

**BROWN CITY COUNCIL PROCEEDINGS**  
**August 08, 2022**

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 P.M.

PRESENT: Mayor: Julie Miller; Councilmembers: Christine Lee, Stacy Biel, Ross Mclvor and Walter Robison; City Manager Clint Holmes, City Clerk Rhonda Johnson, City Attorney Gregory Stremers, Police Chief Ron Smith and DPW Foreman Mike Vislosky.

ABSENT: Councilmembers Patricia Jacobson and Eugene Navock.

GUESTS: Jim Groat Jr., Charles Bennett, and Tyne Kreiner.

**PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.**

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:** None.

**CORRECTION & APPROVAL OF MINUTES:**

**Motion by CM Biel, Second by CM Mclvor, to Approve the Minutes of the Regular Meeting of City Council for July 25, 2022, as written.**

**Motion Carried.**

**PAY BILLS:**

**Motion by CM Lee, Second by CM Mclvor, to Pay Bills in the Following Funds:**

**General - \$22,088.87 (10050 – 11090), Payroll - \$18,997.25 (10346 – 10357), Major Street - \$45.00 (4100), Sanitary Sewer - \$1,341.18 (4062 – 4063), Water - \$652.40 (3521-3525), Equipment - \$1,589.33 (1817 – 1820).**

**Motion Carried.**

**PERSONAL APPEARANCES:** None Scheduled.

**PUBLIC QUESTIONS & COMMENTS:** None.

**POLICE REPORT:** Presented in writing with no questions.

**UNFINISHED BUSINESS:** None.

**PUBLIC HEARING:** None Scheduled.

**RESOLUTIONS:** None Scheduled.

**ORDINANCES:** None Scheduled.

**PETITIONS & COMMUNICATIONS:**

1. **4370 Vine Street:** Demolish and replace front porch (16' X 27') and construct "L" shaped porch on rear of house (8' X 30' X 19'). Sanilac County permit required.

**Motion by CM McIvor, Second by CM Robison, to approve the permit application for 4370 Vine Street to demolish and replace front porch (16' x 27') and construct L-shaped porch on rear of house (8' x 30' x 19'). A Sanilac County permit is required. Motion Carried.**

**MANAGER'S REPORT:**

1. **Second Street Project:** The contractor has completed the water main installation, connection to houses, and replacement of galvanized pipes to three individual houses, the others meeting legal requirements. During connection of the main, two shut-off valves had to be replaced. The final landscaping is being completed and the job should be fully completed soon. There should be no further water interruptions for those connected to this section of water main. This \$252,685 project is step toward completing our requirements under the Michigan Lead and Copper Rule.

**Discussion of asphalt replacement to be completed next summer to allow for settlement of excavation work.**

2. **Sutter IC Drain:** The Sanilac County Drain Commissioner Doug Sweet City completed the cleaning of the Sutter Intercounty Drain in Brown City from Cade Road to the covered area adjacent to the football field. The City's share of the cost has not yet been finalized. The Drain Commission's office also provided the City with a list of acceptable herbicides so that the DPW can also help maintain the drains.
3. **School Resource Officer:** At the request of the school, the City will meet with them on August 8<sup>th</sup> to discuss hiring another police officer to work as a School Resource Officer during the regular school year. The City would be reimbursed by the school district for the associated costs during the school year, but the City would be responsible for pay and benefits when school is out.

**Discussion of School Resource Officer position would be paid by the school during the school year with an office at the school. When school was not in session, the officer would work for the city and scheduled as a city police officer.**

4. **Supplemental Street Lights:** The City requested that DTE install new streetlights in front of 7146 Welles Street and 7115-7139 Cade Road. DTE has some issues with these locations (see below). The City will be meeting with DTE streetlight staff at 10:00 AM on August 9<sup>th</sup> to resolve these issues.

7146 Welles St

- Is it the property owner at this address requesting a light or is it the city wanting to put a light here?
- Reason I ask is we need to secure an overhead wire easement to get from the pole in their yard to the road right of way and that's easier if it was the property owner who requested this
- If we can't get the easement, then we'll have to span from a light further down the road. Roadblock here might be the trees and if they need to be trimmed back we have to make sure the property owners in the area are OK with that

7115-7139 Cade Rd

- Is the south property line of the Brown City Health Center about where you wanted the light?
- I found that there is no secondary wiring on the pole I wanted to stem off of so we'd need to add a transformer which is a pretty significant cost up

- We'd also need to trim down the trees and get an easement from the property owners nearby so if this is for the commercial property's benefit it might be easier to get it
  - Anything north of this location has the same issue of needing a transformer for the light
  - If we go further south where the 4 residential properties are then it gets a little easier and more cost effective to put in the light.
5. **Ordinance Update:** The Planning Commission met on August 4<sup>th</sup> to review City Ordinance §152.178. A Public Hearing to review the proposed changes will take place during their next regularly scheduled meeting on September 1<sup>st</sup>.
  6. **City Manager Search:** Walsh Municipal Services plans to close the application process on August 12<sup>th</sup>. He will then recommend 4 individuals for the City Council to interview. The City Council should select a time and place for these interviews. The interviews must be conducted in an open meeting.
  7. **City Council Chamber Lights:** The City has contacted an electrician has been contacted for a repair estimate.

**ATTORNEY'S REPORT:** City Attorney Stremers had nothing to report.

**TREASURER'S REPORT:** None.

**CLERK'S REPORT:**

1. August 2 Primary Election went well with 222 voters.
2. Gratitude to Election Coordinator and Deputy Clerk Stephanie Stimson for her dedication and long hours.
3. We should all thank election workers for their dedication and hard work.

**MAYOR'S REPORT:** Nothing to report.

**COMMITTEE REPORTS:**

1. Building and Grounds (McIvor) – Nothing.
2. Personnel (Biel) – Nothing.
3. Police / Fire Authority (Lee) – Nothing.
4. Streets and Sidewalks (Navock) – Nothing.
5. Tax and Finance (Jacobson) – Nothing.
6. Water and Sewer (Robison) – Nothing.

**GENERAL CONCERNS OF THE COUNCIL:**

1. CM Robison said the street banners in certain places are getting knocked down regularly and the city should consider moving them to a different location or eliminating a flag in those locations.
2. CM Robison asked if there was any flooding at the school with the recent heavy rain. Discussion of draining system appears to be working adequately.
3. CM Robison expressed gratitude to all the election workers and to the City Clerk for providing a detailed explanation when a Planning Commissioner asked about the city's election tabulator.
4. CM Biel asked about a stop sign at McMorran and Vine.
5. CM Biel asked about a walnut tree on Vine Street that hangs low over the street and about several residences with long grass.

6. CM McIvor asked about the lot behind the Health Center not yet mowed.
7. CM McIvor reported a hole from the city's shut off work beside the sidewalk at 4288 First Street.

**PUBLIC QUESTIONS & COMMENTS:** None.

**EXECUTIVE SESSION:** None scheduled.

**ADJOURNMENT:**

**Motion by CM Lee, Second by CM Biel, to Adjourn the August 08, 2022, Meeting of the City Council at 7:29 p.m. Motion Carried.**

Respectfully submitted,

Rhonda Johnson  
City Clerk