

BROWN CITY COUNCIL PROCEEDINGS
July 25, 2022

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 P.M.

PRESENT: Mayor: Julie Miller; Councilmembers: Patricia Jacobson, Christine Lee, Eugene Navock, Stacy Biel, Ross McIvor and Walter Robison; City Clerk Rhonda Johnson, City Attorney Gregory Stremers, and DPW Foreman Mike Vislosky.

ABSENT: City Manager Clint Holmes.

GUESTS: Robert Jacobson, Wes Messing (King & King CPA), and Ryan Jager.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: Two corrections to the City Council Minutes of July 11, 2022.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Biel, Second by CM McIvor, to Approve the Minutes of the Regular Meeting of City Council, July 11, 2022, with Corrections.
Motion Carried.

PAY BILLS:

Motion by CM Jacobson; Second by CM Lee, to Pay Bills in the Following Funds: General - \$14,288.49 (10038 – 11049), Payroll - \$19,825.07 (10321 – 10342), Major Street - \$645.00 (4098 - 4099), Local Street – \$600.00 (4389), Sanitary Sewer - \$3,560.95 (4056 – 4061), Water - \$2,248.89 (3515 - 3520), Arsenic Abatement - \$220.00 (1606 – 1609), Equipment - \$756.62 (1815 – 1816).
Motion Carried.

PERSONAL APPEARANCES:

1. Ryan Jager requested permission to continue the coordinated goose hunting at the city lagoons.

Motion by CM Lee, Second by CM Navock, to approve the request for Ryan Jager to continue coordinating and supervising goose hunting at the city lagoons.
Motion Carried.

2. King & King CPAs representative Les Messing provided an overview of the City's 2021-2022 Financial Audit. Mr. Messing said over all the City is in good financial position to weather possible changes in the economy, and that the audit showed good managing of the budget.
3. William Scarborough – Maple Ridge Apartments did not attend. Discussion of City Ordinance 152.178 concerning dumpsters, and a complaint brought to a previous meeting by a resident.

PUBLIC QUESTIONS & COMMENTS: None.

DPW REPORT: Presented in writing with one question about tree trimming on Main Street. DPW Foreman Vislosky said that he intends to trim all the trees along the streets in town as time allows.

UNFINISHED BUSINESS: None.

PUBLIC HEARING: None Scheduled.

RESOLUTIONS: None Scheduled.

ORDINANCES: None Scheduled.

PETITIONS & COMMUNICATIONS:

1. **4017 Main Street** – Remove windows from sun porch; replace siding on house and garage; replace main floor windows. Sanilac County permit may be required for windows.

Motion by CM Mclvor, Second by CM Navock, to approve the permit to remove windows from sun porch; replace siding on house and garage; replace main floor windows. Sanilac County permit may be required for windows. Motion Carried.

2. **6911 Thelman Avenue** – Install ~60' of 6' wood privacy fence. Insure that fence does not encroach on the Sutter IC Drain right-of-way.

Motion by CM Navock, Second by CM Mclvor, to approve the permit to install ~60' of 6' wood privacy fence making sure that fence does not encroach on the Sutter IC Drain right-of-way. Motion Carried.

MANAGER'S REPORT:

1. **Second Street Project:** The contractor has installed and pressurized the new pipe, and water purity testing is complete with no issues. City had previously sent out letters to the property owners on Second Street about the work and probable time-line. On July 12th letters were sent to the 27 property owners that could lose water pressure when the new pipe is connected at St Marys Street and Walter Street. Water shut off notices were hand delivered to those effected properties and were also notified that a "Boil Water" notice would be in place until further notice for those specific properties. The DPW will also hand-deliver notices when EGLE allows the boil water notice to end. This \$252,685 project should be completed by the end of the month.
2. **Assessor Contract:** Brown City Assessor Dave MacArthur's contract expires at the end of the month. He has agreed to a new three-year contract and requested a small increase in pay. The assessor pay has not been increased in many years. Recommend the City Council approve the contract and authorize the Mayor, City Clerk and City Attorney to sign on behalf of the City.

Motion by CM Lee, Second by CM Jacobson, to approve the contract and authorize the Mayor, City Clerk and City Attorney to sign on behalf of the City.

Roll Call Vote: CM Mclvor – Yes, CM Robison – Yes, CM Navock – Yes, CM Lee – Yes, CM Biel – Yes, CM Jacobson – Yes; Yays – 6, Nays – 0, Absent – 0, Abstaining – 0. Motion Carried.

3. **Sutter IC Drain:** The City was contacted by a resident asking that in addition to cleaning the drain north of Main Street that it also be cleaned between Main Street and Cade Road. Coordination with the Drain Commissioner proved effective, and an agreement was negotiated. However, the Drain Commissioner required waivers from the six property owners that would be affected. DPW Foreman did an excellent job getting the necessary waivers signed and staff was able to forward them to the Drain Commissioner allowing the project to move forward. The Drain Commissioner is also sponsoring a Day of Review of Apportionments on Tuesday, July 29th.
4. **Union Negotiations:** No update.
5. **Reed and Lincoln Street Sidewalk Bills:** The City mailed out the final annual sidewalk bills for the properties on Lincoln Street that decided to make equal payments over five years. Bills were also sent to the properties on Reed Street for their new sidewalks. The current policy for this program is that the cost is split (50/50) between the City and the property owner. Late payments will have a 10% penalty fee added. Payments are due to City Hall by August 18, 2022. Missed payments will be added to the tax roll.
6. **City Manager Search:** Walsh Municipal Services officially opened the search and released advertisements for City Manager on July 16th.

Discussion of update of 44 applicants.

ATTORNEY'S REPORT: City Attorney Stremers had nothing new to report concerning the blight cases. Discussion of Zoning Ordinance 152.178 and steps to changing a zoning ordinance.

Motion by CM Robison, Second by CM Biel, to request the Planning Commission consider rewording Ordinance 152.178 of the 1997 Code replacing the word shall to recommended. Motion Carried.

TREASURER'S REPORT: None.

CLERK'S REPORT:

1. Public Accuracy Test for August election was held July 22 at 5 p.m. at City Hall.
2. Election inspectors attended training in Sandusky on either July 13 or on the 20th.
3. City Clerk extended hours will be Saturday July 30 from 9 a.m. to 1 p.m. and on July 31 from 1 p.m. to 4 p.m.
4. The Primary Election is August 2.

MAYOR'S REPORT: Nothing to report.

COMMITTEE REPORTS:

1. Building and Grounds (McIvor) – Nothing.
2. Personnel (Biel) – Nothing.
3. Police / Fire Authority (Lee) – Nothing.
4. Streets and Sidewalks (Navock) – Nothing.
5. Tax and Finance (Jacobson) – Nothing.
6. Water and Sewer (Robison) – Nothing.

GENERAL CONCERNS OF THE COUNCIL:

1. CM Robison asked about a complaint concerning headstones in the cemetery.
2. CM Robison asked to see the resignation letter from the DPW employee.
3. CM Robison expressed concern about not having an official Fire Chief.
4. CM Robison asked for clarification of an item of discussion in Park & Recreation Board minutes.
5. CM Robison asked about the DPW doing work in the Park.
6. CM Biel asked if the tall grass ordinance covered tall weeds around building foundations.
7. CM Lee said that she is running for county commissioner and asked for everyone's vote.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Lee, Second by CM Jacobson, to Adjourn the July 11, 2022, Meeting of the City Council at 7:48 p.m. Motion Carried.

Respectfully submitted,

Rhonda Johnson
City Clerk