayton Upper, disc golf coordinator: The text said that they have the following projects in the works
 - a. They will be installing the new basket on the last hole, so it is further from cars.
 - b. They have quotes for tee pads and tee signs.
 - c. They have a quote from a vinyl company to cover wooden sign by the parking lot near pond with a map of the park and course.
 - d. They need wood chips for parts of the course. ***Mike V. mentioned there was some at the town dump, so Stacy B relayed the message to Clayton***
 - e. They want to start approaching businesses for donations to get for hole sponsorships. Businesses would then have a metal sign at their hole for advertisement purposes.

3. Mayor Miller reported that the breakfast at the pool pavilion went well during BC Days. Tara O. has the receipts for breakfast groceries. Suggested to possibly do another breakfast during Little League July 9th.

ADJOURN:

Motion by Sean Hagey, second by Louie Martus, to Adjourn the June 28, 2022 meeting at 8:45 p.m.

Motion Carried.

Respectfully submitted,

Stacy Biel